



**Proposition O Citizens' Bond Oversight Committee
Wednesday, January 8, 2014**

TIME: 6:00 p.m. Meeting

PLACE: District Office/Rooms A&B
1130 Fifth Avenue
Chula Vista, CA 91911

AGENDA

1. Meeting called to order by Nick Marinovich at 6:00p.m.

Roll Call: Present: Dr. John Grubb (Dr.G), Robert Strahl (BS), David Butler (DB)
Nick Marinovich (NM), Ditas Yamane (DY), Robert Carriedo (RC)

Absent: Terrance McKearney (TM), Edgar Guerrero (EG), Kevin O'Neill (KO)

2. Pledge of Allegiance

3. Approval of Meeting Minutes: 9/11/13, 10/9/13, 11/13/13 Un-adopted minutes tabled to next meeting on February 12, 2014 due to Chairs emergency eye surgery, not able to complete them.

4. Public Comment: No public present.

(NM-Chair) stated that for further meetings he feels that ^{WE} will be running meeting a bit tighter in terms of public comment and amount of time related to the meeting. Specifically public comment three minutes for issues raised during public comment, there will not be ~~banter~~ back and forth or discussion as result of ~~what~~ public comment, at end of meeting we will identify issues needed to be addressed by staff to come up with at the next meeting. Generally public comment on agenda items will be before the item presented by staff and discussed by the committee ~~meeting~~. If there are specific issues, as result of presentation and public wishes to comment on, they will be offered the opportunity to do so.

5. Technology Infrastructure - Russ Decker & David Damico:

1st Presentation by Mr. Damico, Director of Educational Technology, Mr. Damico went thru the time line, planning, 3rd year implementing iPads that's about 22,000 and another 2200 for staff, teachers and other instructional staff. Conducted community meeting in December, and prepared a board presentation document, which will go to BOT in February. Looking at the remaining infrastructure upgrades looks like it will be late February early March. All HS teachers with iPads in mid-march will receive training with Canvas. Will be licensing everyone thru this.

(Dr. G) asked about server, protection, school district personnel, connectivity. (DM) stated that student iPads are set up with profiles and all internet request out to the internet whether at home or school, thru a proxy server that filtering co manages, so it's applied when they are home or school, exception to this are companies like Starbucks who provide free wireless, and they have they're their own proxy's and bypass the proxy we use. Mentioned 95% of our user's school or home we have good filtering, monitored by IT.

(DM) mentioned that district will be refreshing teacher desks tops about 2,200 units, feels it's ^{critical} next step for district from a technology perspective. District has an embedded trainer this year from Apple Institute, she's from the classroom and fantastic and is working with middle school teachers, and get the ability to train twenty people from our district a year and they can turn around and provide Apple Certification to our staff and employee. Refresh meaning replacing; the newer ones will be used in Labs to replace older lab computers. Stated the life expectancy on these units (teacher desktops) is five or six years. Also stated that the district needs to plan for recycling of computers similar to the way it was done when there were funds to do it. Some schools have already done this with discretionary funds.

(RC) is there really funds available for discretionary funds to do 15% - 20% replenishing or computers?
(DM) commented that schools all by themselves have the discretionary funds to do that, some may, like those who have Title I funds. As the district budgets for all things, technology needs to be part of that budgeting process as well as refreshing technology. (RC) how will this be done, since it hadn't been done for years.
(TC) stated that this year there are opportunities with Common Core Curriculum came out and will be special money set aside approx... \$8 million dollars, there have been public hearings, input from all teachers and staff and has really push technology, they will be taking half of that about \$4 million and use that to do this refresh and the other \$4 million in-service training to get everyone on speed with Common Core. (DM) clarified that only part of the money will be used for technology, part for the iPads.
(NM) mentioned discussion and survey at board meeting between teachers about allocating Common Core money for use of technology and that half should be technology and training. Mr. Damico and Mr. Calhoun clarified that some is for training, and training on how to implement common core.
(DM) reiterated that the priority all along for iPads has been to be able to work within the framework of Common Core requirements. There are approximately 60% - 70% of student have some kind of internet at home.
(NM) Asked if iPads are tracked, Mr. Damico commented that due to privacy issues they are not tracked, but part of iPad purchased have relationship with company who works with Law Enforcement around lost and stolen iPads, as soon as report is filed they work with Law Enforcement.
(RC) referred to article in paper on iPads spent, Mr. Damico stated that district has spent \$4 million dollars for 7,000 iPads, which includes everything. Also wanted to know how many iPads district is intending to have every student and teacher with a unit, 41,000, 14,000 units to date, a six year plan.

Russ Decker - In district so far 7th & 8th graders have iPads, now talking about 9th graders. In regards to infrastructure, wireless access points will be in each classroom, suitable for up to 50 students working at an intense rate at one time. Especially so when students are in cafeteria 200 at an after school program, usually the first hour is deliberate homework and firing up iPads, which is a heavy demand and that will be the Infrastructure Program system district will be putting in place. Device that will be used to get coverage for everyone, especially students doing testing. IDF (Intermediate Distribution Facilities) and Main Distribution Facilities, there will be fiber coming from the main distribution facilities, and ~~table~~ ^{to} each classroom from there, that is the general notion of plan. So there are no interruptible power points. ^{↳ CAROLINE}
ERATE District: is federal ^{Program} infrastructure improvements, and main players are the U.S. Dept. of Education and Federal Communications Commission gets involved in it (went over handout in detail). Which are the main players. ~~See details for the eligibility of school sites.~~

6. **Report from CBOC Chair:**

(NM) mentioned he spoke to BOT on Dec 9th, as a result of Mid-November CBOC meeting, commented on issue on Fire Alarms issues and concerns by the committee, and also talked about the Bond Language, Prop O and or Fire Life and Safety measure. One of the purposes of BOC is basically what bond language was which was promised to the voters and how the actual expenditures were made. Went out to SUH athletic turf field, prior board agenda there was improvement to logo, issue need to be discussed by committee. And as chair, his comments will be speaking a bond chair as relation to what happens at the CBOC meeting.

(BS) concerned he still had a problem with the report, with language in report could be changed to better reflect particular issues (being Incorrect). (Dr. G) feels that the chair should distribute that report before it goes out as a representative of the committee, and that's the time they should address to chairman, if there is a question or disagreement on those changes it should be tabled and discussed at the following meeting.

(RC) we were not given the opportunity to provide input into the written form and what was written did not stay on script, feel some of the language in the report document that was presented to the committee members was not the language used by the chair in the report, there are items that he felt were inappropriate and he did not have a chance to address it.

A motion was made by Dr. Grubb, that before Chair report is released that everyone (Committee) has an opportunity comment on it and make changes on if so appropriate, seconded by Mr. Marinovich, motion passed unanimously.

7. **Bond Project Updates**

- a. **Project Status Reports:** (PW) went over upgrades on projects (see handouts for details).
(PW) went over these documents (see handouts for details). Commented we had for 2013 \$35.5 million in expenses, processed 363 purchased orders, 41 invoices and 32 change order, just Prop O portion, not counting CFD work. Re-configured report to match the math Capital Facilities Financing Plan M-1.

(TC) Mr. Calhoun also included information on Fire Watch and report documents as requested at last meeting. Informed that currently there are five (5) schools that have Fire Watches, list included (see handout for details), also noted that we're at 85% complete with all discrepancies and deficiencies, and in the process of closing out the remaining 61 issues.

Also informed Committee that District would be hosting in conjunction with Ben Huevo's office a Fire Alarm Stakeholders information session at Chula Vista High School on January 31, 2014 at 10:00am.

(Dr.G) Personally and as member of Committee thanked and congratulated Mr. Calhoun on good job on Fire Alarm ended up being a big job. (RS) Also congratulated the BOT for their wisdom and funding for additional help for the department. (NM) also ~~congratulated~~ with members.

b. Project Financials:

CONCURSO

c. Board Items Report: (TC) went over reports and back up, items that happened in November and December (see handout for detail)

(PW) explained status on this, (See detailed handout).

(NM) requested if there was a way to get expense broken down fire life safety improvement, ~~AV~~ improvements, subject categories where the money has been spent. (TC) it would get messy, due to projects are split up in categories under same contract. (RC) if simplified by classroom, athletic facilities, improvements. (RC) commented that the capital facilities financing plan report is very good and informative and has a lot of what is being requested. (Dr. G) Maybe like a pie diagram in percentages.

HVAC

Program Management Update: (TC) Mr. Calhoun also included information on Fire Watch and report document.

(DB) asked how much is being spent in legal fees, to try to recoup how much. (TC) In the last three years approximately ~~\$500~~ almost ~~\$600~~ dollars in \$300 mil worth, in percentage basis not that much, specifically with HAR hoping to recoup in the neighborhood of high six low seven figures and we have spent couple hundred thousand. Clarification made HAR sued district and district is counter suing.

\$ 500,000 - \$ 600,000? VERUM

(RC) asked for clarification on power purchase agreement. (TC) It's an over all Power Purchase Agreement for Solar. Every district site has Solar on it now, first phase with six (6), second phase with 17 sites, working in phases simultaneously five (5) or six (6) of them at a time. This is global. District had first one in place for 20 years at six (6) sites, second PPA for 20 years less term and lower rate. Which means it's a lease purchase agreement and once solar paid over twenty years we will own the panels. (RC) so much for classrooms, athletics facility, improvements. (TC) to work with Mr. Woods to come up with something. (Dr. G) it would give a nice category of each, though not totally accurate.

d. Program Management Update – Long Range Facilities Master Plan (TC)

All meetings will start with a general meeting with all attendees, individual school site break-out sessions and a close with a wrap-up meeting for all attendees. All meetings will start at 5:30 PM and end 8:00 PM.

3/10/14	Southwest HS -	location TBD
3/11/14	Castle Park HS -	location TBD
3/12/14	Granger JHS -	location TBD
3/13/14	Otay Ranch HS -	location TBD

Will have another community meeting back in September to let them know what we heard from you and what we found out on all site visit and assessment and here is the master plan for the campus and how much it will cost, and going to board next November.

8. Finalize Annual Report: (TC) Proceeded to read letter regarding the IRS Audit of Prop O (see handout for details).

(Dr. G) troubled by this information, why suddenly they are being informed of this, since these are the funds we are to be watching and auditing, never heard of a routine IRS audit. No one on the committee recalled an audit being mentioned. (TC) clarified that his was not involved in this audit, it is the CFO's. Mr. Calhoun agreed with Dr. Grubb that this group should have been informed that there was an audit. (RC) if audit is going thru the finance department exclusively requested that they hear from the Finance Department. (DY) pointed a good idea to put a request that the CFO to inform committee on this. (TC) will be asking the Interim CFO, Karen Michel to attend next and inform committee at the beginning of the meeting. (DY) for clarification because of district media exposure, maybe the IRS is looking into this because of the publicity.

(Dr. G) Thanked staff for everything done, website being professional, classy and feels district is doing a great job.

(PW) mentioned to chair, still waiting for letter from the chair, (NM) told Mr. Woods that he had already sent in, Mr. Butler also said he'd reviewed it, Mr. Woods and Ceci to check with IT if it got caught in spam folder, Chair to resend it also.

(Dr. G) also wanted to state and thanked Ceci on getting all their material out.

(PW) will have a draft report for next meeting.

9. Initiation of Annual Report process: Chair (NM) prepared and circulated to David, Kevin & Robert Carriedo a report and draft letter, RC editorial changes, TC and NM discussed taking out some of the specific reference to performance audit, and make it a link in the document. Requested to committee to review and finalize it, it reflects what the committee has done. Asking committee to authorize to finalize it and send it forward.

A motion was made by Mr. O'Neill, to approve working draft and authorize Chair final and send it, seconded by Mr. Carriedo, passed unanimously.

10. CBOC Sub-Committee Update

- a. Annual Report: (N. Marinovich, D. Butler, 2012-2013):
- b. Best Practices (E. Guerrero, Dr. Grubb, T. McKearney): Nothing to report.
- c. Finance (D. Butler, T. McKearney): Nothing to report.
- d. Audit (N. Marinovich, D. Butler, T. McKearney): Nothing to report.
- e. Asset Management (N. Marinovich, Dr. Grubb, K. O'Neill): Nothing to report.
- f. Sub-Committee formation/Membership

(DB) requested that once full group is together and present, need to look at committees and reform them and talk about what committee people might be interested in and what committee we think we need.

11. CBOC Information Log:

(DB) CFO requested to be added to log, very happy with this log, being very helpful in tracking and completed requests.

12. Committee Member Reports: *Individual members of the CBOC may make announcements or raise issues to be addressed in the future.*

(RC) commented he attended the dedication of the Track & Field at Sweetwater High School, as he walked into the dedication he was amazed at the number of community people that were there the Mayor, Council members old and new, National City School Board Members, Police Chief, Reps from Statewide Elected Office and former employees of the school district, amazing to see these people, and most of them attended this school. Concluded with the state that logo should be written in center of field, "paid for by members of the people of this community for the children of this community and another logo you stand on this field, you give your best as you sit in the classroom you give your best".

13. Meeting Schedule/Format:

- a. Calendar Additional Site Tours:
- b. Retreat Scheduling:

(DB) commented that he'd rather have full committee members present before scheduling more tours, item trailed until next meeting.

14. Staff Announcements – Next CBOC Meeting February 12, 2014.

15. Motion to Adjourned at 8:15 p.m.

DRAFT