



**Proposition O Citizens' Bond Oversight Committee
Minutes**

November 7, 2012

Professional Development Center
680 "L" Street, Ste E

1. Meeting called to order by Nick Marinovich at 6:03 p.m.

Roll Call:

Nick Marinovich (NM) – Present
Kevin O'Neill (KO) – Present
Bernardo Vasquez (BV)– Present
Dr. John Grubb (Dr.G) – Present
Terrance McKearney (TM) – Present
David Butler – (DB) - Present
Guillermo Camarena – *Absent*
Jim Morris – *Absent*

2. Pledge of Allegiance
3. Approval of Meeting Minutes for October 11, 2012: Recommendation to defer approval of 10/11/12 to next meeting of CBOC January 16, 2013. Motion made, 2nd by **Dr. G**, passed.
4. **Public Comment:** None
5. Reports from CBOC Chair: Will be attending the CBOC Conference in Sacramento on 11/9/12. Reform legislative looking at who gets to look at what when, more input by CBOC. Will report back to CBOC at next meeting.
6. CBOC Sub-Committee Update
 - a. Annual Report Sub-Committee Update. Draft of 2011-12 for next meeting, need to wait for audit. Final version will have to wait for audit.
 - b. Best Practices. **TM** commented what was covered on recommendations, performance audit, CBOC being able to see audit results before it goes to board, being kept up to speed and know what was in the report. There are many best practices, figure out which ones to adopt and that will work for our CBOC.

Dr. G, agreed with Mr. McKearney, added that the things he has noticed and is particularly impressed with district personnel Paul Woods, Ceci Martinez & Tom Calhoun for their professionalism, the relationship as a member while he been on board, has been open and transparent. Highly respects was has been done and thought it was important for look up definition of oversight, a watchful and responsible care of a process, more importantly a regulatory supervision. Seems to **Dr. G.**, if we take small steps to create confidence, integrity and respect you will move in that direction, and looks forward to his time on committee to protect the public. Mentioned that fact that when it's said "our money" is not district money only as it's called for, it's the community money.

NM, feels that getting the right balance, moving in the future focus more on project status, how many bidders, and ask probing questions.

- c. Master Plans. none
- d. Finance. sub-committee. **TM** walk thru financials, any questions go thru sub-committee, suggested to move updates, moving project update after approval of minutes. Motioned pass unanimously.

- e. Audit, **NM**, commented on conference call; try to get input – audit; received call from CPA from CALBOC; look of 3 of 5 projects, **KO**, maybe an update from consult were oversight our comment about the audit speak to board reaction; a learning tool. **DB**, should see if and comment until board says what will be done. **Dr. G**, disagree with Mr. O’Neil, back to definition of oversight, watchful and responsible care in a regulatory supervision, we don’t want to tell you how to spend money, we want to know how you spent it and why. **NM** look to see if there is any fundamental conclusions with audit. **DB**, would like dialog with staff before recommendation goes to the board. **TC**, mentioned district does the audit, therefore the board receives the audit first, up until final document is prepared CBOC will be updated then will review it, staff will answer questions, thoughts, etc.

Public Comment: Kathleen Cheers, continues to be concerned that Dr. Brand, runs this district, feels Dr. Brand ran the audit, concerned that CBOC will not be included regarding the audit. Mentioned she is very happy with the new Panel/CBOC.

NM, hopeful that member on review panel for audit. **BV**, agreed and gave kudos to committee as it stands now. Looking back, progress has been made since the past three years, improvement bringing Mr. Calhoun, things are being done, district has stepped up.

- f. Sub-Committee formation, none

7. Bond Project Updates: **PW**

- a. Project Status Report: PW went over of the Proposition O Project Updates. All information on website (Prop “O”)
- CPH, Phase 2, HH, MOH project 2, MOM close to 50% complete, MVH resolved misc. issues, NCM repainting of defective paint, SOM west half, Project 1b, showed picture Phase 1 & 2, SUH welding bldg. 2, document to DSA, Parking lot restoration on hold, Track & Field design drawings submitted to DSA, completion by next year, PPA carport part on six sites is completed.
 - **TC** added that district has a structural engineer performing a forensic review to make sure they were designed properly or installed properly.

Dr. G; asked about how schools are prioritized in terms of modernization/repair.

PW, sites determine the priorities on campus, whether to spend money on classrooms or fields
TC; looking at facilities and conditions of facilities, CVH has 2 new facilities, but rest of site is in need of help. The deferred maintenance backlog within the district is amazing, long range facilities master plan, is to support the 2006 bond measure, well past were it needs to be refreshed, major inputter will come from maintenance, CFE, Planning & Construction look at what needs to meet the academic requirements for the school. Asked if there is a process to delist a bidder/contractor?

TC if someone has a valid license, there are disbarment, thru false claims, etc., but if you can show a bidder to be **non**-responsive and non-responsible you must give them a public hearing, and this would not let them bid through-out the state.

KO; problem putting a million dollars on a synthetic track, as opposed to science, doesn’t think gyms, tracks should be put in at any school, when other schools are not up to park with the basics.

TC; MVH stage for ASB (out door stage), faculty lounge, site input into prioritization, field upgrade is there a process on delisting? **NM**, commented if there is a facilities condition assessment done before building a new construction figure out what needs to be done, Or what kind of facilities is needed. In regards to the Master plan feels that the district needs to look at its’ operational strategic policies before you decide what to build.

TC, Educational specifications and how we deliver curriculum is most important, form follows function, and need to figure out what educator needs before we can design it.

- b. Project Status Summary (Financial); **PW** went thru financials, which are also on Prop "O" website. **PW**, identified progress of construction
- c. Board Items Report, **TC** explained ratified
- d. Program Management Update, **TC** matrix developed by TC

Public Commit, KC, PTO (Parent Teacher Organization) school site council; researched that there are not many sites which have one. Middle & High Schools have PTO's, involvement and care. Basically after it became PTO Parent Teacher Organization. **TC** then referenced Ed. Code on PTA section, say's section no. 5 "one member shall be both a parent or guardian for a student enrolled in the district and active in parent-teacher organization, such as the Parent Teacher Association or school site council". **KC**, also commented the fact that regarding montgomery gym, what most schools pay for a gym, we are getting a gym, 2 story classroom building, including an administration section, Science labs re-done and a lunch area, and no portables and no monies being spent on portables.

Public Commit, SP, commented on his property taxes, and how it's gone up; county detailed doc. on, also asked about design capacity information for ELH & ELM. **TC** informed that a new one is now on website. It is figured out annually, because of collective bargaining agreement unit with teacher, 31 to 1 student per teacher, fire life 48 occupants, etc. **BV**, looked at ELH master schedule, concerned that there are classes at their capacity.

8. Performance Audit update; three people on selection panel to board Tuesday, David Butler, Frances Martinez, Internal Auditor, Marijo Hughes, Accounting Manager.
9. Status of 700 forms; All forms have been submitted.
10. Bylaws Update; **TC**, mentioned Paul Woods has done great job putting together what was collectively looked at internally, CALBOC standards, staff shared comments, on website, discussions, issues still to discuss. Mentioned the new state law changed and terms, three different options to consider. **NM**, this extensive item, Dr. G. made motion to best practice sub-committee, discuss terms, 2nd DB, passed.
11. Committee Member Reports
Individual members of the CBOC may make announcements or raise issues to be addressed in the future.
12. Summary of Committee Action
13. Meeting Schedule/Format
 - a. December meeting? Panel agreed on **no** December 2012 meeting.
 - b. 2013 Meeting schedule; to be reviewed, options to fixed location, District Office Rooms A & B.
14. Staff Announcements;
 - a. Next meeting: Wednesday, January 16, 2012, at 6:00pm, District Office Rooms A & B. Discussed location of meeting, agreed to move them back to the District Office Rooms A & B.
15. Meeting was adjourned at 8:00 p.m.