

Meeting Minutes

Planning and Operations

1130 Fifth Avenue
Chula Vista, CA 91911

Project # 572-8100.00

Tel: Fax:

SUHSD Program Management\SGI

Bond Oversight Committee Meeting 31

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
4/12/2012	05:45 PM	06:42 PM	5/12/2012	09:00 AM	Alina Cruz	Sweetwater Union High School District

Location	Next Location	General Notes
SUHSD District Office Board Room 1130 Fifth Avenue Chula Vista, CA 91911	Montgomery Middle School Construction Trailer in South Parking Lot 1051 Picador Blvd. San Diego, CA 92154	

Attended By	Non-Attendees
Sweetwater Union High School District - Paul Woods Citizens' Bond Oversight Committee - Bernardo Vasquez Citizens' Bond Oversight Committee - David Butler Citizens' Bond Oversight Committee - Guillermo Camarena	Sweetwater Union High School District - Dianne Russo

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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1. Call to Order

Call to Order

003-001 Meeting called to order at 5:45 p.m.
Roll Call:
David Butler - Present
Guillermo Camarena - Present
Bernardo Vasquez - Present

Bernardo Vasquez (CBOC) No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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2. Approval of Meeting Minutes

Minutes

003-003 Minutes for November 9, 2011, November 29, 2011, January 18, 2012, February 11, 2012, and March 20, 2012, were unanimously approved.

Bernardo Vasquez (CBOC) No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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3. Public Comment

Public comments

003-006 There was no public comment.

Bernardo Vasquez (CBOC) No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Meeting Minutes

Planning and Operations 2

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
4. Report from CBOC Chair							
Report from the CBOC Chair							
003-008		Bernardo Vasquez requested that the District send letters of thanks to Debra Discar-Espe and Lourdes Valdez for their two terms of service on CBOC. He also requested that Eric Hall be invited to the next CBOC meeting to clarify the Prop O Audit. He also asked about the District's plan for acting on the recommendations in the audit	Bernardo Vasquez (CBOC)				No

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
6. Status of Prop O							
Construction Update							
008-010	a.	Highlights Staff went over construction highlights report. A description of MOH gym repairs and clarification of funding MAAC Kitchen with Prop O interest funds were given to the CBOC. Staff answered questions regarding State matching funds. Bernardo Vasquez asked Staff keep the CBOC and community aware of where funding for projects is coming from. MOM GMP and NCM Project 1 defective painting were also covered. SOH Project 1A takeover by Soltek is going well and should be ready for the start of new school year. The first phase of SOM has been occupied. PPA (solar) project was discussed, with a report on progress and discussion of how sites were chosen.					
	b.	Project status reports Staff presented a status report on Prop O projects, with each of the 10 school sites having more than one project going on. The report also listed Prop BB closeout projects and Prop O projects that have been certified by DSA. Prop BB and Prop O closeouts were discussed. Bernardo Vasquez reminded staff that they are still waiting to see a report on the staffing plan showing the savings achieved with in-house staffing.	Paul Woods (SUHSD)				No

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8. Other Business							
Administrative Updates							
030-002	a.	CBOC membership update Staff reported on interviews for CBOC positions. There were not enough applicants to fill all positions. However, there will be a board item with recommendations for two of the positions going to the next board meeting and the District will do more marketing to fill the rest of the positions. A board item modifying the CBOC bylaws to consolidate member terms to April 30th is also on the next board meeting agenda.	Paul Woods (SUHSD)				No

Next Meeting Date

New Business

031-001		The next CBOC meeting is scheduled on Saturday, May 12th at 9:00 a.m. at MOM. Future meetings include Saturday, June 9th at SOM and Thursday, July 12th at SOH.	Bernardo Vasquez (CBOC); Paul Woods				No
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Meeting Minutes

Planning and Operations 2

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(SUHSD)

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9. Meeting Adjourned

Adjourned

024-001 The meeting was adjourned at 6:42 p.m.

Bernardo
Vasquez
(CBOC)

No

Cc:	Company Name	Contact Name	Copies	Notes
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End Comments

The minutes written above represent our understanding of all items discussed in the meeting. These minutes shall stand as the correct and complete record of the meeting unless corrections, discrepancies or additional items are brought to the attention of the writer within 48 hours of receiving these minutes.