



Meeting Minutes

Planning and Operations
1130 Fifth Avenue
Chula Vista, CA 91911

Project # 572-8100.00
Tel: Fax:

SUHSD Program Management\SGI

Bond Oversight Committee Meeting 18

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
8/5/2010	05:45 PM	06:30 PM	10/2/2010	05:45 PM	Monica McGovern	SUHSD Program Management\SGI

Location	Next Location	General Notes
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Attended By

SUHSD Program Management\SGI - Jaime Ortiz
 Citizens' Bond Oversight Committee - Cynthia Melcher
 Citizens' Bond Oversight Committee - Jane McGill
 Citizens' Bond Oversight Committee - Yolanda Hernandez
 Citizens' Bond Oversight Committee - Debra Discar-Espe
 Citizens' Bond Oversight Committee - Lourdes Valdez
 Sweetwater Union High School District - Paul Woods
 Sweetwater Union High School District - Karl Bradley
 SUHSD Program Management\SGI - Monica McGovern
 SUHSD Program Management\SGI - Bradley Johnson
 Citizens' Bond Oversight Committee - Bernardo Vasquez

Non-Attendees

SUHSD Program Management\SGI - Jeff Scogin

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
1.		Call to Order					

003-001 Attendance:
 Cynthia Melcher - Present
 Jane McGill - Present
 Debra Discar-Espe - Present
 Lourdes Valdez - Present
 Yolanda Hernandez - Present
 Bernardo Vasquez - Present

Monica McGovern (GSGI) No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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2. Approval of Meeting Minutes

- 003-003** A. The Minutes of May 6, 2010 were adopted unanimously.
 B. The Minutes of July 10, 2010 were adopted unanimously.
 C. Resignation of William Virchis. He took a position with the District, and according to the by-laws of

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	the CBOC, you cannot be an employee of the District and a member of the Oversight Committee (resignation letter in meeting materials). The senior citizen position on the Board is open. They must be a member of a senior citizen group.	Debra Discar-Espe (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
3. Public Comment						
Public comments						

003-006	No public comments.	Debra Discar-Espe (CBOC)				No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
4. Organizational Structure						
Election of Annual Report Subcommittee						

016-001	4. Election of Annual Report Subcommittee					
	A. Debra Discar-Espe made a motion to nominate Jane McGill, Cynthia Melcher, and Bernardo Vasquez for the Annual Report Subcommittee. The motion was adopted unanimously.	Debra Discar-Espe (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
4. Report from CBOC Chair						
Report from the CBOC Chair						

003-008	4. Report from CBOC Chair					
	A. None	Debra Discar-Espe (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
6. Status Update on Bond Implementation						
1. Project Status Reports						

003-012	A. J.O. asked if anyone had specific question pertaining to the project status reports that were mailed out prior to the meeting. Cynthia Melcher asked what the yellow bar on the construction scheduled indicates? J.O. explained that the yellow bar is from the date we started (the first planning meeting) to today. J.O. went over the projects individually.					
	B. Montgomery Middle School - currently in the design phase. We have finalized revisions to the Library design. We have demolished the 200 and 300 buildings on this site. We have had coordination meetings to insure this project meets LEED platinum status. We expect to receive the plans from DSA early next year, establish the GMP, and starting the construction is dependent on funding. We do not currently have the funding for this project. There was significant structural damage as determined by a structural engineer. The buildings were condemned and the students were relocated into 15 relocatables. Jane McGill asked when we might have the funding for this project? J.O. explained our options: possible state matching funds (\$60M in applications to the state) or the next G.O. bond sale. It is based on assessed valuation of the District, which is undetermined at this point. 2013 may be the					

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	next bond sale. Bernardo Vasquez asked where does this put us on the schedule? K.B. explained we are currently still on schedule. Bernardo Vasquez asked is there a contingency plan to keep the community informed? J.O. told him that he has an update presentation re: the site planned for September. Debbie asked if the site council meetings were open to the public? J.O. told her that yes, it is open to the public. Devonna Almagro told the Committee that additionally every 2 weeks we send out construction email updates to the faculty and staff, as well as the Chula Vista Chamber of Commerce. Debbie asked if they could be included on the update emails? Devonna told her yes, we will start sending them the updates as well.					
	C. J.O. discussed the schedule update. The only one that has changed since the last meeting is Montgomery High - we have a new contractor Swinerton Builders.					
	D. J.O. then showed an animation of all the school sites construction progress via time lapse. He gave highlights of the accomplishments at the various schools.					
	E. Debbie Espe asked if we had any incidents at the schools due to the earthquakes? J.O. told her no, we did not.					
	F. Yolanda Hernandez asked if the office at Southwest Middle was being remodeled? K.B. told her yes, it is part of the Administration Building renovation.					
		Jaime Ortiz (GSGI)				No

Board Items report

016-003	A. A summary of all Board items related to Prop O approved by the Board of Trustees was sent out via email. There were no questions.					
	B. Monica McGovern will contact the Committee Members to schedule a time for the Annual Report Subcommittee to meet. Cynthia Melcher will email her changes to Board Member contact information to Monica. Paul Woods informed the Members that the District all have new email addresses (first name.last name@sweetwaterschools.org) Old emails will still be forwarded.					
		Jaime Ortiz (GSGI)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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8. Establish Future Meeting Dates

Future Meeting Dates

003-022	A. The current scheduled date for the next CBOC meeting is Thursday November 4, 2010. The next site visit is Saturday October 2, 2010 at Chula Vista High School and Chula Vista Middle School at 9:00am.					
		Debra Discar- Espe (CBOC)				No

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9. Meeting Adjourned

Adjourn

008-010	Meeting adjourned 6:30pm.					
		Debra Discar- Espe (CBOC)				No

Cc:	Company Name	Contact Name	Copies	Notes
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