

# Meeting Minutes

**Planning and Operations**

1130 Fifth Avenue  
Chula Vista, CA 91911

**Project # 572-8100.00**

**SUHSD Program Management**

**Bond Oversight Committee Meeting 34**

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/12/2012	05:45 PM	07:54 PM	8/16/2012	05:45 PM	Alina Cruz	Sweetwater Union High School District

Location	Next Location	General Notes
District Board Room	District Rooms A&B	

Attended By	Non-Attendees
Sweetwater Union High School District - Paul Woods	Citizens' Bond Oversight Committee - Guillermo Camarena
Citizens' Bond Oversight Committee - Bernardo Vasquez	
Citizens' Bond Oversight Committee - David Butler	
Sweetwater Union High School District - Dianne Russo	
Citizens' Bond Oversight Committee - Kevin O'Neill	
Citizens' Bond Oversight Committee - Nick Marinovich	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**1. Call to Order**

**Call to Order**

003-001	Meeting called to order by Nick Marinovich at 5:45 p.m. Roll Call: David Butler - Present Guillermo Camarena - Absent Nick Marinovich - Present Kevin O'Neill - Present Bernardo Vasquez - Present (arrived 6:40)	Nick Marinovich (CBOC)				No
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**2. Approval of Meeting Minutes**

**Approval of Meeting Minutes**

003-003	Minutes for May 12, 2012, were unanimously approved.	Nick Marinovich (CBOC)				No
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**3. Public Comment**

**Public Comment**

034-001	Stewart Payne commented on the cost of iPads and that the District was access to online textbooks to students who did not have iPads. He also commented on change orders. The Committee unanimously approved a motion asking District staff to provide information on the difference between textbooks offered online to students without iPads and the licensing of textbooks for iPads. Paul Woods addressed the change order comment, reporting that District staff is still working on itemization					
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	of a change order report. He also clarified 10% change order limits.	Nick Marinovich (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
<b>4. Report from the CBOC Chair</b>						

**Report from the CBOC Chair**

**003-008** a. Letter to County Board of Education and California State Board of Education regarding Prop O Finances

Bernardo Vasquez proposed that, after all that has transpired, it might be time to consider asking the County or State to send in experts to review Prop O finances. This was discussed by the Committee at length and it was decided that this action would not be taken at this point, but that it would be kept as an option for the future. Lauren McClennan thanked the Committee for their efforts and encouraged them to be efficient in their use of time in terms of taking action. Kathleen Cheers commented on contact with the County Board of Education and the need for a forensic audit. Mr. Payne commented on sending a letter to the County and requested that the Committee make its concerns known to a higher authority. Dianne Russo offered to have someone from the County come in and testify that the District is not borrowing from the Building Fund. A motion was unanimously approved to have the CBOC Chair send a letter to the Superintendent to have the Board confirm that no Prop O funds are being used for operations

Nick Marinovich  
(CBOC) No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
<b>5. Bond Project Updates</b>						

**Bond Project Updates**

**008-010** a. Project status reports

Mr. Woods went over the summary of Prop O projects and the summary of financials. CVH, HTH, MOH, MOM, MVH, NCM Projects 1 and 2, SOH, SOM, PPA and various small projects were covered. Staff discussed the HTH Title IX project costs and the time lag for expenses showing on the K-4 report. The Committee requested further information on why, at MOM, we paid to bring in Swinerton rather than having the Surety pay. The budgeting of costs for testing and inspection was discussed, particularly for MOM. The Committee requested that a report on contingency costs be created using a trial school to be chosen by Mr. Marinovich and Mr. Woods at their weekly meeting. Staff answered questions on Power Purchase Agreement details.

Kathleen Cheers asked why MOH Project 2 was not on the report. She commented on the difference in perception of SGI by District staff and as presented in the Prop O Audit by Eric Hall and Associates. She also commented on the cost of interim housing, the board process for approval of Prop O board items, and PPA costs in terms of retrofitting roofing. Mr. Woods indicated that the MOH gym (Project 2) was indeed listed in the report. Mr. Stewart asked about miscellaneous work at HTH and SOM, the SUH welding building, and budgets for small projects. Mr. Woods answered the question about the SUH welding building. Mr. Marinovich suggested that in the interest of time, he would listen to the tape of the meeting and have District staff respond to questions at the next meeting.

b. Design Progress

Mr. Woods presented a report on design progress. The MOH gym, SUH field, CVH ORG portable removal and MVH field were covered.

c. Board Item Report

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	Mr. Woods presented an updated list of items taken to the Board. He answered questions from the Committee on the SUH welding building.					
	At this point, Mr. Marinovich asked that it be noted in the minutes that although he had read the opinions that it was legal to purchase the iPads with Bond funds, he thought that it was bad public policy.					
	Mr. Vasquez asked that the Board Item Report be provided on a monthly basis.					
		Paul Woods (SUHSD)				No

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6. CBOC Sub-Committee Reports

CBOC Sub-Committee Reports

008-015 a. 2010-11 Annual Report Sub-Committee

Mr. Vasquez reported that they were past the deadline, but were working on it. Mr. Woods offered his assistance.

		Bernardo Vasquez (CBOC)				No
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7. Committee Member Reports

Committee Member Reports

008-020 Mr. Marinovich commented that he has been meeting with Mr. Woods weekly and would listen to the tape of the meeting in order to respond to any questions not answered at the meeting. He also reported that the minutes for the April 5, 2007 Prop BB CBOC Meeting, where the selection of Gilbane/SGL was discussed, were missing and that this was of concern to him.

		Nick Marinovich (CBOC)				No
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8. Report on Status of SOH Dirt

Report on Status of SOH Dirt

008-025 In answer to the Committee's question, Mr. Woods informed them that the Superintendent was on vacation until Monday and would get back to them regarding a letter requested by the Committee affirming that no Prop O funds would be used in the removal of SOH dirt. Mr. Marinovich asked for clarification as to what could be said to the press about this topic. Ms. Russo reported that the work had been suspended after two days since the dirt was not contaminated and the price to remove the dirt was too expensive. The District is continuing to investigate other options and has ordered further testing which should be completed within two weeks. Mr. Vasquez questioned the change in course of actions and whether action was taken before the initial testing was done. He was told by Ms. Russo that after the testing was already done, the State and DTSC came onsite and gave the District additional information, which changed the actions taken by the District. The Committee commented on the handling of the dirt by the District. Mr. Payne also commented on this and on the condition of the athletic facilities at SOH. Ms. Cheers also commented on the SOH dirt.

		Dianne Russo (SUHSD)				No
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**Meeting Minutes**  
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<b>9. Audit</b>						
<b>Audit</b>						
033-006	a. Status Report - Financial Report for Fiscal Year 2010-11					
	Mr. Woods reported that the Financial Report has been added to the District web page.					
	b. Report on District Response to Prop O Performance Audit					
	Mr. Woods reported that the District response to the Prop O Audit would be presented to the Board at their July 23rd meeting and would then be brought to the next CBOC meeting since protocol is that it is presented to the Board first. Mr. Payne commented on this and Mr. Marinovich agreed, making a motion to send a letter to Dr. Brand requesting that before the response was presented to the Board, it be forwarded to the CBOC for review and comment. The committee discussed Mr. Marinovich's motion after which he stated that the motion failed. Mr. Payne commented again.					
		Nick Marinovich (CBOC)				No

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<b>10. Staff Announcements</b>						
<b>Staff Announcements</b>						
033-007	a. Brown Act Information					
	Mr. Marinovich commented on the importance of the Brown Act and that, although the meeting was called a Special Meeting and only required 24-hour notice, the CBOC would like everything posted on the web 48 hours in advance.					
	b. Next CBOC Meeting:					
	Thursday, August 16, 2012, at 5:45 in District Office, Rooms A&B The next Board meeting is Monday, July 23rd.					
		Nick Marinovich (CBOC)				No

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
<b>11. Adjourn</b>						
<b>Adjourn</b>						
033-010	The meeting was adjourned at 7:54 p.m.					
		Nick Marinovich (CBOC)				No

Cc:	Company Name	Contact Name	Copies	Notes

End Comments

The minutes written above represent our understanding of all items discussed in the meeting. These minutes shall stand as the correct and complete record of the meeting unless corrections, discrepancies or additional items are brought to the attention of the writer within 48 hours of receiving these minutes.