



Meeting Minutes

Planning and Operations
1130 Fifth Avenue
Chula Vista, CA 91911

Project # 572-8100.00
Tel: Fax:

SUHSD Program Management\Gilbane\SGI

Bond Oversight Committee Meeting 11

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
11/6/2009	09:00 AM	11:15 AM	1/9/2010	05:45 PM	Monica McGovern	SUHSD Program Management\Gilbane\SGI

Location	Next Location	General Notes
Chula Vista Middle School and Chula Vista High School	TBA	

Attended By	Non-Attendees
SUHSD Program Management\Gilbane\SGI - Jaime Ortiz	SUHSD Program Management\Gilbane\SGI - Jeff Scogin
Citizens' Bond Oversight Committee - Rudy Gonzalez	Citizens' Bond Oversight Committee - Cynthia Melcher
Citizens' Bond Oversight Committee - Jane McGill	Citizens' Bond Oversight Committee - Lourdes Valdez
Citizens' Bond Oversight Committee - Yolanda Hernandez	Sweetwater Union High School District - Paul Woods
Citizens' Bond Oversight Committee - Debra Discar-Espe	SUHSD Program Management\Gilbane\SGI - Alex Alon
Sweetwater Union High School District - Karl Bradley	SUHSD Program Management\Gilbane\SGI - Bob Bush
SUHSD Program Management\Gilbane\SGI - John Keefer	SUHSD Program Management\Gilbane\SGI - Monica McGovern

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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1. Call to Order						
003-001	Attendance: Cynthia Melcher - Absent Jane McGill - Present Debra Discar-Espe - Present Lourdes Valdez - Absent Rudy Gonzalez - Present Yolanda Hernandez - Present Bernardo Vasquez - Absent	Monica McGovern (GSGI)				No

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2. General						
Public comments						
003-006	No public comments.	Rudy Gonzalez (CBOC)				No

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3. Prop O Update						
Chula Vista Middle School site tour						

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003-007	<p>A. JO discussed the project schedule, the timeline, and the approval process with the CBOC members. Ruhnau Ruhnau Clark were selected as the architect. The budget is \$12.6M. JO explained that all the buildings being modernized under Prop O will be air conditioned.</p> <p>B. The CBOC Members toured the job site. The CBOC observed the site where the new cafeteria bldg. will be built. JO introduced the Project Manager of CVM, Nirav Desai. He explained that the footings would be poured next week.</p> <p>C. They then looked at the science bldg. site. ND explained that structural steel was going up next week and the underground utilities are already in. Rudy Gonzalez (RG) asked how we were handling handicapped access around the construction site. ND responded that no students were allowed in the construction site area.</p> <p>D. JO explained that we will be demolishing the 300 bldg. after this bldg. is finished. JM asked about the noise factor. Nirav explained that most of the noisy work (grading, etc.) was already done, and that when they are working on steel it is not very noisy. DD-E asked about security. JO explained that the Contractor is responsible for their own security.</p> <p>E. JM inquired how many lab stations each room would have. ND mentioned they would have 8 stations. RG asked if the project was included anything in the field. ND explained that we are extending the fire lane. Yolanda Hernandez (YH) inquired about the age of the school. ND said we have pictures from the 1940's.</p> <p>F. The Committee Members then left to go to the Chula Vista High School site.</p>	Jaime Ortiz (GSGI)				No

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4. Chula Vista High School						

Chula Vista High School site tour

003-008	<p>A. Jaime Ortiz introduced Bryan Ehm (BE), the Project Manager for Chula Vista High School, and Kevin Virag, the Safety Manager for Gilbane/SGI on all the Prop O projects. JO then discussed the background for the school. The budget is \$29.8M, BCA is the architect, and Turner is the contractor. JO explained the Lease/Leaseback process, and the GMP (Guaranteed Maximum Price) concept. Any errors & omissions in the drawings are paid for by the contractor. YH recommended the CBOC Members get together for a workshop to go over delivery methods and construction terminology. KB suggested that as part of the next site tour we go over the various delivery methods with the Committee Members.</p> <p>B. JO explained the phasing of the project. RG asked JO about the ownership of the community center. KB mentioned that it now belongs to the District. As part of Prop O, we are upgrading the Community center bldg. During Phase 2 of the project, we plan to modernize the cafeteria and the Administration bldgs., make a drop-off loop, add a new 2-story bldg., and improve the tennis courts. RG asked how we address the tax payers regarding modernizing the academic bldgs. vs. non-academic bldgs.? JO said every academic classroom will have been modernized by the end of the Prop O at CVH.</p> <p>C. The Committee toured the job site. They reviewed the cafeteria. BE explained the process we used to upgrade the schools' electrical system. They looked at the pad for the new Library building. Next, they toured the site for the new multi-purpose bldg. BE explained that we are in the process of staging block and explained the different areas of the bldg. JO said in the 2nd phase we will be addressing the parking lot. JM asked what kind of security check the subcontractors have to go through? JO said the GC is responsible for checking on the security clearances of their subcontractors. BE introduced Joe, the Superintendent for Turner Construction, to the CBOC. They</p>					
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	then toured at the stadium bleacher area and the contractor's job site trailers.	Jaime Ortiz (GSGI)				No

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9. Meeting Adjourned

Adjourn

008-010	The meeting was adjourned at 11:15am.	Rudy Gonzalez (CBOC)				No
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Cc:	Company Name	Contact Name	Copies	Notes
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The minutes written above represent our understanding of all items discussed in the meeting. These minutes shall stand as the correct and complete record of the meeting unless corrections, discrepancies or additional items are brought to the attention of the writer within 48 hours of receiving these minutes.