



PLANNING AND CONSTRUCTION DEPARTMENT

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Board Item Recap

March Board Meeting Summary

- Board did not meet. All items moved to April Board Meeting

April Board Meeting Highlights

- All items are **draft** and subject to change because the entire agenda is not public yet. Item numbers (other than M-1, -2 and -3) are subject to change.
- The CFFP Update (item M-1) has significant budget adjustments including distribution of remaining funds to current projects from two Prop BB projects that are now closed.
- 43 consultant items (new contracts or amendments) are in items M-2 and M-13 because of items carried over from February and March (35 are related to Prop O).
- 8 change orders are in item M-3 (7 are related to Prop O).
- Prop O construction contract approvals are items M-5, M-6, M-8, M-9, M-12 and N-6.
- Acceptance of the Prop O Financial and Performance Audits is item K-11.
- Update of the CBOC Bylaws is item R-7.

- **M-1 CFFP Update:**

- **\$5,367,584** from state funding reimbursement on 2 Prop BB projects is now available for funding other capital facility needs (the projects are now closed). The proposed use of the funding is:

- **\$1,000,000** to fund the **electrical upgrade project** at **Mar Vista High School**. Saline soils have deteriorated the electrical infrastructure and upgrading the system will support further modernization efforts.
- **\$1,100,000** to fund additional testing and inspection costs and Title IX educational equity and accessibility requirements at Montgomery High School.
- **\$1,614,750** to fund the E-rate portion of the Technology Infrastructure project because it is unlikely that federal funding for E-rate will materialize this year. This funding replaces the previously approved CFD temporary funding until E-rate funds were received. No change to the total project budget.
- **\$200,000** to fund additional food service facility needs at Sweetwater Union High School. The facilities are undersized for the school population.
- **\$1,425,834** to increase Prop O contingency to a more reasonable 6.3% of remaining expenditures in the Prop O program.



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	1. Accept the progress report on the Capital Facilities Financing Plan and approve and ratify new and revised projects and budgets. (F/I: See below.)
Access	Public
Type	Action (Consent)

Public Content

Issue:

Progress report on the Capital Facilities Financing Plan and approval and ratification of new and revised projects and budgets.

Superintendent's Recommendation:

Accept the progress report on the Capital Facilities Financing Plan and approve and ratify new and revised projects and budgets.

Analysis:

Total current funding for the Capital Facilities Financing Plan (CFFP) is increased by \$6,147,443 to \$642,762,413 with approximately \$210 million remaining to be spent. The CFFP has three groups of projects:

- 1) Proposition O Bond Program which includes closing the remaining Proposition BB projects. Total funding is \$313,195,572 which includes \$187,453,731 from Prop O, \$15,587,606 from Prop BB, and \$66,839,452 from State funding;
- 2) CFD Planning Projects (projects that are primarily Mello-Roos Community Facilities District [CFD] funded). Total funding is \$324,742,590 which includes \$270,900,154 from CFD funds and \$53,842,436 from State Funding; and
- 3) Other Planning Projects (projects primarily funded from other funding sources. Total funding of \$4,824,251 is mostly from the Capital Facilities Fund.

The attached Capital Facilities Financing Plan includes:

- Project Budgets and recommended new and adjusted budgets
- Project Expenditures
- Project Funding Sources (a summary of funding is on the last page)

Staff has been working on closing out old projects. The Prop BB Chula Vista High School and Castle Park High School projects are now closed and \$5,367,584 in reimbursed funds from State Funding in the County School Facilities Fund (Fund 35) may now be used on other capital projects. The proposed uses are:

- \$1,000,000 to fund the electrical upgrade project at Mar Vista High School. Saline soils have deteriorated the electrical infrastructure and upgrading the system will support further modernization efforts.
- \$1,100,000 to fund additional testing and inspection costs and Title IX educational equity and accessibility requirements at Montgomery High School.
- \$1,614,750 to fund the E-rate portion of the Technology Infrastructure project because it is unlikely that federal funding for E-rate will materialize this year. This funding replaces the previously approved CFD temporary funding until E-rate funds were received. No change to the total project budget.
- \$1,425,834 to increase Prop O contingency to a more reasonable 6.3% of remaining expenditures in the Prop O program.
- \$200,000 to fund additional food service facility needs at Sweetwater Union High School. The facilities are undersized for the school population.

In addition to the above budget adjustments the following changes are included in this report:

Proposition O budget adjustments (in addition to those noted above) are as follows:

- Decrease the Fire Alarm Group 2 budget by \$400,000 because the work at Southwest Middle and Sweetwater High Schools were done under other contracts.
- Decrease the Bonita Vista High School Heating Ventilating Air-Conditioning (HVAC) Upgrade budget by \$700,567 because the work is essentially complete and under budget. 25% of the reduction is CFD and 75% of the reduction is Prop O.
- Ratify a \$16,790 budget increase for the Castle Park High School Title IX educational equity project for close-out costs mandated by the Division of State Architect.
- Increase the Chula Vista High School Project 1 project budget by \$11,000 for additional interim housing costs.
- The budget for Granger Junior High Health Clinic has not changed but the distribution between funding sources has been changed to all Prop BB funding as previously approved by the Board.
- Decrease the Mar Vista High School Title IX educational equity project budget by \$15,011. The project is substantially complete the remaining funds are for close-out costs.
- Decrease the Montgomery High School Project 1 project budget by \$22,225. The project is complete and was certified by the Division of State Architect on 6/11/13. If there are any settlement costs for the dispute with Swinerton Construction, those costs will come from the Prop O Program contingency.
- Decrease the Southwest High School Project 1 project budget by \$29,652. The project is complete and was certified by the Division of State Architect on 8/23/13.
- Technology Infrastructure – Approve correction to the bid awards in January 2013 (agenda item N-3) and February 2013 (Item N-2). The correct fiscal impact and funding source for both items is Prop O and CFD funds as approved by the Board in January 2013 (Item M-1).
- Increase contingency by \$2,444,600 based on cumulative project budget changes. Contingency is increased to about 6.3 percent of remaining expenditures.

CFD Funded Project budget adjustments are as follows:

- Increase the total CFD project budget by \$2,000,000 from the ending balance for the relocatable classroom project in order to add portables for Olympian High School (in addition to Eastlake High School, Eastlake Middle School, and Rancho Del Rey Middle School). The budget increase also funds portables to be added at these four sites in the summer of 2015 to accommodate anticipated growth.
- The budget for East Hills Academy Addition has not changed, but the distribution between funding sources has changed.
- The budget for Rehabilitation and Deferred Maintenance has not changed but two line items have been added to distinguish between the projects managed by Planning and the projects managed by Maintenance. This is for internal management only and staff will move funding between Planning and Maintenance as needed depending on the project.
- Decrease the Eastlake High School Artificial Turf for Quad budget by \$20,018 and move funds to contingency. The project is complete except for close-out costs and is under budget.
- Add new \$1,000 budget from contingency for the Eastlake High School Restroom building for DSA certification costs.
- Decrease the Otay Ranch High School Track and Field Replacement budget by \$40,000 and move funds to contingency. The project is complete except for close-out costs and is under budget.
- Increase the CFD Contingency budget by \$59,018 based on cumulative project budget changes (excluding the additional funding for the Relocatable Classroom project).

Other Funded Project budget adjustments are as follows:

- Increase the total budget for Other Funded Projects by \$742,508. \$542,508 from Prop 39 energy funds and \$200,000 in Fund 35 funds from closed projects as described earlier.
- Add new \$542,508 budget for Prop 39 Energy Projects. Funding from Prop 39 for planning purposes has been received and is part of Fund 40, Special Reserve Fund. Actual energy projects will be determined this year, once energy audits are completed at each school.
- Add new \$500 budget for DSA certification of Four ROTC Portables at San Ysidro High School from the Capital Facilities Fund. Funding from contingency.
- Decrease the Otay Ranch High School Stadium Light Pole Replacement Budget by \$5,124 and move remaining funds to contingency. The project is substantially complete and the budget can be reduced.
- Decrease the San Ysidro High School Stadium Light Pole Replacement Budget by \$6,187 and move remaining funds to contingency. The project is complete and was certified by the Division of State Architect on 3/2/14.
- Increase the contingency budget by 10,811 based on cumulative project budget changes (excluding General Fund and Special Reserve Fund changes).

Fiscal Impact:

- Increase the Prop O Program budget by \$ 3,404,935 (Increase of \$5,167,584 from the County Schools Facilities Fund and decrease of \$1,762,649 from the Mello-Roos Community Facilities District (CFD) Fund.)
- Increase the CFD Program budget by \$2,000,000 from CFD Funds.
- Increase the Planning Projects (other funding sources) budget by \$742,508 (\$542,508 from Prop 39 funding in the Special Reserve Fund and \$200,000 from the County Schools Facilities Fund).

[M-1 Backup.pdf \(182 KB\)](#)

Administrative Content



CAPITAL FACILITIES FINANCING PLAN

SUMMARY	"A" APPROVED BUDGET		"B" REVISIONS		"C" = "A+B"	"D"	"E" = "C-D"
	Current Budgets [a]	Proposed Revisions This Month [b]	Revised Budget	Total Expenditures thru 2/28/14	Remainder		
1. TOTALS for PROP O PROGRAM pages 2-4	\$ 309,790,637	\$ 3,404,935	\$ 313,195,572	\$ 249,999,531	\$ 63,196,041		
2. TOTALS for CFD PLANNING PROJECTS page 5	\$ 322,742,590	\$ 2,000,000	\$ 324,742,590	\$ 174,711,485	\$ 145,955,332		
3. TOTALS for OTHER PLANNING PROJECTS page 6	\$ 4,081,743	\$ 742,508	\$ 4,824,251	\$ 3,794,574	\$ 939,873		
Total Funding for Current Program page 7	\$ 636,614,970	\$ 6,147,443	\$ 642,762,413	\$ 428,505,590	\$ 210,091,246		
4. Remaining Prop O Bonding Authority	\$ 464,000,000 [c]		\$ 464,000,000				
Total Capital Facilities Financing Plan	\$ 1,100,614,970		\$ 1,106,762,413				

This report is the Capital Facilities Financing Plan (CFFP) for projects managed by the Planning and Construction Department. The major funding sources are Proposition O (including the remainder of Proposition BB), Mello-Roos CFD funds for facilities, and State Funding for facilities.

NOTES:

- [a] The current budgets are as of the last approved CFFP.
 - [b] Budget increases are itemized by project in each program. A summary of additional funding is listed here.
 - 1) \$5,357,584 from closing out two old Prop BB projects in the County School Facilities Fund (Fund35). This funding is recommended for the following projects and details are listed in the footnotes for each project on the following pages.
 - \$1,000,000 to fund the electrical upgrade project at Mar Vista High School. Saline soils have deteriorated the electrical infrastructure.
 - \$1,100,000 to fund additional testing and inspection costs and Title IX and accessibility requirements at Montgomery High School.
 - \$1,614,750 to fund the E-rate portion of the Technology Infrastructure project because it is unlikely that federal funding for Erate will materialize this year.
 - \$1,452,834 to increase Prop O contingency
 - \$200,000 to fund additional food service facility needs at Sweetwater Union High School. The facilities are undersized for the school population.
 - 2) (\$1,614,750) reduction in CFD funds for the Technology Infrastructure project (these funds were temporary until Erate funds were received. Replaced with Fund 35 funds.
 - 3) (\$147,899) reduction in CFD funds for the Bonita Vista High School HVAC project (the project is substantially complete and under budget).
 - 4) \$2,000,000 increase in CFD funds for the Relocatable Classrooms projects. This funds installations in both 2014 and 2015 and adds Olympian High School to the current schools receiving portables: EastLake Middle, Rancho Del Rey Middle, and Eastlake High.
 - 5) \$542,508 increase from Prop 39 energy funding. These funds are in the Special Reserve Fund and will be used for various enery projects.
- \$6,147,443 TOTAL PROPOSED FUNDING REVISIONS**

[c] Proposition O bonding authority is \$644 million. The first \$180 million was sold in March 2008. The remaining \$464 million cannot be sold until assessed value increases.



CAPITAL FACILITIES FINANCING PLAN

Site	APPROVED BUDGET						REVISIONS		EXPENDITURES	
	Approved Budget	Fund 22 Prop O Bond Funding	Fund 22 Prop O Interest	Fund 21 Prop BB Funding	Fund 35 County School Fac. Fund [1]	Other Funding [2]	Proposed Revisions This Month [3]	Revised Budget	Total Expenditures thru 2/28/14	Remainder
1. PROP O ACTIVE PROJECTS										
Bonita Vista HS - Track & Field (design)	\$ 401,024	\$ 300,768				\$ 100,256 CFD		\$ 401,024	\$ 244,339	\$ 156,685
Bonita Vista MS - Upgrades	\$ 1,748,000		\$ 511,760			\$ 1,236,240 DM/CFD		\$ 1,748,000	\$ 425,419	\$ 1,322,581
Chula Vista HS - ORG Port/Mod/Backstop	\$ 2,115,000	\$ 2,115,000						\$ 2,115,000	\$ 978,925	\$ 1,136,075
Chula Vista HS - Title IX	\$ 175,000	\$ 175,000						\$ 175,000	\$ -	\$ 175,000
Hilltop HS - Track & Field (design)	\$ 281,368	\$ 281,368						\$ 281,368	\$ 234,556	\$ 46,812
Mar Vista HS - Proj 2	\$ 1,800,000	\$ 1,800,000					\$ 1,000,000 [3.1]	\$ 2,800,000	\$ 48,470	\$ 2,751,530
Montgomery HS - Proj 2	\$ 23,000,000					\$ 23,000,000 BAN	\$ 1,100,000 [3.2]	\$ 24,100,000	\$ 6,193,498	\$ 17,906,502
Montgomery HS Gym Struct'l Upgrade	\$ 200,000	\$ 200,000						\$ 200,000	\$ -	\$ 200,000
National City MS - Proj 2	\$ 15,251,028	\$ 983,294				\$ 14,267,734 BAN		\$ 15,251,028	\$ 6,458,592	\$ 8,792,436
Palomar HS Science	\$ 100,000	\$ 100,000						\$ 100,000	\$ -	\$ 100,000
Power Purchase Agreement	\$ 500,000	\$ 500,000						\$ 500,000	\$ 263,489	\$ 236,511
Southwest MS - Proj 1B/1C	\$ 3,440,000	\$ 3,440,000						\$ 3,440,000	\$ 1,038,074	\$ 2,401,926
Southwest HS Title IX	\$ 139,000	\$ 139,000						\$ 139,000	\$ -	\$ 139,000
Sweetwater HS Parking Lot	\$ 2,000,000	\$ 2,000,000						\$ 2,000,000	\$ 75,544	\$ 1,924,456
Technology Infrastructure	\$ 4,153,000		\$ 1,500,000			\$ 2,653,000	CFD \$ (1,614,750) [3.3] CSFF \$ 1,614,750 [3.3]	\$ 4,153,000	\$ -	\$ 4,153,000
Fire Alarm Upgrades at Various Sites										
Group 2 - CVH, SOM, SUH	\$ 1,162,351	\$ 1,162,351					\$ (400,000) [3.4]	\$ 762,351	\$ 205,995	\$ 556,356
Group 3 - 10 sites	\$ 2,650,000	\$ 2,430,000				\$ 220,000 CFD		\$ 2,650,000	\$ 23,815	\$ 2,626,185
Group 4 - MVH, SOH	\$ 1,090,000	\$ 1,090,000						\$ 1,090,000	\$ 395	\$ 1,089,605
TOTALS	\$ 60,205,771	\$ 16,716,781	\$ 2,011,760	\$ -	\$ -	\$ 41,477,230	\$ 1,700,000	\$ 61,905,771	\$ 16,191,110	\$ 45,714,661
PROP O MISCELLANEOUS										
BAN Repayment	\$ 6,387,406	\$ 6,387,406						\$ 6,387,406	\$ 643,156	\$ 5,744,250
Long Range Fac. Master Plan Update	\$ 399,166	\$ 399,166						\$ 399,166	\$ 49,705	\$ 349,461
Planning & Operations (Prop O portion)	\$ 9,743,519	\$ 5,871,876	\$ 3,545,915	\$ 325,728			[4]	\$ 9,743,519	\$ 6,115,681	\$ 3,627,838
TOTALS	\$ 16,530,091	\$ 12,658,448	\$ 3,545,915	\$ 325,728	\$ -	\$ -	\$ -	\$ 16,530,091	\$ 6,808,542	\$ 9,721,549
Prop O CLOSE-OUT PROJECTS (p. 3)	\$ 175,458,216	\$ 108,311,082	\$ -	\$ 12,160,000	\$ 51,536,932	\$ 3,450,202	\$ (687,788)	\$ 174,770,428	\$ 171,055,479	\$ 3,714,949
Prop BB CLOSE-OUT PROJECTS (p. 3)	\$ 83,252	\$ -	\$ -	\$ 71,252	\$ 12,000	\$ -	\$ -	\$ 83,252	\$ 882	\$ 82,370
COMPLETED PROJECTS (p. 4)	\$ 55,995,395	\$ 41,006,660	\$ 1,896,056	\$ 2,819,743	\$ 10,122,936	\$ 150,000	\$ (51,877)	\$ 55,943,518	\$ 55,943,518	\$ -
Prop O Program Contingency	\$ 1,517,912	\$ 1,307,029	\$ -	\$ 210,883	\$ -	\$ -	\$ 2,444,600 [3.5]	\$ 3,962,512	\$ -	\$ 3,962,512
1. TOTALS for PROP O PROGRAM	\$ 309,790,637	\$ 180,000,000	\$ 7,453,731	\$ 15,587,606	\$ 61,671,868	\$ 45,077,432	\$ 3,404,935 [3.6]	\$ 313,195,572	\$ 249,999,531	\$ 63,196,041

- NOTES** [1] The County School Facilities Fund is where State Funding is deposited. The expenses include \$4,435,821 in CTE Grants. [2] See last page for acronyms for funding sources
- [3] Individual project revision explanations are shown on each page.
- [3.1] Budget increase recommended to fund the upgrade of the electrical system for the whole campus (saline soils has deteriorated underground infrastructure). Funding from project close-outs in Fund 35.
- [3.2] Budget increase of \$350,000 for testing & inspection costs that exceed the original estimate from the County Office of Education and a budget increase of \$750,000 for additional Title IX and accessibility requirements
- [3.3] Total budget has not changed. The change in funding sources is because it is unlikely that E-rate funding will be received based on current federal funding. CFD funding was approved until E-rate funding was received. Because E-rate funding is unlikely, the proposed funding source is from the close-out of state funded projects in the County School Facilities Fund (Fund 35).
- [3.4] Project is substantially complete and the budget may be reduced and transferred to contingency. Remainder is reserved for close-out costs.
- [3.5] Contingency adjusted based on cumulative project budget adjustments (excluding decreases in CFD funding). Prop O Contingency increases by \$991,766 in Fund 22 and \$1,502,834 in Fund 35
- [3.6] Net increase is based on CSFF Fund 35 increase of \$5167584 and CFD Funding decrease of \$-1762649 [4] Prop O portion of program and project administration budget through 2015-16.



CAPITAL FACILITIES FINANCING PLAN

Site	APPROVED BUDGET						REVISIONS		EXPENDITURES	
	Approved Budget	Fund 22 Prop O Bond Funding	Fund 22 Prop O Interest	Fund 21 Prop BB Funding	Fund 35 County School Fac. Fund [1]	Other Funding [2]	Proposed Revisions This Month [3]	Revised Budget	Total Expenditures thru 2/28/14	Remainder
PROP O CLOSE-OUT PHASE PROJECTS										
Bonita Vista HS - HVAC upgrade	\$ 2,000,000	\$ 1,500,000				\$ 500,000	CFD \$ (147,899) [3.4] O \$ (552,668) [3.4]	\$ 1,299,433	\$ 1,201,571	\$ 97,862
Castle Park HS - Title IX Improvements	\$ 1,700,000	\$ 1,700,000					\$ 16,790 [3.7]	\$ 1,716,790	\$ 1,686,922	\$ 29,868
Chula Vista HS - Proj 1	\$ 29,025,252	\$ 20,210,888			\$ 8,789,813	\$ 24,551 SDGE	\$ 11,000 [3.8]	\$ 29,036,252	\$ 29,009,981	\$ 26,271
Granger Jr HS Clinic 2	\$ 160,000			\$ 160,000			[3.9]	\$ 160,000	\$ 145,285	\$ 14,715
Hilltop HS - Proj 1	\$ 23,575,302	\$ 12,192,668			\$ 11,382,634			\$ 23,575,302	\$ 23,560,229	\$ 15,073
Mar Vista HS - Proj 1	\$ 9,641,164	\$ 6,805,332			\$ 2,835,832			\$ 9,641,164	\$ 9,578,910	\$ 62,254
Mar Vista HS Title IX	\$ 547,948	\$ 547,948					\$ (15,011) [3.4]	\$ 532,937	\$ 530,435	\$ 2,502
Montgomery MS - Proj 1	\$ 25,929,799	\$ 25,929,799						\$ 25,929,799	\$ 24,894,092	\$ 1,035,707
National City MS - Proj 1	\$ 13,104,083	\$ 11,515,635			\$ 1,588,448			\$ 13,104,083	\$ 13,026,960	\$ 77,123
Southwest MS - Proj 1	\$ 15,510,306	\$ 13,549,515			\$ 1,548,791	\$ 412,000 QEIA		\$ 15,510,306	\$ 14,865,887	\$ 644,419
Sweetwater HS - Proj 1	\$ 49,644,870	\$ 10,139,805		\$ 12,000,000	\$ 25,391,414	\$ 2,113,651 QZAB		\$ 49,644,870	\$ 49,320,991	\$ 323,879
Sweetwater HS Synthetic Track & Field Fire Alarm Upgrades at Various Sites	\$ 3,119,492	\$ 2,719,492				\$ 400,000 NC, NFL		\$ 3,119,492	\$ 2,209,757	\$ 909,735
Group 1 - CVM, HTH, MOH	\$ 1,500,000	\$ 1,500,000						\$ 1,500,000	\$ 1,024,459	\$ 475,541
TOTALS	\$ 175,458,216	\$ 108,311,082	\$ -	\$ 12,160,000	\$ 51,536,932	\$ 3,450,202	\$ (687,788)	\$ 174,770,428	\$ 171,055,479	\$ 3,714,949

PROP BB CLOSE-OUT PHASE PROJECTS (2013-14 Budget)										
Castle Park Middle BB 1B	\$ 5,000			\$ 5,000				\$ 5,000	\$ -	\$ 5,000
Chula Vista HS BB Growth II	\$ 1,000			\$ 1,000				\$ 1,000	\$ -	\$ 1,000
Hilltop HS BB 1B	\$ 44,225			\$ 44,225				\$ 44,225	\$ -	\$ 44,225
Planning & Operations	\$ 7,085			\$ 7,085				\$ 7,085	\$ 882	\$ 6,203
San Ysidro HS BB 1A	\$ 25,000			\$ 13,000	\$ 12,000			\$ 25,000	\$ -	\$ 25,000
Southwest HS BB 1B	\$ 942			\$ 942				\$ 942	\$ -	\$ 942
TOTALS	\$ 83,252	\$ -	\$ -	\$ 71,252	\$ 12,000	\$ -	\$ -	\$ 83,252	\$ 882	\$ 82,370

- NOTES** [1] The County School Facilities Fund is where State Funding is deposited. The expenses include \$4,435,821 in CTE Grants. [2] See last page for acronyms for funding sources
- [3.4] Project is substantially complete and the budget may be reduced and transferred to contingency. Remainder is reserved for close-out costs.
- [3.7] Ratification of additional funding from Prop O contingency to pay architect and DSA close-out costs (corrections to one door in the Gym as required by DSA).
- [3.8] Additional funding from Prop O contingency to pay final interim housing and close-out costs.
- [3.9] Total budget has not changed. Budget is corrected to all Prop BB funding as previously approved by the Board.



CAPITAL FACILITIES FINANCING PLAN

Site	APPROVED BUDGET						REVISIONS		EXPENDITURES	
	Approved Budget	Fund 22 Prop O Bond Funding	Fund 22 Prop O Interest	Fund 21 Prop BB Funding	Fund 35 County School Fac. Fund [1]	Other Funding [2]	Proposed Revisions This Month [3]	Revised Budget	Total Expenditures thru 2/28/14	Remainder
COMPLETED PROJECTS (Prop O project budgets and Prop BB 2013/14 budgets)										
Bonita Vista HS Bleachers	\$ 309,122			\$ 309,122				\$ 309,122	\$ 309,122	\$ -
Bonita Vista MS BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Castle Park HS BB 1A	\$ 94			\$ 94				\$ 94	\$ 94	\$ -
Castle Park HS BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Chula Vista HS BB 1A	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Chula Vista HS BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Chula Vista HS BB Growth	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Chula Vista MS BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Chula Vista MS - Proj 1	\$ 11,659,017	\$ 8,565,888		\$ 2,242,398	\$ 850,731			\$ 11,659,017	\$ 11,659,017	\$ -
Fifth Avenue Academy	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Granger Jr High BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Granger Jr HS Health Clinic	\$ 268,129			\$ 268,129				\$ 268,129	\$ 268,129	\$ -
Hilltop HS BB Growth	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Hilltop MS BB 1A	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Hilltop MS BB 1B	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Hilltop MS Science Design	\$ 23,700		\$ 23,700					\$ 23,700	\$ 23,700	\$ -
Interim Housing BB	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
iPad Initiative	\$ 1,800,000		\$ 1,800,000					\$ 1,800,000	\$ 1,800,000	\$ -
MAAC Charter School	\$ 45,314		\$ 45,314					\$ 45,314	\$ 45,314	\$ -
Montgomery HS - Proj 1	\$ 25,644,944	\$ 24,311,270			\$ 1,258,674	\$ 75,000 SDGE	\$ (22,225) [3.11]	\$ 25,622,719	\$ 25,622,719	\$ -
Smartboards-CPH & MVM	\$ 27,042		\$ 27,042					\$ 27,042	\$ 27,042	\$ -
Southwest HS BB 1A	\$ -			\$ -			[3.10]	\$ -	\$ -	\$ -
Southwest HS - Proj 1	\$ 16,218,033	\$ 8,129,502			\$ 8,013,531	\$ 75,000 SDGE	\$ (29,652) [3.11]	\$ 16,188,381	\$ 16,188,381	\$ -
TOTALS	\$ 55,995,395	\$ 41,006,660	\$ 1,896,056	\$ 2,819,743	\$ 10,122,936	\$ 150,000	\$ (51,877)	\$ 55,943,518	\$ 55,943,518	\$ -

- NOTES** [2] See last page for acronyms for funding sources
 [3.10] The revised budgets are zero because they were closed out in December 2013 and the 2013-14 budget amounts were moved to other projects.
 [3.11] Project has been certified by DSA and remaining project budget is being transferred to Prop O contingency.



CAPITAL FACILITIES FINANCING PLAN

	"A"="B+C+D+E+F"	"B"	"C"	"D"	"E"	"F"	"G"	"H"="A+G"	"I"	"J"="H-I"
	APPROVED BUDGET						REVISIONS		EXPENDITURES	
Site	Approved Budget	Fund 49 Mello-Roos CFD	Fund 35 Couny School Fac. Fund	Other Funding Notes/Fund [2]	Proposed Revisions [3]	Revised Budget	Total Expenditures thru 2/28/14	Remainder		
2. ACTIVE PLANNING PROJECTS (CFD FUNDED)										
East Hills Academy Addition	\$ 560,000	\$ 119,200	\$ 440,800				[3.12] \$ 560,000	\$ -	\$ 560,000	
ELH Amphitheater/Observatory	\$ 2,200,000	\$ 2,200,000					\$ 2,200,000	\$ 136,891	\$ 2,063,109	
Middle School 12/High School 14	\$ 180,000,000	\$ 180,000,000					[5] \$ 180,000,000	\$ 44,908,670	\$ 135,091,330	
ORH Drainage Alterations	\$ 250,000	\$ 250,000					\$ 250,000	\$ 21,662	\$ 228,338	
Rehabilitation/Deferred Maintenance	\$ 5,000,000	\$ 5,000,000					[3.13] \$ 5,000,000	\$ -	\$ 5,000,000	
Rehab/Deferred Maint. - Planning		\$ 2,400,000					[3.13]	\$ -	\$ 2,400,000	
Rehab/Deferred Maint. - Maint.		\$ 2,600,000					[3.13]	\$ -	\$ 2,600,000	
Relocateable Classrooms	\$ 500,000	\$ 500,000				CFD \$ 2,000,000	[3.14] \$ 2,500,000	\$ 3,421	\$ 2,496,579	
Roof Defects	\$ 150,000	\$ 150,000					\$ 150,000	\$ -	\$ 150,000	
CFD CLOSEOUT PROJECTS (see below)	\$ 131,706,180	\$ 78,304,544	\$ 53,401,636	\$ -	\$ -	\$ -	\$ (59,018)	\$ 131,647,162	\$ 129,466,245	\$ -
Planning & Operations (CFD portion only)	\$ 965,000	\$ 965,000					[6] \$ 965,000	\$ 174,595	\$ 365,977	
Program Contingency	\$ 1,411,410	\$ 1,411,410				CFD \$ 59,018	[3.15] \$ 1,470,428			
2. TOTALS for CFD PLANNING PROJECTS	\$ 322,742,590	\$ 268,900,154	\$ 53,842,436	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 324,742,590	\$ 174,711,485	\$ 145,955,332
CFD CLOSEOUT PROJECTS										
East Hills Academy	\$ 4,294,402	\$ 1,924,002	\$ 2,370,400					\$ 4,294,402	\$ 4,294,402	\$ -
ELH Artificial Turf for Quad	\$ 266,500	\$ 266,500					\$ (20,018) [3.4]	\$ 246,482	\$ -	\$ 246,482
ELH Restroom Portable	\$ 1,924,002	\$ 1,924,002					\$ 1,000 [3.16]	\$ 1,925,002	\$ -	\$ 1,925,002
Olympian High School (HS 13)	\$ 124,158,246	\$ 73,127,010	\$ 51,031,236					\$ 124,158,246	\$ 124,158,246	\$ -
ORH Track and Field Replacement	\$ 1,062,030	\$ 1,062,030					\$ (40,000) [3.4]	\$ 1,022,030	\$ 1,013,597	\$ 8,433
Rancho Del Rey MS	\$ 1,000	\$ 1,000						\$ 1,000	\$ -	\$ 1,000
TOTALS	\$ 131,706,180	\$ 78,304,544	\$ 53,401,636	\$ -	\$ -	\$ -	\$ (59,018)	\$ 131,647,162	\$ 129,466,245	\$ 2,180,917

- NOTES**
- [2] See last page for acronyms for funding sources
 - [3.4] Project is substantially complete and the budget may be reduced and transferred to contingency. Remainder is reserved for close-out costs.
 - [3.12] No change in funding, but the split between Fund 35 and Fund 49 has changed.
 - [3.13] The Rehabilitation/Deferred Maintenance budget has been split into projects managed by Planning and Maintenance for informational and internal management purposes only. No change to total budget.
 - [3.14] Budget increase from CFD funding for adding portables to Olympian HS and expanding the project for additional portables to be installed in summer of 2015.
 - [3.15] CFD Contingency adjusted based on cumulative project budget adjustments. (Excluding new funding for the Relocateable Classroom Project.)
 - [3.16] New budget needed for DSA close-out costs to certify this old project. Funding from Mello-Roos CFD funds.
 - [5] State funding is estimated at about \$40 million but the State is out of bond funds. Until State Funding is officially approved it will be assumed that CFD funds will be used.
 - [6] CFD portion of program and project administration budget through 2015-16.



CAPITAL FACILITIES FINANCING PLAN

Site	APPROVED BUDGET						REVISIONS		EXPENDITURES	
	Approved Budget	Fund 25 Cap Fac Fund	Fund 35 County School Fac. Fund	Fund 14 Deferred Maint.	Fund 01 General Fund	Other Funding Notes/Fund [2]	Proposed Revisions [3]	Revised Budget	Total Expenditures thru 2/28/14	Remainder
3. ACTIVE PLANNING PROJECTS (OTHER FUNDING SOURCES)										
HTH Retaining Wall Replacement	\$ 150,000			\$ 150,000				\$ 150,000	\$ -	\$ 150,000
Prop 39 Energy Projects	\$ -						SRF \$ 542,508 [3.17]	\$ 542,508	\$ -	\$ 542,508
SUH Food Service Facilities	\$ -						CSFF \$ 200,000 [3.18]	\$ 200,000	\$ -	\$ 200,000
OTHER CLOSEOUT PROJECTS (see below)	\$ 3,852,750	\$ 3,676,553	\$ 64,639	\$ 40,000	\$ 1,000	\$ 70,558	\$ (10,811)	\$ 3,841,939	\$ 3,794,574	\$ 47,365
Program Contingency	\$ 78,993	\$ 73,632	\$ 5,361				\$ 10,811 [3.19]	\$ 89,804		
3. TOTALS for OTHER PLANNING PROJECT!	\$ 4,081,743	\$ 3,750,185	\$ 70,000	\$ 190,000	\$ 1,000	\$ 70,558	\$ 742,508 [6]	\$ 4,824,251	\$ 3,794,574	\$ 939,873
OTHER CLOSEOUT PROJECTS										
ELH Learning Center/Science	\$ 926,368	\$ 926,368						\$ 926,368	\$ 926,368	\$ -
ELH Track & Field	\$ 1,987,003	\$ 1,987,003						\$ 1,987,003	\$ 1,987,003	\$ -
HTH Ramp Replacement	\$ 40,000			\$ 40,000				\$ 40,000	\$ -	\$ 40,000
NCA Cisco Lab	\$ 70,558					\$ 70,558 Ad Ed		\$ 70,558	\$ 70,558	\$ -
ORH Concession Stand	\$ 64,639		\$ 64,639					\$ 64,639	\$ 64,639	\$ -
ORH Stadium Light Pole Replacement	\$ 360,000	\$ 360,000					\$ (5,124) [3.4]	\$ 354,876	\$ 349,011	\$ 5,865
SYH 4 ROTC portables (2004)	\$ -						CSFF \$ 500 [3.20]	\$ 500	\$ -	\$ 500
SYH Stadium Light Pole Replacement	\$ 403,182	\$ 403,182					\$ (6,187) [3.21]	\$ 396,995	\$ 396,995	\$ -
Teen Parent Program Portable	\$ 1,000				\$ 1,000			\$ 1,000	\$ -	\$ 1,000
TOTALS	\$ 3,852,750	\$ 3,676,553	\$ 64,639	\$ 40,000	\$ 1,000	\$ 70,558	\$ (10,811)	\$ 3,841,939	\$ 3,794,574	\$ 47,365

- NOTES**
- [2] See last page for acronyms for funding sources
 - [3.4] Project is substantially complete and the budget may be reduced and transferred to contingency. Remainder is reserved for close-out costs.
 - [3.17] New Special Reserve Fund (Fund 740) budget for Prop 39 energy projects from Prop 39 state energy funds.
 - [3.18] New budget for additional food service facilities needed at Sweetwater Union High School to serve the student population. USDA funding may offset some of these costs. Budget from project close-outs in Fund 35.
 - [3.19] Contingency adjusted based on cumulative project budget adjustments (excluding \$150,000 new funding from Fund 35 and Prop 39 Energy Funding)
 - [3.20] New budget needed for DSA close-out costs.
 - [3.21] Project was certified by DSA and remaining project budget is being transferred to contingency.
 - [6] Program budget increase is from new Prop 39 energy funding revenue and from closed projects in Fund 35.



CAPITAL FACILITIES FINANCING PLAN

April 2014 DRAFT - Page 7

Funding Sources	Fund Number	Abbreviation	APPROVED BUDGET		REVISIONS	
			Funding		Proposed Revisions This Month [3]	Revised Budget
PROP O PROGRAM FUNDING SOURCES						
Prop O Bond Sale #1	22	O	\$ 180,000,000			\$ 180,000,000
Prop O Interest	22	Oint	\$ 7,453,731			\$ 7,453,731 [7]
Prop BB	21	BB	\$ 15,587,606			\$ 15,587,606
County School Facilities Fund (State Funding Program)	35	CSFF	\$ 61,671,868	\$ 5,167,584 [3.22]		\$ 66,839,452
Mello-Roos CFD	49	CFD	\$ 3,909,496	\$ (1,762,649) [3.23]		\$ 2,146,847
Deferred Maintenance	14	DM	\$ 800,000			\$ 800,000
Quality Education Investment Act	22	QEIA	\$ 412,000			\$ 412,000
City of National City	22	NC	\$ 200,000			\$ 200,000
San Diego Chargers	22	NFL	\$ 200,000			\$ 200,000
SDGE Energy Rebates	22	SDGE	\$ 174,551			\$ 174,551
Bond Anticipation Notes (BANs)	23	BAN	\$ 37,267,734			\$ 37,267,734
QZAB Reimbursement	22	QZAB	\$ 2,113,651			\$ 2,113,651
TOTALS			\$ 309,790,637	\$ 3,404,935		\$ 313,195,572
CFD PLANNING PROJECT FUNDING SOURCES						
Mello-Roos CFD	49	CFD	\$ 268,900,154	\$ 2,000,000 [3.23]		\$ 270,900,154
County School Facilities Fund (State Funding Program)	35	CSFF	\$ 53,842,436			\$ 53,842,436
TOTALS			\$ 322,742,590	\$ 2,000,000		\$ 324,742,590
OTHER PLANNING PROJECT FUNDING SOURCES						
Capital Facilities Fund	25	CFF	\$ 3,750,185			\$ 3,750,185
County School Facilities Fund (State Funding Program)	35	CSFF	\$ 70,000	\$ 200,000 [3.22]		\$ 270,000
Deferred Maintenance	14	DM	\$ 190,000			\$ 190,000
Special Reserve Fund	40	SRF	\$ -	\$ 542,508 [3.24]		\$ 542,508
General Fund	01	GF	\$ 1,000			\$ 1,000
Adult Ed	11	AdEd	\$ 70,558			\$ 70,558
TOTALS			\$ 4,081,743	\$ 742,508		\$ 4,824,251
Total active Capital Facilities Program			\$ 636,614,970	\$ 6,147,443		\$ 642,762,413
Major Funds:						
Total Prop O/BB Funding			\$ 203,041,337	\$ -		\$ 203,041,337
Total State Funding			\$ 61,741,868	\$ 5,367,584		\$ 67,109,452
Total Mello-Roos CFD Funding			\$ 272,809,650	\$ 237,351		\$ 273,047,001

NOTES: [3.22] Funding is from the closeout of Chula Vista HS and Castle Park HS projects funded by State funding. Remaining project funds can be used for other capital improvement needs. See individual projects for recommended budget adjustments using this additional funding.

[3.23] CFD Budget decrease from projects that are substantially complete and from the Technology Infrastructure project.

[3.23] Budget increase for additional portables (see Relocatable Classrooms project in section 2.)

[3.24] Prop 39 funds for energy projects is accounted for in the Special Reserve Fund.

[7] Interest Earnings from 1st 3 quarters of 2013 (through 10/23/13)



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	2. Approve/ratify various consultant agreements and amendments. (F/I: See below.)
Access	Public
Type	Action (Consent)

Public Content

Issue:

Consultants for Construction Projects.

Superintendent's Recommendation:

Approve/ratify various consultant agreements and amendments.

Analysis:

The consultant items listed below are for various services required on construction projects such as architectural, testing, inspection, etc. In order to expedite the planning and construction process, staff may approve consultant agreements subject to ratification by the board (Board Agenda Item H-7 approved March 8, 2010, and Board Agenda Item M-9 approved March 12, 2012), and staff may approve contract amendments as long as amendments exceeding \$1,000.00 are ratified by the board (Resolution No. 4150 approved on July 23, 2012). Details for each contract and amendment are provided in the attachment.

APPROVE or RATIFY NEW CONTRACTS

Action	Project	Consultant	Services	Amount	Funding Source [1]	Page
Ratify	CVH Title IX	Burkett & Wong	Surveying	\$3,500	Prop O	1
Ratify	EHA Project 2	Consulting & Inspection Services, LLC	DSA Inspector	\$XXXX,XX	Capital Facilities Fund	2
Ratify	EHA Project 2	Ninyo & Moore	Special Testing	\$XXXX.XX	Capital Facilities Fund	3
Ratify	ELH Fire Alarm Replacement/ Upgrades	Turpin & Rattan Engineering, Inc.	Electrical Engineer	\$74,800	Prop O	4
Ratify	ELH HVAC/Roof Replacement-Gym	Burkett & Wong	Structural Engineer	\$9,200	Mello-Roos	5

Ratify	ELH Various Improvements	Consulting & Inspection Services, LLC	Inspection	\$79,632	Mello-Roos	6
Ratify	ELH Various Improvements	G-Force	Special Testing	\$49,353	Mello-Roos	7
Approve	HTH Column Repairs	Burkett & Wong	Structural Engineer	\$2,200	Deferred Maintenance	8
Ratify	HTH Retaining Wall	Testing Services & Inspection	Special Inspection	\$11,695	Deferred Maintenance	9
Ratify	MOH Gym	Burkett & Wong Engineers	Structural Engineering	\$18,400	Prop O	10
Ratify	MOH Project 2	Ninyo & Moore	Geotechnical Testing	\$3,833	BAN	11
Approve	MVH & SOH Fire Alarm Upgrades	CQAG	Inspection	\$123,400	Prop O	12
Ratify	MVH & SOH Fire Alarm Upgrades	LPA, Inc.	Architectural	\$33,340	Prop O	13
Approve	MVH & SOH Fire Alarm Upgrades	Ninyo & Moore	Special Testing	\$7,906	Prop O	14
Ratify	PPA, Phase 2B	Norm Arnett dba DSA Inspections, Inc.	DSA Inspection	\$118,184	Prop O	15
Ratify	SOH Title IX	Burkett & Wong	Structural Engineering	\$5,700	Prop O	16
Approve	SOM P1B (Inc 2)	CQAG	DSA Inspector	\$148,400	Prop O	17
Approve	SOM P1B (Inc. 2)	CT&E, Inc.	Special Testing	\$49,424	Prop O	18
Approve	SOM P1B (Inc 2)	Ninyo & Moore	Hazardous Survey	\$4,947	Prop O	19
Ratify	SUH Bldg 100 Mechanical Upgrades	URS Corporation	Mechanical Engineering	\$6,390	Prop O	20
Approve	SUH Food Services Upgrade	Platt/Whitelaw	Architectural	\$6,750/ \$6,750	Nutrition Services/County Schools Facility Funds	21
Approve	Fire Alarm Upgrades – 10 sites	CQAG	Inspection	\$20,257.50/ \$128,112.50	Mello-Roos/ Prop O	22
Ratify	Fire Alarm Upgrades – 10 sites	Ninyo & Moore	Geotechnical environmental testing	\$3,849.50/ \$25,440.50	Mello-Roos/ Prop O	23

APPROVE or RATIFY CONTRACT AMENDMENTS

Action	Project	Consultant	Amd't No.	Services	Amd't Amount/ New Total	Funding Source [1]	Page
Ratify	CPH Title IX	Lord Architecture, Inc.	5	Architectural	\$3,650/\$144,600	Prop O	24
Approve	CVH Baseball Backstops	Reyes Architects	1	Architectural	\$95,892.96/\$267,556.58	BAN	25
Ratify	CVH Fire Alarm Upgrades	Ninyo & Moore	1	Asbestos Testing	\$1,961/\$9,379	Prop O	26
Ratify	MOH P2	MAC's DSA Inspections	2	Inspection	\$85,330/\$272,500	BAN	27

Ratify	MOH P2	MAC's DSA Inspection Services	3	DSA Inspector	\$31,280/\$303,780	BAN	28
Ratify	MOH P2	NOVA Services	1	Special Testing	\$42,000/\$341,358	BAN	29
Ratify	MVH P2	Platt/Whitelaw Architects Inc.	1	Architectural	\$75,000/\$275,000	Prop O	30
Ratify	NCM P2	GHD Inc.	1	Inspection	\$XXXX/\$XXXXX	Prop O	31
Ratify	NCM P2	LPA, Inc.	31	Architect	\$4,780/\$1,183,725	Prop O	32
Ratify	NCM P2	Ninyo & Moore	1	Geotechnical environmental testing	\$12,850/\$152,526	Prop O	33
Ratify	SOM P1B	RNT	8	Architectural	\$13,904/\$451,971	Prop O	34
Approve	SOM P1B (Inc. 1)	RNT, Inc.	9	Architectural	\$1,440/\$453,411	Prop O	35
Ratify	SOM P1C	RNT	7	Architectural	\$53,972/\$438,067	Prop O	36
Ratify	SOM/SOH HAR Litigation	Hill International, Inc.	1	Legal Support	\$28,000/\$175,960	Prop O	37
Ratify	SOM/SOH HAR Litigation	Hill International, Inc.	2	Legal Support	\$195,140/\$371,100	Prop O	38
Ratify	SUH Site Improvements	Reyes Architects, Inc.	2	Architect	\$40,356.90/\$196,102.90	Prop O	39
Ratify	SUH Welding 2	All American Inspections, Inc.	1	Inspection	\$41,820/\$63,580	Prop O	40
Approve	SUH Welding 2	Reyes Architects, Inc.	2	Architect	\$8,000/\$108,117	Prop O	41

Note [1]: ASB= ASB Funds; BAN=Prop O Bond Anticipation Notes; DM= Deferred Maintenance; GF= General Fund; Prop O= Bond program funds; /R= expense will be reimbursed; MR = Mello-Roos funds.

Fiscal Impact:

Expenditure of \$ 1,676,840.86 from the following funds:

- \$ 333,335.96 from Prop O Bond Anticipation Notes
- \$ 13,895.00 from Deferred Maintenance
- \$ 1,153,817.90 from Proposition O Funds
- \$ 162,292.00 from Mello-Roos
- \$ 6,750.00 from Nutrition Services Fund
- \$ 6,750.00 from County Facilities Fund

[M-2 Backup - cm.pdf \(331 KB\)](#)

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Burkett & Wong Engineers

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 4/1/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify a new contract with Burkett & Wong Engineers, to provide surveying services for the Girls Softball Team Room at Chula Vista High School for Title IX equity.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Chula Vista High School	\$3,500.00
Total Fees:	\$3,500.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on February 18, 2014, Board Agenda Item N-5.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 3,500.00 Annual One Time (√ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Turpin & Rattan Engineering, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/17/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify new contract with Turpin & Rattan Engineering, Inc., to provide professional electrical engineering and design services for the Fire Alarm Upgrade Project at Eastlake High School.

The project will consist of the replacement of the existing FCI D Fire Alarm System with does not provide replacement units/devices because the system is no longer manufactured and the new FCI E3 Fire Alarm System will bring Eastlake High School into compliance with the current code requirements.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Eastlake High School	\$74,800.00
Total Fees:	\$74,800.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on February 18, 2014, Board Agenda Item N-5.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 74,800.00 Annual One Time (√ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Burkett & Wong Engineers

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/18/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify new contract with Burkett & Wong Engineers to provide structural engineering for upgrades to the original Gymnasium at Montgomery High School. Cracks were noted in the concrete walls. The cracks are non-structural and do not affect the safety of the building, however, during the structural review it was recommended that various roof structural systems be upgraded to comply with AB-300.

The scope of work includes structural calculations and drawings on upgrades or repairs suitable for plan check by Division of the State Architect (DSA).

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

Montgomery High School Gym Structural Upgrade	Professional Fees \$18,400.00
Total Fees:	\$18,400.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including Burkett & Wong Engineers, was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 18,400.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/21/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify new contract with Ninyo & Moore to provide geotechnical, materials sampling and laboratory testing services during the preparation of subgrade soils, placement of pavement section, and construction of the concrete driveway for Montgomery High School (MOH) Project 2.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

Montgomery High School - Project 2	Professional Fees \$3,833.00
Total Fees:	\$3,833.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Bond Anticipation Notes Funds

Total Amount: \$ 3,833.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Construction Quality Assurance Group, LLC

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/18/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve new contract with Construction Quality Assurance Group, LLC, to provide DSA inspection services for the Fire Alarm Upgrades project at Mar Vista High School (MVH) and Southwest High School (SOH).

The work includes system testing and commissioning phase. A 102-working days construction schedule for each project has been used to determine cost.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Fire Alarm Upgrades - Mar Vista High School and Southwest High School	\$123,400.00
Total Fees:	\$123,400.00

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$123,400.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Thomas Calhoun

Name of Consultant: LPA, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/28/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with LPA, Inc., to provide architectural services for the completion of the Fire Alarm Upgrades at Mar Vista High School (MVH) and Southwest High School (SOH).

The scope of service is to make fire alarm upgrades and repairs to the balance of campus buildings as identified in the OMB Electrical Engineers, Inc. report of February 2014.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Mar Vista High School	\$11,610.00
Southwest High School	\$21,730.00
Total Fees:	\$33,340.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$33,340.00 Annual One Time (√ one only)
Including Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/18/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Ninyo & Moore to provide geotechnical observation and materials testing services for the Fire Alarm Upgrades project at Mar Vista High School (MVH) and Southwest High School (SOH).

The scope of work includes field observation, engineering consultation and project management, including distribution of test reports and preparation of Final Verified Reports for submittal to Division of the State Architect (DSA).

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Mar Vista High School	\$4,913.00
Southwest High School	\$2,993.00
Total Fees:	\$7,906.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including Ninyo & Moore, was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 7,906.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Norm Arnett dba DSA Inspections, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 1/15/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify new contract with Norm Arnett dba DSA Inspections, Inc. for the PPA Solar Project, Phase 2B at Hilltop Middle, Granger Junior, East Lake High and Southwest Middle Schools.

The scope of work is to provide Division of the State Architects inspection services.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Consultant Fees
PPA Solar Project, Phase 2B	\$ 118,184.00
Total Fees:	\$ 118,184.00

Contracting with pre-qualified consultants for as-needed professional services through August 2018, including Norm Arnett dba DSA Inspections, Inc., was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

(to be reimbursed)

Total Amount: \$118,184.00 Annual One Time (✓ one only)

Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Burkett & Wong Engineers

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/10/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Burkett & Wong Engineers, to provide structural engineering services for the Scoreboard Project portion of the Southwest High School Title IX project.

Staff is recommending the following not-to-exceed fees:

	Professional Fees
Southwest High School Title IX	\$5,500.00
Reimbursables	\$200.00
Total Fees:	\$5,700.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including Burkett & Wong Engineers, was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 5,700.00 Annual One Time (√ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Construction Quality Assurance Group, LLP

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 4/22/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve new contract with Construction Quality Assurance Group, LLP (CQAG), to provide DSA inspection services for the Modernizations Phase 1B (Increment 2) Project at Southwest Middle School according to the district's original construction support plan, and as required by the Division of the State Architect (DSA).

	Professional Fees
Southwest Middle School, Modernizations Phase 1B (Increment 2) Project	\$148,400.00
Total:	\$148,400.00

Contracting with pre-qualified consultants for as-needed inspection and testing services was approved by the board of trustees on August 18, 2008, Board Agenda Item H-09.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 148,400.00 Annual One Time (✓ one only)

Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Construction Testing & Engineering, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 4/22/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve contract with Construction Testing & Engineering, Inc., to provide geotechnical, materials testing and special inspection services for the Southwest Middle School (SOM) - Modernization Project 1B (Increment 2) Project.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Southwest Middle School - P1B (Inc 2)	\$49,424.00
Total Fees:	\$49,424.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 49,424.00 Annual One Time (✓ one only)

Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/18/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve new contract with Ninyo & Moore to perform hazardous building materials consulting services for Southwest Middle School Prop O Project 1B Increment 2. The work includes providing a Hazardous Building Materials Survey report for the demolition of relocatable classrooms 10 and 15, and the renovation of buildings 1200 and 1300.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Southwest Middle School Prop O Project 1	\$4,947.00
Total Fees:	\$4,947.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 4,947.00 Annual One Time (√ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: URS Corporation

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/4/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with URS Corporation, to provide mechanical engineering services for mechanical system upgrades at Sweetwater High School Building 100. The originally specified mechanical controller units do not provide enough data and control through the district's environmental management system. After a lot of analysis, a solution has been found and an engineer is required to create a bid package for the upgrades.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Sweetwater High School	\$6,390.00
Total Fees:	\$6,390.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including URS Corporation was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 6,390.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Construction Quality Assurance Group, LLC

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/18/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve new contract with Construction Quality Assurance Group, LLC, to provide DSA inspection services for the Fire Alarm Upgrades project at Bonita Vista High School (BVH), Bonita Vista Middle School (BVM), Castle Park High School (CPH), Castle Park Middle School (CPM), Eastlake High School (ELH), Granger Junior High School (GJH), Hilltop Middle School (HTM), Mar Vista Middle School (MVM), Montgomery Middle School (MOM), and Palomar High School (PAH).

The work includes system testing and commissioning phase. A 30-day construction schedule for each project has been used to determine cost. Mello-Roos funds are being used to fund the Eastlake High School portion of the project.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

Fire Alarm Upgrades - Multiple Locations	Professional Fees \$148,370.00
Total Fees:	\$148,370.00

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O & Mello-Roos Funds

Total Amount: \$148,370.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 02/21/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Ninyo & Moore to provide geotechnical observation and materials testing services during trench backfill operations associated with the Fire Alarm Upgrades project at Bonita Vista High School (BVH), Bonita Vista Middle School (BVM), Castle Park High School (CPH), Castle Park Middle School (CPM), Eastlake High School (ELH), Granger Junior High School (GJH), Hilltop Middle School (HTM), Mar Vista Middle School (MVM), Montgomery Middle School (MOM), and Palomar High School (PAH).

The scope of work includes perimeter air monitoring during abatement activities, final visual clearance, and final air samples.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

Fire Alarm Upgrades - Multiple Locations	Professional Fees \$29,290.00
Total Fees:	\$29,290.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including Ninyo & Moore, was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O & Mello-Roos Funds

Total Amount: \$ 29,290.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Lord Architecture, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 02/19/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 5 to the contract with Lord Architecture, Inc., to provide additional architectural services for the Title IX projects at Castle Park High School (CPH).

The additional scope of work is for an over-the-counter review for an exterior door at the gymnasium. This re-work will require all new forms and inspection cards.

	Architectural Fees
Original Fees	\$ 93,600.00
Previous Amendments	\$ 47,350.00
Increased Fees - Amendment No. 5	\$ 3,650.00
Total Fees:	\$144,600.00

The original contract, in the amount of \$93,600.00, was approved by the board of trustees on August 20, 2012, Board Agenda Item K-1.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 3,650.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Reyes Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 4/21/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve Amendment No.1 to the contract with Reyes Architects, Inc., to provide additional design services for multiple projects at Chula Vista High School. The projects include adding Title IX upgrades and fencing modifications.

	Architectural Fees
Original Fees	\$ 171,663.62
Previous Amendments	\$ 0.00
Increased Fees - Amendment No. 1	\$ 95,892.96
Total Fees:	\$ 267,556.58

The original contract, in the amount of \$171,663.62, was approved by the Board of Trustees on March 8, 2010, Item H-07.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$95,892.96 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 02/05/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 with Ninyo & Moore to provide asbestos-containing materials abatement oversight services during the thermal system insulation operations and maintenance project for the Cafeteria Building at Chula Vista High School Fire Alarm Upgrades Project (CVH).

The scope of work includes perimeter air monitoring during abatement activities, final visual clearance, and final air samples.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$7,418.00
Increased Fees - Amendment No. 1	\$1,961.00
Total Fees:	\$9,379.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018, including Ninyo & Moore, was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 1,961.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: MAC's DSA Inspections

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 02/19/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 2 to the contract with MAC's DSA Inspections to provide additional Division of the State Architect (DSA) inspector-of-record (IOR) services for Montgomery High School Project 2 as required by the Division of State Architect. Inspection services are always estimated well before the construction schedule is determined and adjustments to inspection contracts are almost always needed during construction to accommodate actual inspection requirements.

Architectural Fees

Original Fees	\$144,500.00
Previous Fee Amendments	\$ 42,670.00
Increased Fees - Amendment No. 2	\$ 85,330.00
Total Fees:	\$272,500.00

The original contract, in the amount of \$144,500.00, was approved by the board of trustees on June 17, 2013, Board Agenda Item M-2.

Cabinet Member Responsible: Thomas Calhoun, Facilities
Funding Source (e.g. Title I): Prop O Bond Anticipation Notes Funds

Total Amount: \$85,330.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: MAC's DSA Inspections

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/06/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 3 to the contract with MAC's DSA Inspections to provide additional Division of the State Architect (DSA) inspector-of-record (IOR) services for Montgomery High School Project 2 as required by the Division of State Architect. Inspection services are always estimated well before the construction schedule is determined and adjustments to inspection contracts are almost always needed during construction to accommodate actual inspection requirements.

Architectural Fees

Original Fees	\$144,500.00
Previous Fee Amendments	\$128,000.00
Increased Fees - Amendment No. 3	\$ 31,280.00
Total Fees:	\$303,780.00

The original contract, in the amount of \$144,500.00, was approved by the board of trustees on June 17, 2013, Board Agenda Item M-2.

Cabinet Member Responsible: Thomas Calhoun, Facilities
Funding Source (e.g. Title I): Prop O Bond Anticipation Notes Funds

Total Amount: \$31,280.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: NOVA Services

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/12/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 to the contract with NOVA Services, to provide additional Division of the State Architect (DSA) Testing and Special Inspection Services for Montgomery High School Project 2. Inspection services are always estimated well before the construction schedule is determined and adjustments to inspection contracts are almost always needed during construction to accommodate actual inspection requirements.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$299,358.00
Increased Fees - Amendment No. 1	\$ 42,000.00
Total Fees:	\$341,358.00

The original contract approval was for a not to exceed amount of \$299,358.00, approved by the board of trustees on April 9, 2013, Board Agenda Item M-2.

Cabinet Member Responsible: Thomas Calhoun, Facilities
Funding Source (e.g. Title I): Prop O Bond Anticipation Notes Funds

Total Amount: \$42,000.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Platt/Whitelaw Architects Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/13/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 001 to the contract with Platt/Whitelaw Architects Inc., to provide supplemental architectural services for Mar Vista Middle School Phase 2 due to additional scope of work.

	Professional Fees
Original Fees	\$ 200,000.00
Increased Fees - Amendment No. 001	\$ 75,000.00
Total Fees:	\$ 275,000.00

The original contract, in the amount of \$200,000.00, was approved by the board of trustees on September 23, 2013.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$75,000.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: GHD Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/05/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 with GHD Inc. to provide Hazardous Building Materials Specification Design and Abatement Oversight Services for National City Middle School Phase 2.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

Original Fees	Professional Fees
	\$45,293.00
Increased Fees - Amendment No. 1	\$ XXXXX
Total Fees:	\$XXXXX

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ XXXXX Annual One Time (✓ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: LPA, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/10/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 031 to the contract with LPA, Inc., to provide additional design services for National City Middle School Phase 2 due to additional scope of work: Revisions to the DSA approved fire alarm project.

	Architectural Fees
Original Fees	\$ 997,410.00
Previous Amendments	\$ 181,535.00
Increased Fees - Amendment No. 31	\$ 4,780.00
Total Fees:	\$ 1,183,725.00

The original contract, in the amount of \$997,410.00, was approved by the board of trustees on November 13, 2007.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 4,780.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Ninyo & Moore

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/13/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 001 to the contract with Ninyo & Moore, to provide supplemental geotechnical engineering services for National City Middle School Project 2 due to additional scope of work including the southern parking lot and environmental testing of import soils.

	Professional Fees
Original Fees	\$ 139,676.00
Increased Fees - Amendment No. 001	\$ 12,850.00
Total Fees:	\$ 152,526.00

The original contract, in the amount of \$139,676.00, was approved by the board of trustees on June 17, 2013.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$12,850.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Roesling Nakamura Terada Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/19/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 8 to the contract with Roesling Nakamura Terada Architects, Inc., to provide additional services for Southwest Middle School Project 1B (SOM Project 1B). The additional services include the extended construction administration period, assessment of completed work, additional bid documents and fence completion.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$329,329.00
Previous Amendments	\$108,738.00
Increased Fees - Amendment No. 8	\$13,904.00
Total Fees:	\$451,971.00

Contracting with pre-qualified consultants for as-needed professional services through June 30, 2013, including Roesling Nakamura Terada Architect, Inc., was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 13,904.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Roesling Nakamura Terada Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 4/22/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve Amendment No. 9 to the contract with Roesling Nakamura Terada Architects, Inc., to provide additional services for Southwest Middle School Project 1B (SOM Project 1B). The additional services include the redesign of landscape and irrigation as requested by the site.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$329,329.00
Previous Amendments	\$122,642.00
Increased Fees - Amendment No. 9	\$1,440.00
Total Fees:	\$453,411.00

The original contract, in the amount of \$329,329.00, was approved by the board of trustees on September 24, 2012.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 1,440.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Roesling Nakamura Terada Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 1/15/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 7 to the contract with Roesling Nakamura Terada Architects, Inc., to provide additional services for Southwest Middle School Project 1C (SOM PlC). The additional services include the redesign of Building D and revised design of Building C to meet the educational program for Southwest Middle School and to resubmit to the Division of State Architect under a new application number.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$329,329.00
Previous Amendments	\$54,766.00
Increased Fees - Amendment No. 7	\$53,972.00
Total Fees:	\$438,067.00

Contracting with pre-qualified consultants for as-needed professional services through June 30, 2013, including Roesling Nakamura Terada Architect, Inc., was approved by the board of trustees on March 12, 2012, Board Agenda Item M-9.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 53,972.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Hill International, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 10/24/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 to the contract with Hill International to provide additional legal support services regarding the termination of HAR Construction, Inc., on the Southwest High School and Southwest Middle School Proposition O Modernization Projects, and the subsequent claims and lawsuit against the district by HAR Construction, Inc. These support services have been requested by the district's attorney assigned to the case, Schwartz, Semerdjian, Ballard & Cauley, LLP, for ESI (Electronically Stored Information) processing of the 84 GB of data copied from district servers related to the case. The original fees for Hill International were for preliminary analysis only.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

Original Fees	\$59,360.00
Increased Fees - Amendment No. 1	\$28,000.00
Total Fees:	\$87,360.00

The original contract, in the amount of \$59,360.00, was approved by the board of trustees on April 16, 2012, Board Agenda Item K-1.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$ 28,000.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Hill International, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/6/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 2 to the contract with Hill International to provide additional legal support services regarding the termination of HAR Construction, Inc., on the Southwest High School and Southwest Middle School Proposition O Modernization Projects, and the subsequent claims and lawsuit against the district by HAR Construction, Inc. These support services have been requested by the district's attorney assigned to the case, Schwartz, Semerdjian, Ballard & Cauley, LLP, for a comprehensive investigation of HAR's claims, including schedule and delay analysis; evaluation of key issues; costs and damages; and mediation preparation and presentation. The original fees for Hill International were for preliminary analysis only.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

Original Fees	\$59,360.00
Previous Amendment	\$28,000.00
Increased Fees - Amendment No. 2	\$195,140.00
Total Fees:	\$282,500.00

The original contract, in the amount of \$59,360.00, was approved by the board of trustees on April 16, 2012, Board Agenda Item K-1.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$195,140.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Reyes Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/11/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 002 to the contract with Reyes Architects, Inc., to provide additional design services for the parking expansion at Sweetwater High School.

	Architectural Fees
Original Fees	\$ 149,914.00
Previous Amendment No. 001	\$ 5,832.00
Increased Fees - Amendment No. 002	\$ 40,356.90
Total Fees:	\$ 196,102.90

The original contract, in the amount of \$149,914.00, was approved by the board of trustees on October 17, 2011.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$40,356.90. Annual One Time (✓ one only)
Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: All American Inspections, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 12/09/13 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify Amendment No. 1 to the contract with All American Inspections, Inc., for Sweetwater High School Welding Building, Phase 2 Project. Work includes full time inspection to ensure that facility will be available at the opening of classes in January 2014. This also includes work to complete inspections of previous work at the facility and ensure that all systems meet building code requirements and operate effectively, and Division of State Architect required closeout documentation.

Original Fees	\$	21,760.00
Increased Fees - Amendment No. 1	\$	41,820.00
Total Fees:	\$	63,580.00

The original contract, in the amount of \$21,760.00, was approved by the board of trustees on June 17, 2013.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O Funds

Total Amount: \$41,820.00 Annual One Time (✓ one only)

Includes Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Reyes Architects, Inc.

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 2/19/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Approve Amendment No. 2 to the contract with Reyes Architects, Inc., to provide electrical design for additional multiple electrical outlets of various voltage, and new electrical panel board for the Sweetwater High School Welding Building Project Phase 2.

Based upon the scope of work required for the services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Original Fees	\$89,000.00
Previous Amendments	\$11,117.00
Increased Fees - Amendment No. 2	\$8,000.00
Total Fees:	\$108,117.00

The original contract, in the amount of \$89,000.00, was approved by the board of trustees on May 7, 2012, Board Agenda Item K-1.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O

Total Amount: \$ 8,000.00 Annual One Time (✓ one only)
Includes Reimbursable Expenses



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	3. Ratify Change Orders for Construction Projects. (F/I: See below.)
Access	Public
Type	Action (Consent)

Public Content

Issue:

Change Orders for Construction Projects.

Superintendent's Recommendation:

Ratify Change Orders for Construction Projects.

Analysis:

On July 23, 2012, in order to provide timely responses to changes on construction projects, the board of trustees delegated limited change order authority to the superintendent , chief facilities executive, chief financial officer and director of planning and/or construction. Designated staff has reviewed and approved the changes and recommends ratification of the listed change orders. Charges for architectural revisions will be evaluated by staff for reimbursement by the appropriate party.

Site	Project	Contractor	Original Contract Amount	Change Order Number	Amount	Cumulative Change Order Percentage	Funding Source
BVH	HVAC	M.A. Stevens Construction, Inc.	\$824,154.00	1	\$6,802.53/ \$2,267.51	1.54	Prop O/Mello-Roos

CVH	Baseball Backstop	Grahovac Construction	\$857,800.00	1	\$10,632.48	1.24	Prop O
CVH	Baseball Backstop	Grahovac Construction	\$857,800.00	2	\$11,787.97	2.61	Prop O
CVH	Baseball Backstop	Grahovac Construction	\$857,800.00	3	\$49,581.54	8.39	Prop O
CVH	Baseball Backstop	Grahovac Construction	\$857,800.00	4	\$10,237.50	9.59	Prop O
CVH	Fire Alarm Upgrades 1	Time and Alarm Systems	\$218,650.00	1	\$20,447.53	9.35	Prop O
CVM, HTH, MOH	Fire Alarm Upgrades 2	Time and Alarm Systems	\$1,292,030.00	1	(\$30,878.35)	-2.39	Prop O
HTH	Learning Center Ramp Replacement	Fordyce Construction	\$26,343.00	1	\$4,186.00	15.89 [1]	Def. Maint.

[1] The change order limit is 10 percent or \$15,000 whichever is greater (Public Contract Code section 20118.4). Because this is a small project, a relatively small dollar change order can exceed the normal 10 percent threshold.

Fiscal Impact:

Total Expenditure of \$ 85,064.71 from the following funds:

Expenditure of \$ 78,611.20 from the Proposition O Funds

Expenditure of \$ 2,267.51 from the Mello-Roos

Expenditure of \$ 4,186.00 from the Deferred Maintenance Fund

[M-3 Backup - CM.pdf \(124 KB\)](#)

Administrative Content

Change Order Summary

Bonita Vista High School, HVAC
M.A. Stevens Construction, Inc.
Change Order No. 1

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	4, 7, 14	\$5,423.96
District-Initiated Improvements	1, 3, 5, 9, 10	(\$982.70)
Outside Agency Mandates	6, 13	\$1,496.69
Unforeseen Conditions	2, 8, 11, 12	\$3,132.09
Total		\$9,070.04

1. Delete interior painting in all storage rooms, mechanical rooms and no painting of new electrical conduit in the rooms stated above. Delete exterior painting of the 600 buildings. (Reference PCO #1000). Decrease to the contract in the amount of \$843.39.
2. Relocate new gas line-run from 400 building to the 600 buildings instead of routing underground at South 600 building. The revised route is cleaner and more accessible for maintenance in the future (Reference PCO #1001). Increase to the contract in the amount of \$96.64.
3. Delete enlarged opening for HVAC register replacement at administration nurse's room. The existing opening accommodated the new register. (Reference PCO #1002). Decrease to the contract in the amount of \$67.52.
4. Additional roof work (material cost) gymnasium. Delete walkway mats and re-roofing at the 600 Buildings (Reference PCO #1003). No cost to the District.
5. Delete hazardous material abatement at 600 building. Work was done by another contractor (Reference PCO #1004). No cost to the District.
6. Additional steel at gymnasium roof as requested by the Division of State Architect (DSA) (Reference PCO #1005). Increase to the contract in the amount of \$1,652.38.
7. Add painting additional steel (DSA requested) at gymnasium roof (Reference PCO #1006). Increase to the contract in the amount of \$3,675.32.
8. Additional demolition and carpentry for HVAC platform at library due to unforeseen conditions (Reference PCO #1007). Increase to the contract in the amount of \$1,323.29.

9. Delete installation of the 12 X 12 register at nurse's room. Existing register was adequate (Reference PCO #1008). Decrease to the contract in the amount of \$71.79.
10. Delete hazardous material abatement at the gymnasium area. Add additional abatement in the attic area (Reference PCO #1009). No cost to the District.
11. Relocate existing roof vent to comply with code because of unforeseen conditions (Reference PCO #1010). Increase to the contract in the amount of \$318.88.
12. Reconnect existing piping in order to maintain HVAC at the administration building to close loop because of unforeseen conditions (the record documents did not have information on the loop) (Reference PCO #1011). Increase to the contract in the amount of \$1,393.28.
13. Reduce quantity of grating at the gymnasium and change the grade of steel (Reference PCO #1012). Decrease to the contract in the amount of \$155.69.
14. Add air vents and cross over piping as requested by the District (Reference PCO #1013). Increase to the contract in the amount of \$1,748.64.

Expenditure of \$9,070.04, from the Proposition O & Mello-Roos Funds. This change order combined with all other change orders results in a 1.54 percent increase to the contract.

Change Order Summary

Chula Vista High School, Baseball Backstop
Grahovac Construction Co., Inc.
Change Order No. 1

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	None	\$0.00
District-Initiated Improvements	2	\$1,504.92
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	1	\$9,127.56
Total		\$10,632.48

1. Relocate electrical conduits because of conflicts with the new work (Reference PCO #1). Increase to the contract in the amount of \$9,127.56.
2. Clear existing debris from behind storage containers between Buildings 800 and Building 1600 (Reference PCO #2). Increase to the contract in the amount of \$1,504.92.

Expenditure of \$10,632.48 from the Proposition O Fund. This change order combined with all other change orders results in a 1.24 percent increase to the contract.

Change Order Summary

Chula Vista High School, Baseball Backstop
Grahovac Construction Co., Inc.
Change Order No. 2

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	3	\$14,961.07
District-Initiated Improvements	1	-\$8,246.70
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	2	\$5,073.60
Total		\$11,787.97

1. Delete chain-link fencing from the contract. It was determined that a portion of the fencing shown on the bid documents was not required to maintain a continuous fenced perimeter around the parking lot. (Reference PCO #5). Decrease to the contract in the amount of -\$8,246.70.
2. Relocate electrical conduits. Existing conduits were in conflict with new concrete footings and had to be relocated. (Reference PCO #8). Increase to the contract in the amount of \$5,073.60.
3. Add chain-link fencing to the contract. Additional fencing was required to address a detail adjusting accessible paths of travel. (Reference PCO #9). Increase to the contract in the amount of \$14,961.07.

Expenditure of \$11,787.97 from the Proposition O Fund. This change order combined with all other change orders results in a 2.61 percent increase to the contract.

Change Order Summary

Chula Vista High School, Baseball Backstop
Grahovac Construction Co., Inc.
Change Order No. 3

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	1, 2, 5, 6	\$14,921.54
District-Initiated Improvements	7	(\$4,755.00)
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	3, 4, 8	\$39,415.00
Total		\$49,581.54

1. Relocate bullpen to allow three feet (3') clearance for egress. The bullpen had to be relocated to maintain required clearances for accessible paths of travel. (Reference PCO #3). Increase to the contract in the amount of \$1,647.86.
2. Add perforated metal for security. Perforated metal was added to the ornamental iron gates to protect the latching mechanisms and prevent tampering. (Reference PCO #6). Increase to the contract in the amount of \$3,960.60.
3. Extend schedule by 7 weeks. Due to unforeseen issues that delayed the procurement of necessary materials for the project the schedule was increased by 7 weeks. The cost is for general conditions services such as the project superintendent. (Reference PCO #7). Increase to the contract in the amount of \$28,779.58.
4. Relocate irrigation piping. Existing irrigation piping was in conflict with construction of new accessible walkways. (Reference PCO #10). Increase to the contract in the amount of \$7,354.64.
5. Extend stem wall at baseball backstop. An additional 20 linear feet was installed at the baseball backstop per the architect's direction. (Reference PCO #11). Increase to the contract in the amount of \$8,890.45.
6. Re-stripe parking lot near Performing Arts Center. In order to accommodate an adequate turn radius for buses, the striping near the new fencing in front of the PAC was modified. (Reference PCO #12). Increase to the contract in the amount of \$422.63.
7. Delete paint at storage containers. It was determined that painting of the storage containers was not required. (Reference

PCO #14). Decrease to the contract in the amount of \$4,755.00.

8. Troubleshoot and repair existing irrigation. Repairs to irrigation components were performed in areas that were not delineated in the bid documents. (Reference PCO #15). Increase to the contract in the amount of \$3,280.78

Expenditure of \$49,581.54 from the Proposition O Fund. This change order combined with all other change orders results in an 8.39 percent increase to the contract.

Change Order Summary

Chula Vista High School, Baseball Backstop

Grahovac Construction Co., Inc.

Change Order No. 4

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	None	\$0.00
District-Initiated Improvements	1	\$10,237.50
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	None	\$0.00
Total		\$10,237.50

1. Add sod turf (rather than seed) at baseball and softball fields. This will expedite the readiness of the fields for play. (Reference PCO #16). Increase to the contract in the amount of \$10,237.50.

Expenditure of \$10,237.50 from the Proposition O Fund. This change order combined with all other change orders results in a 9.59 percent increase to the contract.

Change Order Summary

Fire Alarm Upgrades 1- CVM, HTH, MOH
Time and Alarm Systems
Change Order No. 1

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	None	\$0.00
District-Initiated Improvements	1	(\$30,878.35)
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	None	\$0.00
Total		(\$30,878.35)

1. Delete unnecessary new underground conduits, associated trenching, and patching at Chula Vista Middle School and Montgomery High School as requested by the District (Reference PCO #001). Decrease to the contract in the amount of \$30,878.35.

Savings of \$30,878.35 from the Proposition O Fund. This change order combined with all other change orders results in a 2.39 percent decrease to the contract.

Change Order Summary
 Fire Alarm Upgrades 2 - CVH
 Time and Alarm Systems
 Change Order No. 1

The changes in scope of this contract fall into the following categories:

Category	Item Number	Total Amount
Architectural Revisions	1, 2, 3, 4	\$18,190.00
District-Initiated Improvements	5, 7	(\$630.00)
Outside Agency Mandates	None	\$0.00
Unforeseen Conditions	6	\$2,887.53
Total		\$20,447.53

1. Consolidate existing supplemental power supply (NAC panel) with new fire alarm devices. This work was not shown in the bid documents (Reference PCO #1000). Increase to the contract in the amount of \$7,280.00.
2. Connect existing restroom relocatable to fire alarm system. This work was not shown in the bid documents (Reference PCO #1001). Increase to the contract in the amount of \$2,680.00.
3. Connect 800 building relocatables to site-wide fire alarm system. This work was not shown in the bid documents (Reference PCO #1002). Increase to the contract in the amount of \$3,580.00.
4. Connect concession stand at southwest corner of 100 building. This work was not shown in the bid documents (Reference PCO #1003). Increase to the contract in the amount of \$4,650.00.
5. Install ASM-16 device in the Performing Arts Center. This will allow maintenance department to temporarily disable smoke detectors in the stage area for performances (Reference PCO #1004). Increase to the contract in the amount of \$530.00.
6. Troubleshoot and investigate existing “trouble” conditions on main fire alarm panel (required to make panel comply with DSA requirements). Work was performed on a time and materials basis (Reference PCO #1005). Increase to the contract in the amount of \$2,887.53.
7. Add and delete various devices as directed by inspector of record and engineer of record (Reference PCO #1006). Net decrease to the contract in the amount of \$1,160.00.

Expenditure of \$20,447.53 from the Proposition O Fund. This change order combined with all other change orders results in a 9.35 percent increase to the contract.



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	5. Ratify contract for the Mechanical Upgrades at Sweetwater High School. (F/I: See below.)
Access	Public
Type	Action (Consent)

Public Content

Issue:

Approval of contract.

Superintendent's Recommendation:

Ratify contract for the Mechanical Upgrades at Sweetwater High School.

<u>Bid Package</u>	<u>Description</u>	<u>Company</u>	<u>Amount</u>
34-2397-GP	Sweetwater High School Mechanical Upgrades	R & R Controls, Inc.	\$57,230.00
		TOTAL:	\$57,230.00

Analysis:

Staff recommends the approval of the above contract for the mechanical upgrades at Sweetwater High School.

Bids for the above-referenced project were received on February 6, 2014. A total of one bid was received. R & R Controls, Inc., was the qualified low bidder with a bid price of \$57,230.00. Therefore, it is recommended that the district enter into a contract with the qualified low bidder.

<u>Project</u>	<u>Engineer</u>	<u>Program Manager</u>
Sweetwater High School Mechanical Upgrades	URS Corporation	Trent Carr

Fiscal Impact:

Expenditure of \$57,230.00, to be paid from the Proposition O Fund.

Administrative Content

DRAFT



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	6. Ratify contract for the Track and Field Electrical Upgrades at Sweetwater High School (SUH). (F/I: See below.)
Access	Public
Type	Action (Consent)

Public Content

Issue:

Approval of contract.

Superintendent's Recommendation:

Ratify contract for the Track and Field Electrical Upgrades at Sweetwater High School (SUH).

<u>Bid Package</u>	<u>Description</u>	<u>Company</u>	<u>Amount</u>
34-2404-GP	Sweetwater High School Track and Field Electrical Upgrades	A&B Restoration and Remodel, Inc.	\$47,400.00
		TOTAL:	\$47,400.00

Analysis:

Staff recommends the approval of the above contract for the track and field electrical upgrades at Sweetwater High School. The project includes electrical upgrades to the artificial field project as requested by the site and is within the current approved budget for the Sweetwater High School Track and Field project.

Bids for the above-referenced project were received on February 13, 2014. A total of seven bids were received. A&B Restoration and Remodel, Inc., was the qualified low bidder with a bid price of \$47,400.00. Therefore, it is recommended that the district enter into a contract with the qualified low bidder.

<u>Project</u>	<u>Architect</u>	<u>Project Manager</u>
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Sweetwater High School
Track and Field Electrical Upgrades

Roesling Nakamura Terada Architects Trent Carr

Fiscal Impact:

Expenditure of \$47,400.00, to be paid from the Proposition O Fund.

Administrative Content

DRAFT



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	8. Ratify contract for the Classroom Interior Finish Upgrade to complete Chula Vista High School Proposition O Project. (F/I: See Below)
Access	Public
Type	Action

Public Content

Issue:

Ratification of contract.

Superintendent's Recommendation:

Ratify contract for the Classroom Interior Finish Upgrade to complete Chula Vista High School Proposition O Project.

<u>Bid Package</u>	<u>Description</u>	<u>Company</u>	<u>Amount</u>
34-2394-GP	Chula Vista High School Classroom Interior Finish Upgrade	M.A. Stevens Const., Inc.	\$151,400.00
		TOTAL:	\$151,400.00

Analysis:

Staff recommends the approval of the above contract for the classroom renovation at Chula Vista High School, Classroom Interior Finish Upgrade. The project includes new interior finishes in eight classrooms and work associated with the removal of eleven relocatable classrooms.

Bids for the above-referenced project were received on January 10, 2014. A total of nine bids were received. M.A. Stevens Construction, Inc. was the qualified low bidder with a bid price of \$151,400.00. Therefore, it is recommended that the district enter into a contract with the qualified low bidder.

Project

Architect

Project Manager

Chula Vista High School
Classroom Interior Finish Upgrade

RNT Architects

Karl Bradley

Fiscal Impact:

Expenditure of \$151,400.00, to be paid from the Proposition O Fund.

Administrative Content

DRAFT



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	9. Ratify contract for the Fire Alarm Upgrades at Mar Vista High School (MVH) and Southwest High School (SOH). (F/I: See Below)
Access	Public
Type	Action

Public Content

Issue:

Ratification of contract.

Superintendent's Recommendation:

Ratify contract for the Fire Alarm Upgrades at Mar Vista High School (MVH) and Southwest High School (SOH).

<u>Bid Package</u>	<u>Description</u>	<u>Company</u>	<u>Amount</u>
34-2406-GP	Fire Alarm Upgrades 4 - MVH & SOH	Accent Electronics dba Standard Electronics	\$686,000.00
		TOTAL:	\$686,000.00

Analysis:

Staff recommends the ratification of the above contract for the fire alarm upgrades at Mar Vista High School and Southwest High School. The project includes the demolition of existing fire alarm devices and related conduit/raceways and wiring. The system shall include but is not limited to all control panels, power supplies, signal initiation devices, audible and visual alarm devices, wire and accessories required to provide a complete operating system.

Bids for the above-referenced project were received on March 10, 2014. A total of two bids were received. Accent Electronics dba Standard Electronics was the qualified low bidder with a bid price of \$686,000.00. Therefore, it is recommended that the district enter into a contract with the qualified low bidder.

Project

Fire Alarm Upgrades 4 -
MVH & SOH

Engineer

LPA, Inc.

Program Manager

Karl Bradley

Fiscal Impact:

Expenditure of \$686,000.00, to be paid from the Proposition O Fund.

Administrative Content



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M. Planning and Facilities Discussion Items
Subject	12. Ratify contract for the Phase 1B, Increment 2 project at Southwest Middle School. (F/I: See Below)
Access	Public
Type	Action

Public Content

Issue:

Ratification of contract.

Superintendent's Recommendation:

Ratify contract for the Phase 1B, Increment 2 project at Southwest Middle School.

<u>Bid Package</u>	<u>Description</u>	<u>Company</u>	<u>Amount</u>
34-2405-GP	Southwest Middle School Phase 1B, Increment 2	Whillock Contracting, Inc.	\$2,340,000.00
		TOTAL:	\$2,340,000.00

Analysis:

Staff recommends the ratification of the above contract for the Phase 1B, Increment 2 project at Southwest Middle School. This project includes modernization of interior and exterior of Buildings E and F, as well as demolition of relocatable buildings, construction of a new concrete plaza, and landscaping.

Bids for the project were received on March 6, 2014. A total of nine bids were received. The apparent low bidder was Whillock Contracting, Inc., with a bid price of \$2,340,000.00. Therefore, it is recommended that the district enter into a contract with the qualified low bidder.



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	M-13 Planning and Facilities Discussion Items
Subject	Ratify consultant agreements with Blue Coast Consulting (F/I: See Below)
Access	Public
Type	Action

Public Content
Issue:

Consultants for Construction Projects.

Superintendent's Recommendation:

Ratify consultant agreements with Blue Coast Consulting

Analysis:

The consultant items listed below are for Division of the State Architect ("DSA") inspection services as required on construction projects by DSA. In order to expedite the planning and construction process, staff may approve consultant agreements subject to ratification by the board (Board Agenda Item H-7 approved March 8, 2010, and Board Agenda Item M-9 approved March 12, 2012), and staff may approve contract amendments as long as amendments exceeding \$1,000.00 are ratified by the board (Resolution No. 4150 approved on July 23, 2012). Details for each contract and amendment are provided in the attachment.

APPROVE or RATIFY CONTRACT

Action	Project	Consultant	Services	Contract Amount	Funding Source	Page
Ratify	BVM Modernization	Blue Coast Consulting	DSA Inspection	\$44,640.00/\$14,880.00 (total 59,520.00)	Prop O/ Mello-Roos	1
Ratify	HTH Retaining Wall Replacement	Blue Coast Consulting	DSA Inspection	\$8,000.00	Prop O	2

Fiscal Impact:

Expenditure of \$52,640.00 from Proposition O Funds and \$14,880.00 from Mello Roos Funds for a total expenditure of \$67,520.00.

Administrative Content

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Blue Coast Consulting, LLC

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 03/31/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify new contract with Blue Coast Consulting, LLC, to provide DSA inspection services for the Modernization project at Bonita Vista Middle School (BVM), as required by the Division of the State Architect (DSA).

The scope of work will cover all required structural inspections, including foundations, reinforcing steel, gravity supports systems, associated electrical, plumbing, and mechanical components.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Bonita Vista Middle School - Modernization	\$59,520.00
Total Fees:	\$59,520.00

Contracting with pre-qualified consultants for as-needed professional services through August 31, 2018 was approved by the board of trustees on August 19, 2013, Board Agenda Item N-6.

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Proposition O (75%) and Mello-Roos Funds (25%)

Total Amount: \$ 59,520.00 Annual One Time √ (√ one only)
Plus Reimbursable Expenses

BACKUP INFORMATION FOR CONSULTANT AGREEMENTS

Site/Dept: Planning/Construction Originator: Paul Woods

Name of Consultant: Blue Coast Consulting

Category (For Cabinet Secretary Use Only): Facilities

Starting Date of Services: 1/15/14 Ending Date: Until work is completed.

(PLEASE CONFINE INFORMATION TO THE SPACE PROVIDED)

Description (nature of services):

Ratify contract with Blue Coast Consulting, to provide DSA inspector of record (IOR) services for Retaining Wall Replacement at Hilltop High School.

The scope of services will cover all required structural inspections, including foundations, reinforcing steel, gravity supports systems, building diaphragms, associated electrical, plumbing, and mechanical components and verification that all work is meets access compliance laws.

Based upon the scope of work required for services, staff is recommending the following not-to-exceed fees:

	Professional Fees
Hilltop High School	\$8,000.00
Total Fees:	\$8,000.00

Cabinet Member Responsible: Thomas Calhoun, Facilities

Funding Source (e.g. Title I): Deferred Maintenance

Total Amount: \$ 8,000.00 Annual One Time (✓ one only)
Plus Reimbursable Expenses

Project

Southwest Middle School
Phase 1B, Increment 2

Architect

Roesling Nakamura Terada Architects

Project Manager

Karl Bradley

Fiscal Impact:

Expenditure of \$2,340,000.00, to be paid from the Prop O Fund.

Administrative Content

DRAFT



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	K. Fiscal Services Discussion Items
Subject	11. Accept Proposition O Financial and Performance Audits for year ended June 30, 2013. (F/I: None.)
Access	Public
Type	Action

Public Content

Issue:

Proposition O Financial and Performance Audits.

Superintendent's Recommendation:

Accept Proposition O Financial and Performance Audits for year ended June 30, 2013.

Analysis:

Article XIII of the California State Constitution requires a district issuing bonds passed under the provisions of Proposition 39 to conduct a financial and performance audit, which measures the effectiveness, economy and efficiency of the bond facilities program.

Originally the district engaged the firm of Christy White Accountancy Corporation to conduct the annual independent financial and performance audit of the Measure O bond program and report its findings to the board of trustees and to the Independent Citizens' Bond Oversight Committee. Subsequently, the board of trustees required a more extensive performance audit. As a result there are two audits. Nigor & Nigro, PC was retained to conduct the performance audit, and Vavrinek, Trine, Day & Co. was retained for the financial audit. The reports represent the fifth annual financial and performance audit of the Sweetwater Union High School District's Proposition 39 bond program. These reports cover the bond program and related activities from July 1, 2012, through June 30, 2013.

The reports are available within the department of fiscal services for review.

Fiscal Impact:

None.



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	N. Purchasing Discussion Items
Subject	6. Accept bid and award Contract No. 34-2415-GP for asphalt and concrete projects as required by the Maintenance Department for various sites throughout the district during the period April 22, 2014, through June 30, 2015, to Frank and Son Paving, Inc., the lowest responsive bidder meeting the district's bid terms, conditions, and specifications. (F/I: See Below.)
Access	Public
Type	Action

Public Content

Issue:

Bid #34-2415-GP Asphalt and Concrete Projects.

Superintendent's Recommendation:

Accept bid and award Contract No. 34-2415-GP for asphalt and concrete projects as required by the Maintenance Department for various sites throughout the district during the period April 22, 2014, through June 30, 2015, to Frank and Son Paving, Inc., the lowest responsive bidder meeting the district's bid terms, conditions, and specifications.

Analysis:

This bid provides for asphalt projects as required by the Maintenance Department for various sites throughout the district during the period April 22, 2014, through June 30, 2015.

One hundred and twelve firms were notified and the bid was advertised in the newspaper for two weeks as required by Public Contract Code Section 20112. Four bids were returned.

Staff recommends that the Board approve an additional \$250,000 for additional repairs throughout the district that would be less than the bid limit and that could not be anticipated at the time of the bid.

The lowest responsive bidder meeting the district's bid terms, conditions and specifications is Frank and Son Paving, Inc., for \$227,731.13.

Fiscal Impact:

Expenditure of \$447,731.13 has been appropriated within the 2013-2014 and 2014-2015 Prop O, CFD, Planning, Deferred Maintenance and General Maintenance Funds.



Agenda Item Details

Meeting	Apr 21, 2014 - Regular Board Meeting - 6:00 p.m.
Category	R. Resolutions
Subject	7. *Adopt Resolution No. 3543, Establishing Amended Policies and Regulations Relative to a Citizens' Bond Oversight Committee for General Obligation Bonds Approved Pursuant to Proposition 39 and Related Law. (F/I: None)
Access	Public
Type	Action

Public Content

Issue:

Resolution No. 3543.

Superintendent's Recommendation:

Adopt Resolution No. 3543, Establishing Amended Policies and Regulations Relative to a Citizens' Bond Oversight Committee for General Obligation Bonds Approved Pursuant to Proposition 39 and Related Law.

Analysis:

On November 7, 2006, the voters approved Proposition O authorizing the district to issue general obligation bonds to finance certain specified capital projects and facilities pursuant to Proposition 39 which required the formation of a Citizens' Bond Oversight Committee. Resolution No. 3543 was adopted on July 24, 2006, creating the committee. Previous amendments increased committee membership from seven (7) to nine (9) members and established June 30th as a common end-of-term date for all members.

Annual updates of this resolution began in 2012 and in this update staff recommends the following changes:

1. Deletion of the redundant preamble.
2. Add language regarding the four at-large members (memorializing past board actions).
3. Stating that it is "desired" that members of the committee have experience in construction and finance rather than "requiring a majority" to have such experience.
4. Adding a residency requirement for the parent, senior and at-large positions (not retroactive).
5. Making the residency requirement for at-large positions be by area (North, West, South and East) (not retroactive).
6. Stating that it is "desired" that the other committee positions be filled by residents but not required (not retroactive).
7. In order to avoid potential conflicts of interest, committee members must not be members of another legislative body or appointed to a committee by another legislative body.

8. Require notification by March 31st of the last year in a term if the current committee member wishes to be considered for re-appointment.
9. Adding a section regarding reimbursement of travel expenses.
10. Memorializing the requirement to submit Form 700s.
11. Delete the recommendation that sub-committees meet at least quarterly.
12. Other changes to formatting (including the paragraph numbering) and language that do not change the meaning or intent of the current policy. These changes are incorporated into the text and are not highlighted.

Fiscal Impact:

None.

[DRAFT UPDATE Reso 3543 Exhibit A CBOC Policy 4-1-14cm.pdf \(387 KB\)](#)

[DRAFT UPDATE Reso 3543 4-1-14cm.pdf \(193 KB\)](#)

Administrative Content

Issue:

Resolution No. 3543.

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Fiscal Impact:

None.

SWEETWATER UNION HIGH SCHOOL DISTRICT

RESOLUTION NO. 3543

**RESOLUTION ESTABLISHING AMENDED)
POLICY AND REGULATIONS RELATIVE)
TO A CITIZENS' OVERSIGHT COMMITTEE)
FOR GENERAL OBLIGATION BONDS)
APPROVED PURSUANT TO PROPOSITION)
39 AND RELATED LAW)**

ON THE MOTION OF Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Sweetwater Union High School District ("District") is a public school district organized and operated relative to the laws of the State of California ("State"); and

WHEREAS, the voters within the State approved "The Smaller Classes, Safer Schools and Financial Accountability Act" ("Proposition 39") on November 7, 2000, authorizing school district general obligation bond elections upon certain terms and conditions; and

WHEREAS, the board called a general obligation bond election on November 7, 2006, (designated as "Proposition O"), pursuant to the provisions of Proposition 39 and applicable State law ("Election"); and

WHEREAS, Assembly Bill 1908 adopted Article 2 of Chapter 1.5 of Part 10 of Division 1 of Title 1 of the California Education Code ("Law") (which became effective following the passage of Proposition 39) which requires, upon certain terms and conditions, the formation and appointment of a Citizens' Oversight Committee for certain purposes relative to general obligation bonds approved pursuant to the provisions and requirements of Proposition 39; and

WHEREAS, on July 24, 2006, the Board adopted a policy and regulations to address the form, purpose, appointment, and related matters dealing with a Citizens' Bond Oversight Committee of the District, established and appointed pursuant to the Law ("Committee"); and

WHEREAS, in April 2012 and April 2013, the Board has amended the policy as recommended by staff and the Committee; and

WHEREAS, as part of the annual review of the policy, additional changes are desired and recommended by staff and the Committee; and

WHEREAS, the Board desires to express its philosophy of having the Committee be a supportive committee of the District, which contributes value to the District and Proposition O and serves to protect community interests in the utilization and expenditure of the bond funds.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SWEETWATER UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

- Section 1: The Board does hereby find and determine that the foregoing recitals and determinations are true and correct and are hereby incorporated by this reference.
- Section 2: The amended Citizens' Bond Oversight Committee Policy and Regulations attached hereto as Exhibit "A" are incorporated herein by this reference and are hereby adopted by this Board on behalf of the District.
- Section 3: The provision and terms of this resolution shall be effective upon adoption.

PASSED AND ADOPTED by the Board of Trustees of the Sweetwater Union High School District, County of San Diego, State of California, this ____ day of ____, 2014, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

State of California)
) SS
County of San Diego)

I, Deanne Vecedo, Clerk of the Board of Trustees of the Sweetwater Union High School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said board.

Deanne Vecedo, Clerk

Date

RESOLUTION NO. 3543

EXHIBIT "A"

SWEETWATER UNION HIGH SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE POLICY AND REGULATIONS

~~GENERAL OBLIGATION BONDS - The Sweetwater Union High School District Citizens' Oversight Committee Policy and Regulations.~~ [This section is a redundant statement of the above title and is not needed]

1. Adoption of Policy and Regulations - Legal Authority.

- 1.1. This Sweetwater Union High School District ("District") Citizens' Bond Oversight Committee Policy and Regulations ("Policy and Regulations") is adopted and established by the Board of Trustees ("Board") of the District pursuant to the provisions and requirements of Article 2 of Chapter 1.5 of Part 5 of Division 1 of Title 1 of the California Education Code 15264 *et seq.*, (hereinafter the "Law") and pursuant to Education Code Section 35160. This Policy and Regulations will apply to the District and the Oversight Committee (as defined in Section 3) and may also be referred to as bylaws.

2. Background.

- 2.1. On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements). The central purpose and legislative intent of Proposition 39 was to ensure that the expenditures of bond measures are in strict conformity with the law; that taxpayers directly participate in the oversight of bond expenditures; and that members of the oversight committees alert the public to any waste or improper expenditure of school construction bond money.
- 2.2. The text of Proposition 39 includes various accountability requirements as further discussed herein. In an effort to increase voter approval for Proposition 39, the California Legislature passed, and Governor Davis signed, Assembly Bill 1908 ("AB1908"), which provides additional requirements relative to school district general obligation bond elections conducted pursuant to Proposition 39. Those requirements include provisions requiring school districts that are successful in Proposition 39 bond elections to establish and appoint a citizens' oversight committee, as required by the Law. This Policy and Regulations was adopted by the District pursuant to the Law in order to provide procedures for the District Citizens' Oversight Committee ("Oversight Committee") and to address related matters.

3. Definitions.

- 3.1. Unless the context clearly requires otherwise, or a term is differently defined within this Policy and Regulations, the terms defined in this Section will, for all purposes of this Policy and Regulations, have the meaning(s) herein specified:

- 3.1.1. "AB 1908" means Assembly Bill 1908 of the California 2000 Legislative Session (Chapter 44 of Statutes of 2000).
- 3.1.2. "Board" means the Board of Trustees of the District.
- 3.1.3. "Bond(s)" means the general obligation bonds of the Sweetwater Union High School District as authorized by the approval of the bond Proposition ("Proposition O") at the Election by the voters within the District and issued pursuant to State law.
- 3.1.4. "Oversight Committee" means the Sweetwater Union High School District Citizens' Bond Oversight Committee formed and appointed by the Board pursuant to the requirements of the Law, and this Policy and Regulations, also referred to as the "CBOC".
- 3.1.5. "District" means the Sweetwater Union High School District.
- 3.1.6. "Election" means the general obligation bond election on Proposition O held within the boundaries of the District on November 7, 2006, pursuant to the provisions of Proposition 39 and applicable State law.
- 3.1.7. "Law" means Article 2 of Chapter 1.5 of Part 5 of Division 1 of Title 1 of the California Education Code (Education Code Sections 15278 et seq.).
- 3.1.8. "Proposition 39" means Proposition 39, the smaller classes, safer schools and Financial Accountability Act (school facilities; 55% local vote; bonds, taxes; accountability requirements) as approved by the California electorate on November 7, 2000.

4. Establishment of Oversight Committee.

- 4.1. The Board must establish the Oversight Committee and initially appoint seven (7) members to the Oversight Committee, not more than sixty (60) days after the Board's certification of the Election results in accordance with the purpose, parameters, policies and regulations set forth in California Law and herein. The Board, in its discretion, may increase the number of members of the Oversight Committee at any time, provided that the Oversight Committee must always have an odd number of members, provided that the maximum number of members of the Oversight Committee must not exceed eleven (11).
- 4.2. The Board must appoint members to the Oversight Committee in order to meet the membership requirements of Education Code Section 15282(a).

5. Purpose of Oversight Committee.

- 5.1. Statutory Purpose. The purpose of the Oversight Committee is to inform the public, at least annually in a written report, about the expenditure of Proposition O Bond proceeds. In

carrying out this purpose the Oversight Committee will:

- 5.1.1. Actively review and report on the proper expenditure of Proposition O Bond proceeds;
- 5.1.2. Advise the public as to whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution, which provides that:
 - 5.1.2.1. Bond proceeds may be expended only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities as approved by the voters and as identified in the school facilities project list prepared for Proposition O;
 - 5.1.2.2. No Bond proceeds are used for any teacher or administrative salaries or other school operating expenses;
 - 5.1.2.3. Annual independent performance audits must be performed by an independent consultant selected by the District; and
 - 5.1.2.4. Annual independent financial audits must be performed by an independent consultant selected by the District.

5.2. The Oversight Committee will undertake and accomplish those matters expressly stated in, or directly provided by District Resolution No. 3543, State law and this Policy and Regulations.

6. Oversight Committee Composition.

6.1. Membership.

- 6.1.1. The Oversight Committee will consist of nine (9) members and at no time consist of less than seven (7) members, subject to the provisions of Sections 4 and 7.1.4 and any vacancies which may occur.
- 6.1.2. The Oversight Committee must not include any employee or official of the District or any vendor, contractor or consultant of the District.
- 6.1.3. The Oversight Committee will include all of the following:
 - 6.1.3.1. One (1) member who is active in a business organization representing the business community located within the District;
 - 6.1.3.2. One (1) member who is active in a senior citizen's organization;
 - 6.1.3.3. One (1) member who is active in a bona fide taxpayer association;
 - 6.1.3.4. One (1) member must be the parent or guardian of a child enrolled in the

District; and

6.1.3.5. One (1) member must be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or school site council

6.1.3.6. Four (4) at-large members.

~~Five (5) members of the Oversight Committee must satisfy the requirements set forth in VI, Section 6.0, (c)(i-v) hereof. The five (5) members appointed pursuant to VI, Section 6.0, (c)(i-v), must individually represent one of the five (5) groups set forth in Section 6.0, (c)(i-v) hereof. One member may represent more than one (1) of the groups, so long as the remaining four (4) members individually, distinctly and separately satisfy the remaining four (4) groups. In making the appointments of the remaining and additional Oversight Committee members the Board may, in its discretion, consider the various factors set forth in Section 7.0(d) hereof. The Board may remove an Oversight Committee member during his or her tenure consistent with the provisions of applicable law and as set forth in this Policy and Regulations in Section 7.2 hereof. [These requirements are listed in section 6.1.3 and this section is unnecessary]~~

6.1.4. In addition to the foregoing, a majority of it is desired that the members of the Oversight Committee shall possess skills and/or experience in one or more of the following areas:

6.1.4.1. Large scale construction operations.

6.1.4.2. Municipal/public finance matters.

6.1.4.3. Multiple years' experience with agency/entity budgeting (which may include public agency or public entity budgeting).

6.1.4.4. Project management.

6.1.4.5. Other qualified professionals.

6.2. Residency Requirements. For terms starting after June 30, 2014, the following residency requirements will apply to new and reappointed committee members.

6.2.1. The members appointed to categories 6.1.3.2, .4 and .5, the senior and parent representatives, must reside within the District.

6.2.2. The members appointed to category 6.1.3.6, the at-large members, must reside within the district. One member will reside in each of the following groups of high school attendance areas:

6.2.2.1. North: Bonita Vista and Sweetwater Union High Schools;

6.2.2.2. West: Castle Park, Chula Vista and Hilltop High Schools;

6.2.2.3. South: Mar Vista, Montgomery, San Ysidro, and Southwest High Schools;

6.2.2.4. East: Eastlake, Olympian and Otay Ranch High Schools.

6.2.3. It is desired that the members appointed to categories 6.1.3.1 and .3, the business and taxpayer representatives, reside in the District.

6.3. Members of the Oversight Committee will not be elected members of legislative bodies and will not be members of any committee appointed by other legislative bodies.

7. Oversight Committee Appointments, Term and Vacancies.

7.1. Appointments.

7.1.1. The initial members of the Oversight Committee must be appointed by the Board not more than sixty (60) days after the Board's certification of the Election results as required by the Law. Appointments must be discussed and made in open session in accordance with Government Code Section 54957. The appointment(s) must be made either at a regularly scheduled meeting of the Board, or at a special meeting of the Board, the time, place and date of which must have been announced at a regularly scheduled meeting of the Board. At the time of making any such appointment(s), information concerning the qualifications of the Oversight Committee candidates to be considered by the Board (subject to redaction of personal information, such as addresses, phone numbers and e-mail addresses) must be available to members of the public.

7.1.2. The Board will solicit applications for appointment to the Oversight Committee and may require candidates for membership on the Oversight Committee to submit information on a stated form. Applicants listed in categories in section 6.1.3.1, .2, .3 and .5 must include a letter from the organization they represent acknowledging their participation and/or membership in the organization. Important information regarding the application form and the application process will be posted on the District's website at www.sweetwaterschools.org (or such other internet address as will be utilized from time to time). Notwithstanding Section 7.1.1, the Board may, in its discretion, solicit applications for membership to the Committee in advance of an actual Proposition 39 general obligation bond election date as may be necessary or desirable to have adequate applicants to fill all of the required positions on the Committee and to have adequate time in which to fully and completely consider all of the applicants and their corresponding information.

7.1.3. The Board has authorized the Superintendent, or the Superintendent's designee(s), to review applications submitted to the District for Oversight Committee membership and make recommendations to the Board to assist the Board in appointing Oversight Committee members. One or more Oversight Committee members may be part of the

evaluation process and participate in the recommendation of new members.

7.1.4. In making its appointments, the Board must appoint members in categories 6.1.3.1 through 6.1.3.5. In making its appointments to the Oversight Committee the Board may, in its sole discretion, consider various factors applicable to each candidate, including, but not limited to, (i) residency within the boundaries of the District, (ii) whether the candidate is a registered voter within the District, and (iii) the professional and educational background of any prospective Oversight Committee member, which may include experience in construction, property, facilities management or finance matters or other factors which tend to support or complement the purposes of the Oversight Committee.

7.1.5. The Oversight Committee will initially have seven (7) members; however, the Board retains the right to appoint additional members to the Oversight Committee provided that the Oversight Committee must always have an odd number of members. In the event that the Law is amended to require a different or greater number of Oversight Committee members, the Board must, within the time set by California law, take action to appoint appropriate Oversight Committee members as required.

~~(a) Any appointee to the Oversight Committee shall be required to comply with the requirements and limitations of Section 6.0, 7.1, 7.2 and 8.2 hereof. [Oversight Committee members must comply with this entire document and therefore this section is not needed]~~

7.2. Term.

7.2.1. The Oversight Committee members will serve for a term of three years. Members may be appointed by the Board, in its discretion, for no more than three (3) consecutive terms as provided by the Law. A member of the Oversight Committee may serve multiple non-consecutive terms as the Board may determine or direct. A member that has not served three (3) consecutive terms will notify the Board of their interest to be reappointed to an additional term by March 31st of the year that their current term expires.

7.2.2. The term of office of an Oversight Committee member will end upon the completion of their term or, in the event that a vacancy for that Oversight Committee member's position is determined by the Board as set forth in this Policy and Regulations.

7.2.3. The term of office of a member of the Oversight Committee may end prematurely in the event that the Oversight Committee terminates pursuant to the provisions set forth in Section 13.

7.2.4. Beginning with appointments in 2012, terms will end on June 30th. The dates listed herein are the first three-year cycle (e.g. the members expiring on 6/30/13 also expire in 2016 and every three years thereafter).

7.2.4.1. Expiring 6/30/13: One at-large member, parent/PTO member and business organization member.

7.2.4.2. Expiring 6/30/14: Two at-large members, parent member.

7.2.4.3. Expiring 6/30/15: One at-large member, senior member and taxpayer organization member.

7.3. Vacancies.

7.3.1. Determination of Vacancy. The Superintendent on behalf of the Board may determine that an Oversight Committee member's seat on the Oversight Committee has become vacant under any of the following circumstances:

7.3.2. Resignation of that Oversight Committee member submitted in writing to the Superintendent (which will be effective upon its receipt by the Superintendent if a resignation date is not stated);

7.3.3. Death, or a legal determination of the incapacity, of that Oversight Committee member;

7.3.4. Conviction of a violation of Government code Section 1090 et seq. or other applicable conflict of interest laws (see Section 8.3);

7.3.5. Conviction of any crime resulting in imprisonment;

7.3.6. Unexcused absences for three consecutive meetings;

7.3.7. Unexcused absences for any three meetings out of six consecutive meetings;

7.3.8. Failure to meet the residency requirements; or

7.3.9. As may otherwise be prescribed or required by law.

7.4. The power to make determinations as to vacancies on the Committee is expressly reserved to the Board.

7.5. In the event that any vacancy on the Oversight Committee occurs, by way of resignation or otherwise, the Board must appoint a replacement Oversight Committee member for each vacancy (provided that the statutory minimum number of Oversight Committee members must be maintained) to serve for the remainder of the unexpired term of the vacating Oversight Committee member in a manner consistent with applicable law. If the unexpired term is less than two years long, then the appointment will be for a term that includes both the unexpired term plus the next term in order to comply with the requirement that terms be a minimum of two years.

7.6. In the event a vacancy is determined, such Oversight Committee position will remain vacant until the Board appoints a new Oversight Committee member for that position. Following the determination of the vacancy on the Oversight Committee, the Board will follow the

procedures set forth in Section 7 to fill such vacancy within a reasonable period of time. The power to fill vacancies on the Oversight Committee is expressly reserved to the Board.

7.7. In making appointments to fill vacancies as set forth in this Section 7, the Board must make appointments such that the five (5) representative groups, as set forth in Section 6.1.3.1 through 6.1.3.5 will be maintained.

8. Service on Oversight Committee.

8.1. Service Without Compensation. As set forth in the Law, members of the Oversight Committee will serve without compensation.

8.2. Reimbursement of Travel Expenses: Travel by committee members and reimbursement for any travel expenses is governed by Board Policy 3353, Reimbursement for Travel Expenses for Representatives of the Board. Any request for travel expenses must be first approved by the Oversight Committee prior to submittal to the Board for approval. Approval from the Board is required prior to the travel.

8.3. Non-Liability for District Debts. The private and personal property of the Oversight Committee members will be exempt from execution or other liability for any debts, liabilities or obligations of the District or the Oversight Committee, and no Oversight Committee members will be personally liable or responsible for any debts, liabilities or obligations of the District or the Oversight Committee except where expressly set forth in California law.

8.4. Conflicts of Interest and Prohibited Actions. Members of the Oversight Committee must not have any financial interest in the matters which they review. All Oversight Committee members will be subject to the following requirements:

8.4.1. Each member, as a condition of membership on the Oversight Committee, may be requested to sign a certification declaring that he or she has no conflict of interest as to the issues which will be before the Oversight Committee.

8.4.2. Each member will be required to submit the Fair Political Practices Commission Statement of Economic Interests (Form 700) at the beginning of their first term, annually, and at the end of their membership on the committee.

8.4.3. Each member is subject to the limitations and requirements of Article 4 of Division 4 of Title 1 of the California Government Code (Government Code Sections 1090, et seq.)

8.4.4. Each member is subject to the limitations and requirements of Article 4.7 of Division 4 of Title 1 of the California Government Code (Government Code Sections 1125, et seq.)

8.4.5. Each member will perform his or her duties in an impartial manner, free from bias caused by his or her own financial interests or the financial interests of persons who have supported him or her. Each Oversight Committee member is obligated to

discharge his or her responsibilities with integrity and fidelity.

9. Oversight Committee Activities and Meetings.

9.1. Activities of the Oversight Committee. In furtherance of its specifically enumerated purposes, the Oversight Committee may engage in any of the following activities relating solely and exclusively to the expenditure of the Proposition O Bond proceeds as set forth in Section IX of the Policy and Regulations:

9.1.1. Receive and review copies of the annual performance audit(s) conducted by an independent consultant selected by the District to ensure that Proposition O bond funds have been expended on the specific projects identified in the District's Proposition O School Facilities Projects list;

9.1.2. Receive and review copies of the annual financial audit(s) conducted by an independent consultant selected by the District to ensure that Proposition O bond funds have been expended on the specific projects identified in the District's Proposition O School Facilities Projects list.

9.1.3. Inspect school facilities and grounds, during normal District business hours, and subject to state laws concerning campus security, to ensure that Proposition O Bond proceeds are expended for the purposes set forth in the bond Proposition approved by the voters;

9.1.4. Receive and review copies of all deferred maintenance proposals or plans developed by the District;

9.1.5. Review efforts by the District to maximize Proposition O Bond revenues by implementing cost-saving Propositions, including, but not limited to:

9.1.5.1. Mechanisms designed to reduce the cost of professional fees;

9.1.5.2. Mechanisms designed to reduce the costs of site preparation;

9.1.5.3. Recommendations regarding the joint use of core facilities;

9.1.5.4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and

9.1.5.5. Recommendations regarding the use of cost-effective and efficient reusable plans.

9.1.6. As appropriate, report on and/or provide comments (which may be written or oral) to the Board and/or public upon any activities listed among Sections 9.1.1 through 9.1.5, or any other matters as are within the Oversight Committee's purview.

9.1.7. The Oversight Committee will issue written regular reports of the results of its

activities. The Oversight Committee must issue at least one (1) written report each year or fiscal year ("Annual Report"), as may be applicable. Annual Reports will summarize the activities and accomplishments of the Oversight Committee for the prior year (or Fiscal Year, as may be applicable), related issues affecting the authorized bond projects, financial status and progress towards completion of the authorized bond projects. Each Annual Report will be published electronically and sent to all publications and other forms of media within the District, elected officials within the District and interested parties who request a copy of such Annual Reports. Oversight Committee members may append minority reports to an Annual Report should there be dissenting views.

9.2. Meetings.

- 9.2.1. The Oversight Committee must meet at least once annually as required by the Law.
- 9.2.2. Regular meetings of the Oversight Committee may occur as often as monthly depending on the amount of project activity to be reviewed.
- 9.2.3. Special meetings may be called by the Chair or three members of the Oversight Committee.

9.3. Brown Act Compliance; Public Records.

- 9.3.1. Regular meeting dates, time, and place will be established by the Oversight Committee and published/posted in accordance with the Ralph M. Brown Act (Government Code Sections 54950 et seq.) and applicable District posting procedures. All Oversight Committee proceedings must be open to the public and will be subject to the provisions of the Ralph M. Brown Act. The Oversight Committee may adopt rules and regulation guidelines or similar procedures as may be necessary or desirable in order to comply with the requirements of the Ralph M. Brown Act. The Board recommends that the Committee ~~or subcommittees thereof~~, meet at least quarterly.
- 9.3.2. All documents received by the Oversight Committee, Oversight Committee minutes and reports issued by the Oversight Committee will be a matter of public record and will be available on the Committee's website.

9.4. Rules of Procedure and Decorum.

- 9.4.1. The Oversight Committee may establish rules for the conduct of the Oversight Committee's proceedings. These rules may be enacted by motion or resolution. The rules must be congruent with fundamental concepts as to public agency notice and hearings.
- 9.4.2. The Oversight Committee will elect a chair and vice-chair each June to serve during the next school year (July through June).

9.5. Attendance at Board Meetings. Members of the Oversight Committee may be requested to attend the meeting(s) of the Board where the annual financial audit and performance audit, prepared pursuant to the provisions of Proposition 39, are presented to the Board.

9.6. Limitations on Activities. The Board hereby sets forth the following limitations on the actions and activities of the Oversight Committee (although the Oversight Committee may review documents relating to such activities):

9.6.1. The Oversight Committee has no authority to participate in the District's Bond issuance process or Bond sale, or to make decisions regarding the terms, timing or structure of the Bond issuance, except that prior to the issuance of bonds, the Committee will be informed of the full details of the selection of bond counsel, underwriters and the issuance of bonds;

9.6.2. The Oversight Committee does not have the authority, once the Bonds are issued and sold, to determine how the Bond funds will be expended;

9.6.3. The Oversight Committee members do not have the authority to solicit, select or participate in the negotiation or bid process for contractors or consultants for Bond financed projects (however, Oversight Committee members may be invited to witness bid openings, Board approval of contracts or similar actions for Bond financed projects);

9.6.4. The Oversight Committee members do not have the authority to control, comment upon and have no power of approval over or upon design, architectural or engineering considerations or matters relating to facilities funded or constructed with bond proceeds;

9.6.5. The Oversight Committee, and its members, may enter upon, tour, and inspect, District job sites, project boundaries and construction projects only with the express permission of the District's Superintendent (for reasons which include, but are not limited to, campus security, public safety, interference with contractors and liability matters) (the foregoing limitation does not prevent or preclude Oversight Committee members from viewing District construction works or projects from an off-campus or public access location) and reasonable requests under this section will be approved in a timely manner; and

9.6.6. The Oversight Committee, and its members, may not contact District consultants or contractors without the prior permission of the Superintendent. Reasonable requests for contact will be approved in a timely manner.

10. Technical and Administrative Support.

10.1. Statutory Requirement. The Board, without any use of Proposition O Bond proceeds, will provide the Oversight Committee with:

10.1.1. All reasonable necessary technical assistance and reasonable administrative assistance

in furtherance of the Oversight Committee's purpose; and

10.1.2. Sufficient resources to prepare and publicize the Oversight Committee's conclusions, all documents received by the Oversight Committee, minutes from the Oversight Committee's meetings and reports issued by the Oversight Committee (including establishing, operating and updating the Oversight Committee's website).

10.1.3. The Board will have the discretion to determine what type, manner or means of technical and administrative assistance is necessary to assist the Oversight Committee in achieving its purpose. The Oversight Committee will submit an itemized budget request each January for the budget for the next fiscal year for any technical and administrative support required in addition to staff assigned to the support the Oversight Committee.

10.1.4. The Board may also appoint or designate District staff to provide reasonable technical and administrative assistance to the Oversight Committee. The Board will also consider any recommendations or suggestions made by the Oversight Committee members regarding the technical and administrative support.

10.2. Administrative Support. Administrative support provided by District staff to the Oversight Committee will include all of the following:

10.2.1. Preparing, mailing and posting agendas for meetings of the Oversight Committee in compliance with the Ralph M. Brown Act;

10.2.2. Preparing and submitting documents (including agenda materials) to the Oversight Committee members and to members of the public in compliance with the Ralph M. Brown Act;

10.2.3. Arranging for meeting locations and preparing meeting facilities for scheduled meetings of the Oversight Committee;

10.2.4. The taking, transcribing, providing and maintaining of minutes of the Oversight Committee meetings which minutes will, at a minimum, include an identification of all Oversight Committee members present and absent at any meeting of the Oversight Committee and a statement of the vote on each issue of business directed, determined or set out by the Oversight Committee; and

10.2.5. Maintaining Oversight Committee records and responding to Public Records Act requests directed to the Oversight Committee by the public. Public Records Act requests and responses will be handled according to the same procedures as are applicable to the District in accordance with applicable law and the current requirements of the Public Records Act (Government Code Section 6250 et seq.).

10.3. Technical Support. Technical support provided by District staff to the Oversight Committee will include all of the following:

- 10.3.1. Arranging tours and inspections of school facilities and grounds as may be reasonably scheduled by the Oversight Committee as set forth in Section 9.1 and subject to the limitations set forth herein.
- 10.3.2. Providing audits and written reports as provided for in Section 9.1, and providing, operating, maintaining and updating the Oversight Committee Internet Website as set forth in Section 10.4.
- 10.3.3. The District will, in compliance with Sections 10.1, 10.2 and 10.3, provide sufficient administrative support and technical resources to conform to the directives and requirements set forth in the Law and within this Policy and Regulations. In covering such costs, the District will cover such costs as are reasonably necessary or required under State law and this Policy and Regulations in furtherance of the Oversight Committee's express purpose. In the event of a question relating to whether an expense of the Oversight Committee is reasonably necessary, such determination will lie within the purview of the Superintendent of the District, who will have the responsibility to provide a final determination on approval of such cost(s).
- 10.3.4. Providing maintenance schedules and budgets for major systems installed on projects funded under the Proposition O program.

10.4. Oversight Committee Internet Website. Education Code Section 15280(b) requires that certain documents relating to the Oversight Committee be made available on an internet website maintained by the Board. Information pertaining or relating to the Oversight Committee will appear on the Committee's website. The cost to operate, maintain and update the Oversight Committee Internet Website will be the responsibility of the District.

10.4.1. The Oversight Committee Internet Website may be included within an existing website operated by the District (www.sweetwaterschools.org or some other internet address which may be determined and designated in the future) or may be operated separately. The following documents and information will generally appear on the Committee's website which will be updated from time to time:

10.4.2. Minutes of Oversight Committee meetings;

10.4.3. Reports issued by the Oversight Committee; and

10.4.4. Documents formally received by the Oversight Committee.

10.5. Presentation of Reports. Reports, including the annual report of the Oversight Committee and recommendations of the Oversight Committee will be presented to the Board. Oversight Committee recommendations for specific actions will be forwarded to the Board and appropriate District staff members.

11. Review of Audits.

11.1. In furtherance of the Oversight Committee's activities related to receiving by March 31st of

each year the preceding fiscal year annual performance and annual financial audits as provided for in Sections 9.1.1 and 9.1.2 the Oversight Committee may:

11.1.1. Review and comment on the Request for Proposal for auditing services.

11.1.2. Participate in the selection process for the auditor(s).

11.1.3. Participate in the entrance conference with the auditor(s) and District.

11.1.4. Recommend scope or issues that the performance audit should address.

11.1.5. Receive each audit at the same time as it is delivered to the Board.

11.1.6. Participate in the exit conference with the auditor(s) and District.

11.1.7. Have the auditor(s) present the audits to the Oversight Committee.

11.1.8. Participate with the District in a yearly review of each auditor's performance.

11.2. The Auditor for the District's General Fund must not perform the Proposition O performance audit.

12. Joint Meeting with the Board of Trustees.

12.1. The Oversight Committee and Board should hold two joint meetings each year in May and October or as mutually agreed. One may be a tour of facilities and one may be a workshop.

13. Termination of Oversight Committee; Records.

13.1. The term of the Oversight Committee will expire at the end of the fiscal year in which:

13.1.1. All Proposition 39, Proposition O Bond proceeds and earnings thereon have been expended;

13.1.2. The Oversight Committee has issued its final annual report as required under Section 9.1.7; and

13.1.3. The Oversight Committee has completed and conducted its final meeting which will be scheduled after notice of 13.1.1 occurs.

13.2. All records of the Oversight Committee will be kept by the District (pursuant to its records retention policy) for a period of at least two (2) years after the termination of the Oversight Committee as provided for herein.

14. Delegation of Board's Authority.

14.1. The Board hereby appoints the Superintendent or his/her designee as its designees, to assist

the Board in implementing the provisions, sections, terms and sub-sections of this Policy and Regulations.

15. Amendment of Policy and Regulations.

15.1. The Policy and Regulations set forth herein will be subject to such later and further amendments by the Board to the extent permissible by applicable law.

16. Severability.

16.1. If any article, section, subsection, paragraph, sentence, clause or phrase contained in this Policy and Regulations becomes illegal, null or void or against public policy, for any reason, or is held by a court of competent jurisdiction to be illegal, null or void or against public policy, the remaining articles, sections, subsections, paragraphs, sentences, clauses or phrases contained in this Policy and Regulations will not be affected thereby.

Adopted: July 24, 2006.

Amended: April 16, 2012.

Amended: April 9, 2013.

Amended: