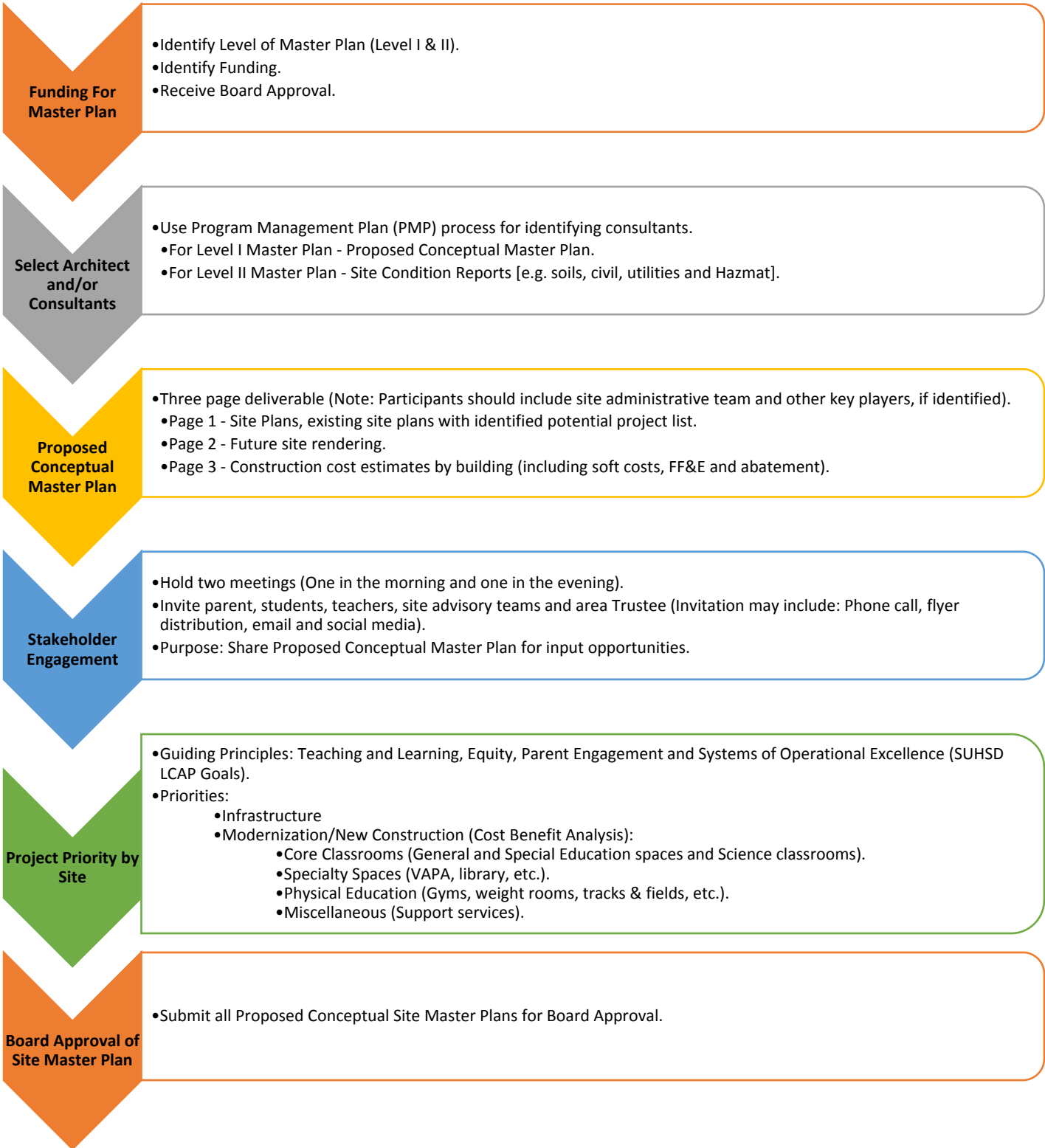




**SWEETWATER UNION HIGH SCHOOL DISTRICT**  
**Planning & Construction Department**  
**Site Master Plan Process Flow Chart**



**Funding For Master Plan**

- Identify Level of Master Plan (Level I & II).
- Identify Funding.
- Receive Board Approval.

**Select Architect and/or Consultants**

- Use Program Management Plan (PMP) process for identifying consultants.
- For Level I Master Plan - Proposed Conceptual Master Plan.
- For Level II Master Plan - Site Condition Reports [e.g. soils, civil, utilities and Hazmat].

**Proposed Conceptual Master Plan**

- Three page deliverable (Note: Participants should include site administrative team and other key players, if identified).
- Page 1 - Site Plans, existing site plans with identified potential project list.
- Page 2 - Future site rendering.
- Page 3 - Construction cost estimates by building (including soft costs, FF&E and abatement).

**Stakeholder Engagement**

- Hold two meetings (One in the morning and one in the evening).
- Invite parent, students, teachers, site advisory teams and area Trustee (Invitation may include: Phone call, flyer distribution, email and social media).
- Purpose: Share Proposed Conceptual Master Plan for input opportunities.

**Project Priority by Site**

- Guiding Principles: Teaching and Learning, Equity, Parent Engagement and Systems of Operational Excellence (SUHSD LCAP Goals).
- Priorities:
  - Infrastructure
  - Modernization/New Construction (Cost Benefit Analysis):
    - Core Classrooms (General and Special Education spaces and Science classrooms).
    - Specialty Spaces (VAPA, library, etc.).
    - Physical Education (Gyms, weight rooms, tracks & fields, etc.).
    - Miscellaneous (Support services).

**Board Approval of Site Master Plan**

- Submit all Proposed Conceptual Site Master Plans for Board Approval.

**Compile District-Wide Project List.**