



Meeting Minutes

Detailed, Grouped by Topic for each Meeting and by 'Old Business' and 'New Business'

Prop O - Planning and Operations **Project # 572-8100.00** **SUHSD Program Management\Gilbane\SGI**
Tel: Fax:

Bond Oversight Committee Meeting 2

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
2/7/2008	05:33 PM	07:37 PM	5/8/2008	05:30 PM	Charelle Durant	SUHSD Program Management\Gilbane\SGI

Location	Next Location	General Notes
SUHSD Board Room	SUHSD Board Room	

Attended By Non-Attendees

- SUHSD Program Management\Gilbane\SGI - Jaime Ortiz
 SUHSD Program Management\Gilbane\SGI - Henry Amigable
 SUHSD Program Management\Gilbane\SGI - Charelle Durant
 SUHSD Program Management\Gilbane\SGI - Jeff Scogin
 Sweetwater Union High School District - Karl Bradley
 Garcia Calderón Ruiz, LLP - Marie Mendoza
 Citizens' Bond Oversight Committee - Cynthia Melcher
 Citizens' Bond Oversight Committee - Andy Berg
 Citizens' Bond Oversight Committee - Rudy Gonzalez
 Citizens' Bond Oversight Committee - Jane McGill
 Citizens' Bond Oversight Committee - William Tunstall
 Citizens' Bond Oversight Committee - Robert Garcia
 Citizens' Bond Oversight Committee - Yolanda M. Hernandez

Item Meeting Item Description Resp Status Due Date Compl'd Cls'd

1. Call to Order

New Business

002-001	Attendance: Andy Berg - Present Robert Garcia - Present Rudy Gonzalez - Present Yolanda M. Hernandez - Present Jane McGill - Present Cynthia Melcher - Present William Tunstall - Present	Charelle Durant (GSGI)				No
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2. Introductions

New Business

002-002 Jeff Scogin:

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	Communications Manager for the Gilbane/SGI team, designed the website, a native to San Diego, attended Poway Unified School District, does not currently reside in the county but still has family living here.	Jeff Scogin (GSGI)				No
002-003	Jaime Ortiz: Bond Program Manager for Gilbane/SGI, this is his third District assignment, he has previously worked on a \$300 million bond in San Jose and a \$1.2 billion bond in northern California, he is a native to San Diego and currently resides in the District.	Jaime Ortiz (GSGI)				No
002-004	Charelle Durant: Office Manager Gilbane/SGI, assistant to Jaime Ortiz, a resident of Del Mar, her son attended Parkview Elementary in Chula Vista for 3 years, she is familiar with the Chula Vista area, this is her first year working with the District.	Charelle Durant (GSGI)				No
002-005	Henry Amigable: Principle in Charge for Gilbane/SGI on the Prop O Bond Program, Gilbane/SGI are the consultants helping to implement program, this is his third program assignment, he has managed a \$250 million bond a \$450 million bond and now the \$644 million bond program, he is a resident of San Diego, he has two daughters ages 8 and 7 and his wife is a native to San Diego.	Henry Amigable (GSGI)				No
002-006	Karl Bradley: Assistant Superintendent of Facilities & Operations for the District, relatively new to the District as an employee but, not to the community, attended Lilian J. Rice Elementary School, Chula Vista Middle School and graduated from Chula Vista High in 1974, both of his sons went to Bonita Vista Middle and graduated from Bonita Vista High and his youngest son is now attending UC Irvine. His position with district places him ultimately accountable for this program, he has served as a superintendent for a number general contractors, is certified as building inspector by the state architect, has been a construction project supervisor for El Cajon Valley Union School District for 8 years, spent 7 years at Vista Unified School District where a bond was passed in 2002 for \$250 million, was a Director of Construction and a Chief Facilities Officer.	Karl Bradley (SUHSD)				No
002-007	Andy Berg: Taxpayer Representative, Vice President of the San Diego County Taxpayers' Association, Executive Manager at National Contractors Association, he does not live in District, he does have 3 school aged children who attend in the Poway School District.	Andy Berg (CBOC)				No
002-008	Rudy Gonzalez: Senior Citizen Representative for the District and Chair of the Citizens' Bond Oversight Committee, graduated from Castle Park High in 1969, grew up in Chula Vista, previously served as the Program Manager for the City of San Diego and Redevelopment/Economic Development, retired a couple of years ago and became appointed to the committee.	Rudy Gonzalez (CBOC)				No

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
002-009	William Tunstall: Has been with the South County Economic Development Company, retired from Goodrich where he did long-range planning, facilities planning and site selection as well as construction and facilities around the world, past Chair of Economic Development Committee for City of Chula Vista, Vice President of the South County EDC and is on the Board of Directors of the Chamber of Commerce.	William Tunstall (CBOC)				No
002-010	Robert Garcia: Parent of a student at Eastlake Middle School, attorney in private practice, alumni of Castle Park Middle, Bonita Vista Middle, Castle Park High and graduated from Bonita Vista High in 1972. Experienced frequent changing of schools due to overcrowding.	Robert Garcia (CBOC)				No
002-011	Yolanda M. Hernandez: Citizens' Bond Oversight Committee member and Board member for San Ysidro School District, Board member for 16 years and participated in passing one of the largest bonds in California for \$250 million.	Yolanda M. Hernandez (CBOC)				No
002-012	Cynthia Melcher: Parent of two students at Mar Vista High, manages North Island Credit Union branch in Imperial Beach, President of Imperial Beach Chamber of Commerce, belongs to several other Chambers and she is an active Kiwanis member.	Cynthia Melcher (CBOC)				No
002-013	Marie Mendoza: Representative of Garcia Calderón Ruiz, provides general counsel to Citizens' Bond Oversight Committee, graduate of Chula Vista High in 1991, her sister attended Chula Vista High and brother attended Bonita Vista High.	Marie Mendoza (GARCAL)				No
002-014	Jane McGill: Taught at Bonita Vista Middle, Mar Vista Middle, Chula Vista High and Rancho del Rey Middle School.	Jane McGill (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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3. Approval of Meeting Minutes

New Business

002-015	Rudy Gonzalez has one challenge pertaining to item 001-047 on page 6. He suggested that we overlap cities and areas so that when contracts are available we can notify Chambers so that they can notify members, rather than giving handouts. Rudy suggests we network within the community whether it be Hispanic contractors or chambers or trades to notify of need of supplies or services.	Rudy Gonzalez (CBOC)				No
002-016	Since there is another individual with the same first and last name, Yolanda M. Hernandez would like to use her middle initial when referencing her in the minutes.	Yolanda M. Hernandez				No

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
		(CBOC)				
002-026	Minutes are approved unanimously .	Rudy Gonzalez (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
4. Organizational Structure						

New Business

002-017 Rudy Gonzalez is the Citizens' Bond Oversight Committee Chair. He keeps the meetings on track, reviews minutes and serves as a member. Andy Berg is the Vice Chair and will assume responsibilities of Chair if Rudy Gonzalez is absent. Both were active in the BB Committee and have been reappointed to Prop O. Members who have any questions or concerns may contact Rudy Gonzalez directly to address concerns.

Roles and responsibilities are outlined in the Citizens' Bond Oversight Committee binder. We are not at construction and as meetings progresses there will be more discussion on the current status of Prop O. Last meeting the Citizens' Bond Oversight Committee drew for 1 and 2 year terms. Meetings were set up and approved but, can be modified should there be any schedule conflicts.

Gilbane/SGI are consultants who work in house. The Assistant Superintendent, Karl Bradley, is here representing the District. He is in charge of overseeing the consultants & their contracts.

		Rudy Gonzalez (CBOC)				No
002-018	Do the consultants report to the Board of Trustees?	Robert Garcia (CBOC)				No
002-019	The consultants report to the Board of Trustees monthly. Both Jaime Ortiz and Henry Amigable attend every District Board meeting.	Jaime Ortiz (GSGI)				No
002-020	The ultimate responsibility to the district is Karl Bradley. The consultants work for him.	Rudy Gonzalez (CBOC)				No
002-021	Can the Citizens' Bond Oversight Committee get a list of Board meeting dates?	Yolanda M. Hernandez (CBOC)				No
002-022	The Bond Program Management Team will provide a list of Board meeting dates to the Citizens' Bond Oversight Committee members.	Karl Bradley (SUHSD)				No
002-023	Jeff Scogin will post the meeting dates on the website.	Jeff Scogin (GSGI)				No
002-024	There are a series of other committees. Site committee meetings have come up with a list of requested priorities for Prop O.	Rudy Gonzalez (CBOC)				No

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
002-025	One challenge is keeping the Site Committee requests in compliance with the bond language and budget.	Henry Amigable (GSGI)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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5. Public Comment

New Business

002-027	No public present.	Rudy Gonzalez (CBOC)				No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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6. Committee Updates

2006/2007 Annual Report for Prop O

New Business

002-047	One of main purposes of the Citizens' Bond Oversight Committee is to report to the public, at least annually by requirement, on activities and findings. The Committee has not yet issued a report. A report should be made on 06/07. Year terms go on fiscal year.	Marie Mendoza (GARCAL)				No
002-048	The Committee was formed in March but, didn't convene until November due to the fact that the program was in the planning phase and there were no substantial activities to report on.	Jaime Ortiz (GSGI)				No
002-049	In the report there will be an overlap of what the Board actions were, the appointment of the committee and the first committee meeting.	Rudy Gonzalez (CBOC)				No
002-050	This will be the last meeting for those with a 1 year term.	Andy Berg (CBOC)				No
002-051	Would the committee like the Bond Program Management Team draft an annual report for them?	Karl Bradley (SUHSD)				No
002-052	The report is typically a two page white paper document and will be limited in content due to minimal substance this early in the committee involvement	Jeff Scogin (GSGI)				No
002-054	The Bond Program Management Team will provide a report for the Citizens' Bond Oversight Committee consideration.	Jaime Ortiz (GSGI)				No
002-055	The Citizens' Bond Oversight Committee should begin work on the 2nd year report.	Andy Berg (CBOC)				No
002-056	The Prop 39 tab of binder will display what typically goes into these reports.					

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
		Marie Mendoza (GARCAL)				No
First Class Email						
New Business						
002-031	First Class email accounts have been set up for each member. Email addresses are simple: (first name, period, last name @suhsd.k12.ca.us).					
	All email accounts can be set up to be forwarded to a home email address should it be more convenient for any of the Citizens' Bond Oversight Committee members. After login in there is an icon on the left hand side titled "preferences" which leads to the setting screen where a personal email address can be entered for forwarding to eliminate having to check multiple email accounts. Directions are on page 5 of the handout.					
	Yolanda M. Hernandez Citizens' Bond Oversight Committee member will be named Yolanda.Hernandez2 in First Class.					
	The accounts have been made available to members. Jeff Scogin will be in contact with each Citizens' Bond Oversight Committee member to notify them of their default password.					
		Jeff Scogin (GSGI); Jaime Ortiz (GSGI)				No
002-032	First Class will be a means of communication between the District and the Citizens' Bond Oversight Committee. The Citizens' Bond Oversight Committee is a public body and all communications are up for public review.					
		Rudy Gonzalez (CBOC)				No
002-033	Calls or emails which link four or more members either at once or consecutively are considered a meeting. Be sure not to reply to all on group emails. This must be avoided. It would be best to direct communications to the Chair only or bring items up at the next meeting.					
		Marie Mendoza (GARCAL)				No
002-046	If First Class emails are forwarded to a personal account the entire personal email account may not be open to public scrutiny but, the First Class forward would certainly be a public document.					
	Emails forwarded to personal accounts from First Class can be read in the personal account but, should be replied to from First Class as a safety measure to protect the privacy of personal email accounts.					
		Marie Mendoza (GARCAL)				No
Meeting Dates						
New Business						
002-057	Reviewing Citizens' Bond Oversight Committee meeting dates: Dates were set last meeting. They are being revisited for members who were not present for the first meeting. Existing dates are fine with all members.					
	If something comes up and needs approval and a meeting must be called Rudy Gonzalez will contact each person to see when they'll be available to meet, aside from set meeting dates.					
		Rudy Gonzalez (CBOC)				No

Robert's Rules of Order

New Business

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
002-028	Robert's Rules of Order: A handout has been given to attendees as a general overview of how motions are presented and of general meeting procedures to allow the meeting to run quicker and more efficiently.	Henry Amigable (GSGI)				No
002-029	Robert's Rules of Order: The condensed version of Robert's Rules of Order has been given out to use as a guide of common courtesy and how to call a motion.	Marie Mendoza (GARCAL)				No
002-030	If anyone has an item they would like added to the next meeting agenda they can submit it to Rudy Garcia and Jaime Ortiz for consideration. If they are a discussion item they can be brought up to the panel and then action will be taken accordingly.	Rudy Gonzalez (CBOC)				No

Website

New Business

002-034 Front Page has news clips as well as business opportunities. There are four different user groups which the website addresses. Each is has different design and content depending on the targeted reader.

- 1) First and foremost are the student readers. The font is somewhat playful in comparison to the other pages, there is a contest going on now for design of a Prop O logo and there is a link for all information related to the contest, there is also a link to the learning center which includes expected wages for each trade and a job site tour. Related links have been added per the Citizens' Bond Oversight Committee requests last meeting
- 2) The District Employees' page includes FAQs and an About Prop O page with the actual bond language.
- 3) Citizens' Bond Oversight Committee section contains members bios. Last meeting Jaime Ortiz requested that each member review their bio. Adjustments can be made to the bios at any time per members' requests.
- 4) Business Opportunities page includes requests for qualifications, request for proposals, master schedule, and vendor online registration where those interested in working with the District can select whether they are a professional service provider or contractor, fill in info, once we have RFQs & RFPs coming out we will automatically email everyone in the list, as well as bid dates and documents if necessary.

The Outreach Plan is included in website.

The Facilities Master Plan will be incorporated once it's Board approved.

The Document Center of the website contains all forms used to do business with the District & Bond Program Management Team so that contractors will have access to these at all times.

The Citizens' Bond Oversight Committee meeting minutes will be posted on the website.

Citizens' Bond Oversight Committee information is available in all four sections.

The website can be accessed by typing in the url printed on the handout or by going to the SUHSD website and clicking on the construction update link.

Jaime Ortiz
(GSGI)

No

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002-035	Andy Berg requests further investigation and adjustments to the wage portion of the student section of the website. He suggests that the Bond Program Management Team review the DIR website for prevailing wages. Since it is difficult to recruit for construction more accurate wages will make it more attractive.	Andy Berg (CBOC)				No
002-036	The bio of Yolanda M. Hernandez is inaccurate & needs adjustment.	Yolanda M. Hernandez (CBOC)				No
002-037	Rudy Gonzalez has been asked by SGI/Gilbane to put together a letter to public defining what the Citizens' Bond Oversight Committee's charge is and letting them know that if they have any comments to feel free to contact the Citizens' Bond Oversight Committee directly	Rudy Gonzalez (CBOC)				No
002-038	Applications for Citizens' Bond Oversight Committee membership should be posted before positions are available so that people can apply and the Board can choose with ample time.	Andy Berg (CBOC)				No
002-039	Jaime Ortiz and Andy Berg agree that the Prop O website is the best website they've seen for a bond program.	Jaime Ortiz (GSGI); Andy Berg (CBOC)				No
002-040	Rudy Gonzalez likes that there are links to more detailed information, rather than posting it all on the front page.	Rudy Gonzalez (CBOC)				No
002-042	Before the website goes live Yolanda M. Hernandez' bio can be taken off until adjusted.	Andy Berg (CBOC)				No
002-043	The website is a living document which will be continuously updated.	Karl Bradley (SUHSD)				No
002-044	Citizens' Bond Oversight Committee website ratification: Citizens' Bond Oversight Committee is approving the concept of the website and corrections so long as adjustments will be made. The website is unanimously approved.	Rudy Gonzalez (CBOC)				No

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7. Prop BB						

New Business

- 002-058** Item 6 Prop BB:
A great deal of work has been done. The Bond Program Management Team is to report to Citizens' Bond Oversight Committee how Prop BB is ending and how Prop O will begin.

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		Rudy Gonzalez (CBOC)				No
002-059	Prop BB undertook 18 schools consisting of about 35 projects, thereby modernizing 465 individual teaching stations. It started with a \$187 million bond which permitted the District to leverage \$138 million in state matching funds totalling to \$325 million that went into Prop BB. During the summer of 2007 we did \$16 million worth of work, including 8 individual projects and modernizing 56 classrooms and 6 science labs. All BB work considered, 14,000 kids are able to be in modernized classrooms. Work is ongoing on a \$3 million job at Chula Vista High, modernizing building 200 which has 8 classrooms and we are building a new bathroom and ticket booth outside of the gym. These projects are scheduled for completion in April or May of 2008. This project began in November of 2007.	Jaime Ortiz (SGI)				No
002-060	Prop BB was a very accelerated program. This saved the District money by missing some inflation and got kids into modernized classrooms quicker. The negative aspect was finding enough contractors which raised the price of work in some cases. Now that the construction market has taken a down turn it should be easier to find work for Prop O.	Andy Berg (CBOC)				No
002-061	The biggest limitation we have is the amount of money we can raise so that we can build more now. According to financial advisors, the second bond sale is not expected for another four years and is expected to sell at \$200 million.	Jaime Ortiz (SGI)				No
002-062	Rudy Gonzalez would like a briefing from the Bond Program Management Team on what the approval process is for construction once the money is received.	Rudy Gonzalez (CBOC)				No
002-063	The process between the time when the money is in the bank until ground is broken is a very detailed process and a presentation on that could consume about 45 minutes.	Karl Bradley (SUHSD)				No
002-064	The presentation on the program process can be brought up as a agenda item at the next Citizens' Bond Oversight Committee meeting. The next couple of meetings can serve as learning sessions for Citizens' Bond Oversight Committee members so that when construction begins they can be prepared to answer questions from the public.	Rudy Gonzalez (CBOC)				No
002-065	Jane McGill spoke with a science teacher whose classroom was worked on and reported it to be less useful than prior to work. Also, when Jane worked at Rancho del Rey conference rooms were built and were used as storage. Jane would like to attend the site committee meetings and would like a schedule of dates.	Jane McGill (CBOC)				No
002-066	There is a long range master plan, then a facilities meeting in the District with parents, students and faculty regarding priorities. The better informed the Citizens' Bond Oversight Committee is the better they can address concerns.	Rudy Gonzalez (CBOC)				No
002-067	The long range master plan will be shared with the Citizens' Bond Oversight Committee.					

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		Jaime Ortiz (GSGI)				No
002-068	Within the San Ysidro District the teachers are participating in the construction of their classrooms and the principals are very involved in the construction of the schools.	Yolanda M. Hernandez (CBOC)				No
002-069	The role of the Citizens' Bond Oversight Committee is to financially oversee the program. The implementation of the program is the responsibility of the Bond Program Management Team.	Henry Amigable (GSGI)				No
002-070	As citizens of the community the Citizens' Bond Oversight Committee has every right to attend the site committee meetings.	Marie Mendoza (GARCAL)				No
002-071	Once the program process is presented to the Citizens' Bond Oversight Committee they should have a better understanding of the issues brought up by teachers.	Rudy Gonzalez (CBOC)				No
002-072	Classroom customizations are somewhat limited as to make the classroom just as convenient for the next teacher who uses the classroom. Information has been collected from teaching staff at the site committee meetings.	Karl Bradley (SUHSD)				No
002-073	The Citizens' Bond Oversight Committee is an advisory committee and members have been selected because each has certain expertise to offer. Citizens' Bond Oversight Committee members should not be discouraged from giving suggestions, whether or not they are applied, so long as it's not direction.	Andy Berg (CBOC)				No

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8. Status of Prop O						

Design Update

New Business

002-099	When we are in schematic design the architects have user meetings with the teachers and department heads to determine what is needed for those particular users. They will sign off on the decided upon work and materials.	Jaime Ortiz (GSGI)				No
002-100	In value engineering portion do the various contractors have open communication among one another?	William Tunstall (CBOC)				No
002-101	Open communication depends on the delivery method. With a hard bid, in house consultants would be responsible for a constructability review so that no bidder has an advantage over another. We are also considering other methods of bidding but, one way or another we will have a third party to look at the procedures.	Karl Bradley (SUHSD)				No
002-102	All architects have agreed to have CHPS and LEED certified architects on each project. The Program					

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	Managers and architects are in correspondence regarding how this will work.					
	CHPS stands for "Collaboration for High Performance Schools". LEED stands for "Leadership in Energy and Environmental Design". Both are green building standard that we are going to be using.	Jaime Ortiz (GSGI)				No
002-103	Hilltop High Project 1: We will building a new two story building, adding a new industrial arts classroom wing and will modernize four buildings or construct new buildings in their place if it proves to be more cost effective. This is a project we will begin early 2009 and will last for about a year and a half. Once we sell the second bond we will go into Project 2. Project 2: Project 2 consists of hardscape or landscape, new construction and modernization. This project is estimated to take place around summer 2011. These will be two separate construction projects. We are master planning for both right now.	Jaime Ortiz (GSGI)				No
002-105	Southwest High Project 1: New 2 story classroom building with new lunch shelters, modernizing the cafeteria and creating a new quad area. Project 2: modernizing a new industrial arts building, a couple of classroom wings, the library, creating a new quad area, moving the learning center, and remodeling the black box theater.	Jaime Ortiz (GSGI)				No
002-106	National City Middle Project 1: Demolish 300 classroom wing and create a new 2 story structure in its place to include a new cafeteria with new lunch structures. Project 2: Demolish 2 classroom wings, add new 2 story classroom building and a expand a quad area.	Jaime Ortiz (GSGI)				No
002-107	The overall theme throughout every project is to create more green area rather than black top.	Jaime Ortiz (GSGI)				No
002-108	How does that all work with handicap accessibility?	Jane McGill (CBOC)				No
002-109	There will be elevators for each two story building, by law.	Jaime Ortiz (GSGI)				No
002-110	Will all projects be ADA accessible?	Rudy Gonzalez (CBOC)				No
002-111	All buildings that will be touched will be brought up to current ADA requirements.	Jaime Ortiz (GSGI)				No
002-112	Chula Vista Middle					

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	Project 1: Create new classroom wing and new quad. We will resurface black top and relocatables in the middle will be pushed to the perimeter of the campus.	Jaime Ortiz (GSGI)				No
002-113	Are the areas not highlighted in this presentation but, included in the bond language scheduled to be done?	Andy Berg (CBOC)				No
002-114	They are not currently being addressed.	Jaime Ortiz (GSGI)				No
002-116	The bond language did not stipulate that every project was guaranteed to be done. It is intentionally a broad list of projects on which the bond funds may be spent. We cannot spend any money outside of those projects identified in the bond language.	Jaime Ortiz (GSGI)				No
002-117	Andy Berg says he understands that but, from a taxpayers perspective, is concerned that one of the criteria for the Taxpayers' Association supporting the bond, which was discussed with the District, was that what is identified in the bond language would actually match up with the money that was available so that there would be a good faith effort. Although, over 10 or 15 years priorities may change due to demographics, they had agreed not to go into a bond program with out knowing that they weren't going to do something that was on there. They were assured that what was listed on there estimates had been done with the money being received with matching funds.	Andy Berg (CBOC)				No
002-118	Some work had to be done after the fire at Chula Vista Middle.	Jane McGill (CBOC)				No
002-119	At Chula Vista Middle BB completed a new multipurpose room, the 500 wing was renovated and the 100 wing is new.	Jaime Ortiz (GSGI)				No
002-120	What he hears Andy Berg saying is that he would like to know if the expansion and renovation of the library building and support facilities described in the bond language and the intent to the voter being shown here? On item 35 CVM Project 1 "expand/renovate library building and support facilities" is that being done?	Rudy Gonzalez (CBOC)				No
002-121	No.	Jaime Ortiz (GSGI)				No
002-122	Not this round. The reason we have the site committee meetings is to identify the needs and priorities. The site committee and public look at the bond language and decide on what they would like to occur.	Henry Amigable (GSGI)				No
002-123	The District and the previous Bond Program Management Team went to the Taxpayers' Association and described what would be done. Nothing has changed since that time and already it's being said that that work is not going to be done.					

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		Andy Berg (CBOC)				No
002-124	When the bonds are sold in 2010 will these items be under consideration?	Rudy Gonzalez (CBOC)				No
002-125	No. Chula Vista Middle has been assigned \$8.6 million of the \$644 million. Other schools received amounts depending on their needs. The architects looked at each site along with the bond language and identified costs. With those costs in consideration the site committees allocated funds depending on their decided upon priorities.	Jaime Ortiz (GSGI)				No
002-127	Parents are very keen on lunch facilities, P.E. facilities, and kindergartner equipment and these things seem to be getting cut. There will be a problem with parents and the Taxpayers' Association when they find they are not getting what was promised.	Andy Berg (CBOC)				No
002-130	There is a Board member who has made this an issue as well. This should be looked at by the Bond Program Management Team and report back to the Committee.	Rudy Gonzalez (CBOC)				No
002-131	Southwest Middle Project 1: The budget is roughly 14 million and will include a new classroom building, expanding the quad, resurfacing asphalt and doing modernizations on existing buildings.	Jaime Ortiz (GSGI)				No
002-132	Montgomery High Phase 1: Create a new two story building in front of the parking lot, modernization of the 1200 building and adding more square footage, modernization of the library and quad area and renovation of the athletic field. Phase 2: Modernization of the 1000 portables, gymnasium, 600, 700, 900 building and other portables.	Jaime Ortiz (GSGI)				No
002-133	Mar Vista High Phase 1: Modernization of the 100 building, classrooms 300 & 600 and adding new lunch shelters in front of cafeteria Phase 2: Renovating classrooms 700, cafeteria and theater.	Jaime Ortiz (GSGI)				No
002-134	Sweetwater High Phase 1: Modernization of bleachers on the football field, create a 3 story classroom building to include theater, administration offices, library, counseling center and more than 30 classrooms. Phase 2: Create a quad, modernize cafeteria, create a new 2 story building on the south side of new parking lot and relocate the mobile classrooms on the south side of parking lot.	Jaime Ortiz (GSGI)				No
002-135	There is nothing in the bond language that pertains to work on the cafeteria.					

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		Andy Berg (CBOC)				No
002-136	There is a general part of the bond language in attachment one in the first paragraph that identifies that kitchen equipment can be replaced if necessary.	Jaime Ortiz (GSGI)				No
002-137	We have undertaken a formal process. We have included staff, community and public to prioritize since funds do not allow for us to fully carry out all items noted in the bond language.	Henry Amigable (GSGI)				No
002-141	The number one charge set out by law is that the Citizens' Bond Oversight Committee is to make sure the bond language is followed. It is not fair for the small subset (site committee) to make changes to what the voters agreed to, resulting in a different plan than what was promised the large group.	Andy Berg (CBOC)				No
002-142	Whatever was prioritized with the committees and public, was included in the bond language.	Henry Amigable (GSGI)				No
002-143	The Sweetwater High cafeteria was not in the bond language. The Citizens' Bond Oversight Committee would like to request this issue to be addressed at the next Citizens' Bond Oversight Committee meeting.	Rudy Gonzalez (CBOC)				No
002-144	The Sweetwater High cafeteria is not included in the presentation bullet points and will be discussed with legal counsel to see if this we will be permitted to proceed on this project.	Karl Bradley (SUHSD)				No
002-145	This is an issue especially since some of the bullet points are not being addressed.	Andy Berg (CBOC)				No
002-146	This is a modernization. The bond language includes this type of work.	Jeff Scogin (GSGI)				No
002-149	Chula Vista High Phase 1: Add multipurpose building, renovate stadium bleachers, modernize gym and locker rooms, create a new library and cafeteria. Project 2: New drop off area on the west side of campus, modernize the administration building, add a new two story classroom building and relocate the athletic courts.	Jaime Ortiz (GSGI)				No
002-152	Next time the site maps are presented at the Citizens' Bond Oversight Committee meeting show the work that will be covered in phase 1 and 2 one same page.	Rudy Gonzalez (CBOC)				No

Financial Report

New Business

002-094 We are designing 28% of the entire Prop O program right now. This equates to approximately \$187

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	million. Of the \$187 million, \$19 million, about 3% of the total program is committed. This includes the cost of program management, design and different consultants.	Jaime Ortiz (GSGI)				No
002-095	Site committee meetings began in September 2007 and went through mid January 2008. The site committee is a group of people specific to the site including administrators, certificated staff, classified staff, students, parents, community members, District staff and in some cases, Board members from our District and other Districts. We convened a series of meetings (typically 4) at each site. The first meeting explained the purpose of the committee and the meetings. At the second meeting each site looked at bond language, reviewed their budget and began to prioritize the work they wanted done at each school. The third meeting was held with the public present. We shared the priorities and got feedback from the public which was taken into consideration. At the forth meeting we reviewed public input and finalized the scope of work. We had a total of 38 meetings at the 9 schools. Nine of those meetings were public. It was an extensive process that took a great deal of time and effort.	Jaime Ortiz (GSGI)				No
002-096	<p>We are currently in schematic design. We will be in this phase for the next month. This phase is still somewhat conceptual but, establishes relationships between spaces and begins to detail how things will be set up.</p> <p>After it is approved more detailed development will take place, at which point the architect and their engineering team will coordinate electrical, mechanical and plumbing work to ensure the conceptual plans will be feasible.</p> <p>Construction documents will then be created to include very detailed designs.</p> <p>Once the construction documents have been created they will be submitted to DSA. DSA usually takes 3 - 6 months to review drawings.</p> <p>Once the documents are approved by DSA we can go out to bid and then begin construction. This process will take us to the end of the year.</p> <p>We will begin construction at the beginning of 2009. Some projects will kick off earlier. For example, there are stadium bleachers at Sweetwater High and Chula Vista High where the project process can be expedited.</p>	Jaime Ortiz (GSGI)				No
002-097	There are standards that we use for schools such as using the same fire alarm system, cafeteria equipment or doors universally. Value engineering is a process where we look at hardware or services and calculate whether or not overall costs can be lowered without reducing the value. Constructability review is where we look at the hardware or service from a contractors' standpoint to see if the cost saving work would be feasible in the project.	Karl Bradley (SUHSD)				No
002-098	While working with other Districts where specific equipment or material were necessary, Andy Berg found it to be cost saving to take the specific item out of the bidding process and have them give that number separately to create some competitive pricing.	Andy Berg (CBOC)				No

Program Overview

New Business

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002-074	About 30 contracts have been let for a variety of services including architectural services, program management services, financial advisors, bond underwriters, hazmat assessment consultants, environmental consultants, etc. There are several RFQs (Request For Qualification) that will be published in the coming months for performance auditors, financial auditors, labor compliance services, material testing and DSA inspection services.	Jaime Ortiz (GSGI)				No
002-075	The first time an acronym is used the complete phrase should be expressed so that everyone is aware of what the acronym stands for.	Karl Bradley (SUHSD)				No
002-076	The website has an extensive database of acronyms with detailed information on each acronym.	Jeff Scogin (GSGI)				No
002-077	We are keeping track of certain classification for the contracts that we issue. Right now we have about \$2 million committed to minority businesses, over \$7 million committed to small businesses, and about \$5 million committed to women owned businesses. We do not have any contracts with disabled veteran businesses. Local business is not being captured at this time but will be in the future.	Jaime Ortiz (GSGI)				No
002-078	Do businesses need to be bonded in order to work with the District?	Yolanda M. Hernandez (CBOC)				No
002-079	Businesses must be bonded in order to work with the District unless the contract is less than \$15,000 but that would be at the discretion of the District.	Henry Amigable (GSGI)				No
002-080	What is the total amount of committed contracts?	Robert Garcia (CBOC)				No
002-081	\$19.3 million is committed however, some businesses qualify for more than one classification which affects the contract amount.	Jaime Ortiz (GSGI)				No
002-082	Karl Bradley would like Citizens' Bond Oversight Committee input on the type of information and format they would like presented at each meeting.	Karl Bradley (SUHSD)				No

Project Status Report

New Business

002-083 Project status report for 10 first projects have been given as a handout.

The first section is general information on each school.

- 1) Project information on who the construction manger, the architect of record, the inspector of record, the project manager are and what the project scope is.
- 2) Business classification.
- 3) The site committee meetings and when they were held.
- 4) Key milestones for that particular project.

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	5) Progress for this period. For purposes of the Citizens' Bond Oversight Committee this can be done for the progress of the past quarter or for the progress for the past month, as it is now.					
	The second section contains financial Information and can be expanded or summarized per the Citizens' Bond Oversight Committee's direction.					
	1) Amount of budget that has been committed.					
	2) Percent of budget committed.					
	3) Amount spent to date.					
	4) Percent of budget spent to date.					
		Jaime Ortiz (GSGI)				No
002-084	The Bond Program Management Team delivered the existing level of detail per Karl Bradley's direction. It was Karl Bradley's assumption that we start of with this level of detail and let the Citizens' Bond Oversight Committee tell the Bond Program Management Team how elaborate they would like the reports to be.					
		Karl Bradley (SUHSD)				No
002-085	Rudy Gonzalez is currently comfortable at this level and the Citizens' Bond Oversight Committee can ask for more detail if they see a need.					
		Rudy Gonzalez (CBOC)				No
002-086	Andy Berg would like to eventually see the report broken down into design cost, construction cost, the percentage of completion to match where we are with the budget.					
		Andy Berg (CBOC)				No
002-087	Once under construction the sections 7, 8 and 9 will hold more significance. Section 7 shows the contingency rate we are using allotted for this project. Section 8 shows significant impacts. Any potential change orders or problems will be listed with their financial implications. Section 9 shows change orders, the dollar amount of each change order, the reason for the change order and percentage of the total dollar amount. Some site pictures will be included on each report. This is a living document created for the Citizens' Bond Oversight Committee and can be modified per the Citizens' Bond Oversight Committee needs.					
		Jaime Ortiz (GSGI)				No
002-088	How is "small business" defined.					
		Robert Garcia (CBOC)				No
002-089	The term "small business" is defined by annual revenue under a certain threshold.					
		Jaime Ortiz (GSGI)				No
002-090	On the bond website there is a draft of the District's Outreach plan, subject to Board approval. Each business classification is defined in this section of the website.					
		Jeff Scogin (GSGI)				No
002-091	Since it is not legal to recruit based on "minority" status, rather than using "minority" we can use "emerging" on pages 20 & 21 of the presentation as well as on the website.					
		Andy Berg (CBOC)				No
002-092	For clarification, the Citizens' Bond Oversight Committee would like language to be consistent with					

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	current legal standards.	Karl Bradley (SUHSD)				No
002-093	Does the format work for everyone with the suggested modifications?					
	The Citizens' Bond Oversight Committee is in unanimous agreement of approval.	Jaime Ortiz (GSGI)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
9. Report on Sale of Bonds						

New Business

002-153	The Board approved an issuance resolution at the January 28th Board meeting. The financing packages were distributed to rating agencies early this month. Rating agencies were at the District today and took a tour of the District. Underwriters will conduct their final due diligence by the February 18th , price of bonds by March 5th and we should have the bond proceeds by March 19th.	Jaime Ortiz (GSGI)				No
002-154	Any questions or comments on the updates or bond sales?					
	None mentioned.	Rudy Gonzalez (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Other Business						

New Business

002-155	Agenda item for next meeting: 1) The Bond Program Management Team address concerns of the bond language versus the what work is being proposed.	Rudy Gonzalez (CBOC)				No
002-156	Can we get the update by email sooner taking into account that we do not discuss it prior to the next meeting? Any questions or comments can be directed to Rudy Gonzalez.	Andy Berg (CBOC)				No
002-157	Agenda item for next meeting: 2) The Bond Program Management Team to go over the process of completing BB and beginning Prop O.	Cynthia Melcher (CBOC)				No
002-158	Agenda item for next meeting: 3) We will discuss the appointment of Citizens' Bond Oversight Committee members.	Jaime Ortiz (GSGI)				No

Cc:	Company Name	Contact Name	Copies	Notes
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