



Proposition O Citizens' Bond Oversight Committee May 20, 2015

TIME: 6:00 p.m. Meeting

PLACE: *Southwest High School – Parent Center*
1685 Hollister Street
San Diego, CA, 92254

ADOPTED MINUTES

1. Call to Order/Roll Call: (NM) Chair-Marinovich, called meeting to order:

Present: T. McKearney, D. Yamane, N. Marinovich, D. Butler, R. Carriedo, D. Gutowski & R. Munoz

Absent: K. O'Neill, E. Guerrero

Staff Present: Paul Woods, Moisés Aguirre, introduced himself and gave a brief discussion on his role and happy to be aboard with the team.

2. Tour:

3. Reconvene: Role Call & Pledge of Allegiance:

4. Public Comment:

K. Cheers, addressed that the request from BOT regarding list by priorities. Mentioned Mr. Segura put his foot down and said he wanted this. Addressed to committee if once Mr. Woods had that priority list done, that he could share it with the CBOC and also uploaded on the website.

5. Performance Audit Presentation & Review:

Moss Adams staff addressed and presented the results of the Performance Audit, Prop 39, objections to audit.

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(TM) asked at what level is the decision made to do this as an allocation.

(DG) addressed if the volume of work done, is equal to the \$1.5 spent in labor cost. Auditor: they did not demonstrate that or show that people worked on those projects. It's just cross accounting.

(RM) time accounted for

(PW) we do not keep time cards, his management of their time in looking at the workload distributed amongst the Prop O projects and non-prop o projects and distributing that time based on a percentage, we do not have the level of detail that auditors were asking for.

(RM) mentioned when he worked in SUHSD 15 years ago that there was documentation, time sheets, everyone's times what they did and who they worked for. This must of change at some point.

(KO) when he came on board, construction program, maintenance program, the preventative maintenance program, the bus's and they were all being run by the book keeper, no accountability, felt funds were being siphoned out of prop o into other programs.

(NM) address the importance of times sheets. Addressed internal controls and bidding process.

Public Comment:

K. Cheers, addressed under SGI she had been questioning the same item, asking for time cards, accounting.

AUDITORS: address workload linkage, this is what is needed and this is why we need these people, and this was not seen in documentation, and that is recommended district do that.

FINANCIAL Reporting: Addressed two main points, analyze the cash flow and budget management practices, mentioned those were noted in documentation to CBOC not having complete information, numbers are good, but you can't figure out what is going on with the project. Recommended further analysis charts, descriptions.

Continued discussion and questions by various members.

Public Comment:

K. Cheers, commented/reminded committee she was at meeting when board rejected the districts company. She has read all of the audit and this performance audits covers a lot of issues.

(NM) to finalize this item, we should recommend to the board of trustee:

Motion made by Chair Nick Marinovich to notify the BOT CBOC appreciates the quality a thoroughness of the Audit, 2. Requested that the BOT direct staff to implement recommendations of the audit. 3. That the next performance audit for 2014-15 work start auditors be selected no later than November 1, 2015. Motion Passes Unanimously with Edgar Guerrero absent.

6. Approval of Meeting Minutes: DEFFERED

1. 3/11/15 - Unadopted – Not Complete:
2. 4/22/15 - Not Complete
3. 5/05/15 - Not Completewor

7. Board Items Report:

(PW) addressed the board items. Please see packet for details.

8. Report from CBOC & Report on CaLBOC Annual Meeting: (NM) addressed, this CaLBOC was the most productive meeting he attended. At state level no support, any support for GEO bond. Governor has not said if he will actively oppose the measure or not. The amount of school amount increase in funding, tremendous.

9. CBOC Membership – continuation of Parent representative after graduation:

(NM) prelude to motion, sent out email to board of directors for the CaLBOC and asked if you have a Parent, whose student is graduating during their term, is there a protocol or do they need to leave committee immediately. They indicated that their recommended that the person should be allowed to serve out their term since they were appointed and met the terms and conditions.

Motion made by Chair- Marinovich recommend that current Parent representatives be allowed to continue their term to completion after their child graduates. Seconded by D. Gutowski. Motion passes unanimously with Edgar Guerrero absent.

10. Bond Project Updates:

- a) Project Status Reports
- b) Project Financial Summary
- c) Program Management Update

11. CBOC Sub-Committee Updates & Formation of New Subcommittees (written report to be provided:

(NM) Deferred item

12. CBOC Information Request Log:

13. Committee Member Reports: Individual members of the CBOC may make announcements or raise issues to be addressed:

(KO) commented that he will be stepping down and resigning soon. Due to conflict of interest and may be working with the district. Also mention leaving as he came in, a book keeper running this side and now public relations is doing it. Feels we need to get someone that knows and understands construction, maintenance, preventative and deferred maintenance.

(PW) please do email to Chair in reference to Mr. O'Neill's resignation.

(TM) addressed the comments on power purchase agreement, their technical evaluation that the power purchase agreement wasn't worth it. This merits a follow-up.

(PW) commented this was a casualty of time, he did not find out of their requested until March 30, and he sent them to third party analysis. And they couldn't in one day analyze it and change their report.

(TM) addressed when walk along sites, and spoke on the need of the district to get back on the business of developing the Master Plan (LRFMP) this needs to move forward when talking about new bond issues, and everything else, it should not be pushed aside. Principals are concerned and are anxious to get this moving, not sure why waiting on this.

14. Meeting Schedule/ Format:

- a) Calendar Additional Site Tours
- b) Future Training Workshop
- c) Next CBOC Meeting June 17th, 2015

15. Staff Announcements:

16. Meeting adjourned at 8:21p.m.