

# Meeting Minutes

**Planning and Operations**  
 1130 Fifth Avenue  
 Chula Vista, CA 91911

**Project # 572-8100.00**  
 Tel: Fax:

**SUHSD Program Management\SGI**

**Bond Oversight Committee Meeting 29**

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
1/18/2012	05:45 PM	07:18 PM	2/11/2012	09:00 AM	Alina Cruz	Sweetwater Union High School District

Location	Next Location	General Notes
SUHSD Board Room	Southwest High School	

Attended By	Non-Attendees
Citizens' Bond Oversight Committee - Lourdes Valdez	SUHSD Program Management\SGI - Jeff Scogin
Sweetwater Union High School District - Paul Woods	Citizens' Bond Oversight Committee - Debra Discar-Espe
Citizens' Bond Oversight Committee - Bernardo Vasquez	SUHSD Program Management\SGI - Monica McGovern
Citizens' Bond Oversight Committee - David Butler	SUHSD Program Management\SGI - Bradley Johnson
Citizens' Bond Oversight Committee - Guillermo Camarena	SUHSD Program Management\SGI - Bryan Ehm
Sweetwater Union High School District - Dianne Russo	SUHSD Program Management\SGI - Devonna Almagro
Sweetwater Union High School District - Lillian Leopold	SUHSD Program Management\SGI - Jaime Ortiz
	SUHSD Program Management\SGI - Justin Devers
	SUHSD Program Management\SGI - Rafael Parra
	Citizens' Bond Oversight Committee - Dency Souval
	Citizens' Bond Oversight Committee - Maria Arroya

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**1. Call to Order**

**Call to Order**

**003-001** Meeting called to order at 5:46 pm  
 Roll Call

Attendance:  
 David Butler - Present  
 Guillermo Camarena - Present  
 Debra Discar-Espe - Absent  
 Dency Souval - Absent  
 Lourdes Valdez - Present  
 Bernardo Vasquez - Present

Maria Arroyo has resigned

Bernardo Vasquez (CBOC)	No
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Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**2. Approval of Meeting Minutes**

**Minutes**

**003-003** Approval of Meeting Minutes - Withdrawn

Bernardo Vasquez	No
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**Meeting Minutes**  
Planning and Operations 2

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
			(CBOC)				

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**3. Public Comment**

**Public comments**

**003-006** Kathleen Cheers (KC) and Stewart Payne (SP) addressed Proposition O issues.

KC asked the committee to demand that the Prop O audit be a forensic audit.

SP expressed concern over fees paid to SGI. He asked for the difference between construction management and program management and why did we not contract for these services. He also requested that the committee be more aggressive in finding out why we have spent so much money from the first bond sale, but have not seen the construction to go with it.

Bernardo Vasquez (BV) thanked both speakers and invited them to apply for the committee as there are three spots that are opening up on the committee. He asked Paul Woods (PW) to verify that there is one PTA Parent opening and two At-Large openings.

Bernardo Vasquez (CBOC) No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**4. Report from CBOC Chair**

**Report from the CBOC Chair**

**003-008** BV asked for an update on whether the performance audit would be ready at the end of the month. PW affirmed that the scheduled due date was at the end of January, but as Mr. Randolph had a previous relationship with SGI, this has caused some delay. The intention is to have the audit ready for the February Board meeting, however even that will be close.

BV asked about Mr. Randolph's relationship with SGI and PW explained that while he did work with SGI on a school district project, it was up in the Bay area and he did not work on any SUHSD projects.

BV asked whether the meeting notice had been posted to the website. PW affirmed that the legal 24-hour notice had been met but that we did not have full access to the Prop O website yet, so we had trouble getting it on there this time. The Grants and Communications Office has taken over the new Prop O website which SGI was working on, and should have it up and running in approximately two weeks.

BV asked the committee to again consider an expense review sub-committee and will be asking for a formal vote on this at the next meeting. By mutual consent this meeting replaced the scheduled January 26, 2012 meeting and that meeting is cancelled. The next meeting will be on February 11, 2012.

BV asked that the November 9th minutes be uploaded to the district website and requested that staff present a staffing plan for completing the bond projects. Dianne Russo (DR) informed the committee that we are bringing in two extra project managers from the County and that there is a district employee who is providing additional administrative support. If we still need further support, the County Office of Ed will help us. Prolog, the construction project management software that is being used for Prop O projects, was discussed. The timeline for completing the projects is approximately another 1-1/2 years.

David Butler (DB) expressed concerns about existing district employees who are now assigned to Prop O being paid with Prop O funds and still doing some of their non-Prop O duties. PW explained that